RED RIVER COLLEGE
OF APPLIED ARTS, SCIENCE AND TECHNOLOGY

Course Outline

Course Information

Course Code and Title:

ADMN-3001: BUSINESS LAW

Course Section:

2015

Department:

School of Continuing Education

Program:

Building Construction Technician, Business Administration, Business and Administrative Studies, Gold Seal Training – PT, Industrial Supervision, Small Business Management, Transportation and Distribution Management

Total Hours:

64

Credit Hours:

4

Course Description:

This course is designed to develop an understanding and appreciation of the rights and responsibilities attached to a wide range of activities necessary to the business and commercial fields, to sensitize and familiarize students with many of the legal aspects and consequences that accompany any commercial venture.

Recognition of Prior Learning (RPL):

RPL (also known as PLAR – Prior Learning Assessment and Recognition) is a process in which individuals have the opportunity to obtain credit for college level knowledge and skills gained outside the classroom and/or through other educational programs. It is a process which documents and compares an individual's prior learning gained from prior education, work and life experiences and personal study to the learning outcomes in College courses/programs. For more information about RPL at Red River College, refer to the RPL website at http://www.rrc.mb.ca/index.php?pid=404.
For general information and assistance with RPL, contact Red River College's RPL Advisor at 204.632.3094.

Academic Requisites:

none

Course Equivalencies:

none

Course Delivery Methods:

Online

The following communication tools will be used in this course:

Email, discussion board, online content

Course Format:

Online readings; online discussion board participation; assignments; proctored exams; email communication with instructor

Effective Date:

June 1, 2015

Instructor Information

Instructor's name: David Townsend
Email: dtownsend2@shaw.ca

Student Readiness

Technology & Equipment Readiness:

Computer, Plug-ins, Internet

Student Commitments and Contact Times:

Online commitments as indicated in the Instructional Schedule

Disability Statement:

If you are a student with a disability and require reasonable accommodations, you are encouraged to discuss this privately with your instructor to facilitate greater understanding of your learning needs. To receive accommodations, you also must connect with Counselling and Accessibility Services who will assist in developing and implementing your accommodation plan.
You can contact Counselling and Accessibility Services in person at NDC (D102) or EDC (P210) or by filling out the online intake form which can be found on our website at: http://www.rrc.mb.ca/index.php?pid=706.
For further information about RRC's accommodation process, see the Handbook for Students with Disabilities at:
http://www.rrc.mb.ca/files/file/disabilities/handbook.pdf

Textbook(s):

Legal Fundamentals for Canadian Business, 3rd ed.
ISBN 978-0-13-216439-9

Student Learning

Learning Outcomes:

By the end of this course of study, you should be able to....

1. Demonstrate an understanding of the structure and processes of the Canadian legal system.
2. Recognize examples of contractual and non-contractual liability in business transactions and other situations.
3. Illustrate the importance of legal planning when starting and operating a business.
4. Analyze relevant business problems from a business law perspective.
5. Apply the methods used in the analysis of legal problems and case studies.
6. Develop analytical skills and logical problem solving techniques through the use of sample problems, case studies, tests and assignments.
7. Explain key clauses and concepts frequently found in business contracts and other legal documents and forms.

Instructional Schedule:

This is an open course which means that you can move through at your own pace. You have a maximum of six months in which to complete this course and the instruction schedule provided below suggest a four-month study plan.

While you must complete your work in a specific order, you may determine your own pace. In other words, you may opt to follow the four-month study plan, work faster, or work slower.

Note the following special instructions:

1. Move through the 17 weekly study plans in in order.
2. For the Case Discussion assignments, aubmit responses to questions for **Case for Discussion in textbook** when directed – after weeks **Weeks 3, 5, 7, and 9.**
3. Write mid-term and final exams when directed – after weeks 9 and 16.
4. Submit assignments on a timely basis, ensuring timely feedback.
5. Participate actively and routinely on the LEARN discussion board.

Week	Topics	Readings (Part Chapters)
1.	Course Orientation	
2.	The Canadian Legal System	1
3.	The Canadian Legal System	1
4.	Torts and Professional Liability	2
5.	Torts and Professional Liability	2
6.	Formation of Contracts	3

7.	Enforcing Contractual Obligations	4
8.	Enforcing Contractual Obligations	4
9.	Legislation in the Marketplace	5
10.	**Mid- Term Exam**	1 – 5, inclusive
11.	Agency and Employment	6
12.	Methods of Carrying on Business	7
13.	Property	8
14.	Property	8
15.	Ideas and Information	9
16.	Electronic Commerce and International Trade	10
17.	**Final Exam**	1 – 10, inclusive

Assessment and Evaluation:

Assessment Methods	**Weight**	**Due Date**
Case Discussion (4 @ 5 marks each)	20%	After weeks 3, 5, 7, and 9
Discussion Posts (4 @ 2.5 each)	10%	After weeks 4, 8, 12, and 16
Mid-term Exam (Proctored ***)	35%	After week 9
Final Exam (Proctored***)	35%	After week 16
Total:	100%	

*** **Notes on Proctored Exams:**
Both the mid-term and final exams are written online via LEARN. You write both exams in the presence of a witness who is called a Presiding Examiner. Identify the Presiding Examiner in advance. Be sure to identify someone who can administer both of your exams. After you have done this, return the green sheet to the Distance Education office. A password will be given to your presiding examiner. Contact the Presiding Examiner when you are ready to write your exams. If you require a second Presiding Examiner for your Final examination, please contact the Distance Education office to make these arrangements.

There are no supplemental exam privileges for this course.

Letter Grade Distribution

A+	4.5	90 to 100%
A	4.0	80 to 89%
B+	3.5	75 to 79%
B	3.0	70 to 74%
C+	2.5	65 to 69%

C	2.0	60 to 64%
D	1.0	50 to 59%
F	0.0	0 - 49%

Course Policies

General Academic Policies:
It is the student's responsibility to be familiar with and adhere to the Red River College (RRC) Academic Policies. These Policies can be found in the RRC calendar or online under "A SERIES – ACADEMIC MATTERS at http://www.rrc.mb.ca/index.php?pid=4523.

Supplementary Policies:
Partial refunds are available if request is made within 10 days from the start of course. Refunds will be processed when your entire course package is received in its original condition.

For self-directed courses only, the students can be granted an 8-week extension for an additional fee. The extension request has to be made 3 weeks prior to the original end date. Students who have received an extension are not eligible for a voluntary withdrawal.

The examinations will not be returned to students and remain the property of Red River College.

Date Revised: May 20, 2015

Authorization:

This course is authorized for use by:

Debra Wutke May 20/15

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Program Manager, School of Continuing Education Date

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