

Course Add/Drop/Withdrawal Form

I wish to DROP the following course(s): (Note: course(s) must be dropped within the first five days of term. It is recommended that you meet with your Chair/Coordinator before dropping course(s) to ensure drop does not impact ability to progress through program.)

Course code and section	Course name	Reason for dropping course(s) (enter number from list below)	Original Request Date*	Department Supported (Chair/Coordinator Initial)*

Reason for dropping from the above course(s): (Select one reason only for each course listed above.)

1. Course too difficult 2. Medical issues 3. Scheduling conflicts 4. Instructor issues/reasons 5. Financial reasons 6. Pursuing or have received credit
7. To tighten course load 8. Course expectations not met 9. Family-related issues 10. Does not have prerequisite 11. COVID-Pandemic

*Please complete these two sections only if request is being submitted after add/drop deadline

Student signature

Date (dd/mm/yy)

Chair/Coordinator signature

Date (dd/mm/yy)