

The following individual has applied to RRC Polytech's Baccalaureate Nursing (BN) program. As part of the admissions process, they are required to submit proof of the number of clinical practice hours completed within the last three years as a licensed practical nurse.

Applicant/Employee Information and Declaration	
Last name:	First name:
Student number:	Date of birth:
I have read, understand and agree to the following: <ul style="list-style-type: none"> <li>• Submission of this form is required within 15 days of applying to the LPN to BN Pathway at RRC Polytech.</li> <li>• My application will be cancelled if this form is not received by RRC Polytech by the due date.</li> <li>• RRC Polytech may contact the employer listed below to verify the information provided on this form.</li> </ul>	
Applicant signature:	Date:

Employer Information and Declaration	To be completed by Human Resources
<b>Applicant/Employee's Employment Information</b>	
Start date:	End date (if applicable):
Type of Employment: <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Casual	
Number of LPN clinical practice hours completed by the employee within the last three years:	
<b>Employer/Company</b>	
Name:	
Address:	City:
Province:	Postal code:
<b>Human Resources Representative Information</b>	
Name:	Title:
Phone number:	Email:
I confirm the above information is accurate and true.	
HR signature:	Date:

How to Submit This Form	
<b>Upload through your Future Student account</b> <ul style="list-style-type: none"> <li>• Scan this form and save the file.</li> <li>• Go to <a href="http://rrc.ca/apply">rrc.ca/apply</a> and log in.</li> <li>• Click on your application, then Supplemental Items and Documents.</li> <li>• Find the Volunteer/Work Experience Hours item; click Browse.</li> <li>• Find the file you saved and double-click on it.</li> <li>• Click Upload – the status should read Received.</li> </ul>	<b>Email</b> Email your signed and dated form to <a href="mailto:admissions@rrc.ca">admissions@rrc.ca</a> .  <b>Mail</b> LPN to BN Pathway Admissions Office RRC Polytech D105-2055 Notre Dame Ave. Winnipeg, MB R3H 0J9

## RRC Polytech - Student Service Centre

### Notre Dame Campus

D101-2055 Notre Dame Ave., Winnipeg, MB R3H 0J9  
 P: 204.632.2327 | F: 204.697.0584

### Exchange District Campus

P104-160 Princess St., Winnipeg, MB R3B 1K9  
 P: 204.632.2327 | F: 204.949.9105

### Regional Campuses

For Regional Campus contact info,  
 please visit [rrc.ca/campuses](http://rrc.ca/campuses)

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