

Bylaw Support Worker

Department: Community Services

Designated Work Location: 395 Main Street, On Site

Position Type: Full-Time, Temporary - until August 28, 2026 (with the possibility of extension)

Hours of Work: Monday to Friday, various shifts

Salary: \$17.87 hourly, as per the Bylaw Support Worker Classification within the C.U.P.E Collective Agreement.

Employee Group: C.U.P.E.

Posting No.: 126701

Closing Date: April 26, 2026

Providing a wide range of services to over half of all Manitobans, The City of Winnipeg is one of the largest employers in Manitoba. We provide a comprehensive range of benefits and career opportunities to our employees. These include competitive salaries, employer-paid benefits, dental and vision care, pension plans, and maternity/parental leave programs. Additionally, we offer education, training, and staff development opportunities to ensure that our employees are equipped with the necessary skills to advance in their careers.

Our Benefits web page provides detailed information about the benefits we offer, and we encourage you to visit it for further information at [City of Winnipeg Benefits](#). We take pride in fostering a [respectful](#), [diverse](#), safe, and healthy workplace where our employees can thrive and achieve their full potential.

The City is committed to attracting and retaining a diverse, skilled workforce that is representative and reflective of the community we serve. Applications are encouraged from equity groups that have been and continue to be underrepresented at the City; Indigenous Peoples, Women, Racialized Peoples, Persons with Disabilities, 2SLGBTQQA+ Peoples and Newcomers are encouraged to self- declare.

For the purpose of this recruitment, Equity may be a factor in selection.

In accordance with the applicable collective agreement(s), recruitment and promotion provisions will be considered prior to applying equity strategies. Where permitted, preference will be given to qualified applicants who self-identify as members of the equity group(s) listed above.

Requests for Reasonable Accommodation will be accepted during the hiring process.

Preference to internal applicants may be applied.

Job Profile

Under the general supervision of the Coordinator of Bylaw Field Operations, the Bylaw Support Worker is an exciting opportunity to be part of the Licensing and Bylaw Enforcement Division! You will conduct property inspections for compliance with the Neighbourhood Liveability By-law and provide support to a team of Bylaw Enforcement Officers. This entry-level Bylaw Enforcement position demands a high degree of accountability and legal due diligence, as well as strong interpersonal skills and a commitment to outstanding customer service.

As the *Bylaw Support Worker*, your duties will include:

- Responding to complaints related to littering/garbage, vegetation, and other types of complaints to determine compliance with the Neighbourhood Liveability By-Law.
- Documenting observations and evidence, and issuing notices when required.
- Clarifying and discussing notices with property owners when required.
- Following up to verify compliance of orders issued and re-inspecting when required.
- Attending relevant training/orientation sessions, as designated by the Department.

Your education and qualifications include:

1. High school graduation or an equivalent combination of training and experience.
2. Demonstrated interest in public compliance, education and awareness programs.
3. Demonstrated ability to be a positive, energetic, and constructive member of a team.
4. Ability to work independently.
5. Demonstrated ability to communicate effectively in English, both orally and in writing.
6. Ability to communicate effectively in languages other than English would be considered an asset.
7. Knowledge of vegetation types, landscape experience or an agricultural background would be considered an asset.
8. Experience in a customer service environment.

***IMPORTANT:** Applicants who have been educated outside of Canada must have education which is comparable to the minimum qualification in Canada. Applicants submitting foreign credentials require an official academic assessment report issued by a recognized [Canadian assessment service https://www.canalliance.org/en/](https://www.canalliance.org/en/) at application.

Conditions of employment:

- The successful candidate must maintain legal eligibility to work in Canada. If the successful candidate possesses a work permit, it is their responsibility to ensure the permit remains valid.
- A Police Record Check and a Police Vulnerable Sector Check satisfactory to the employer will be required from the applicant(s) or successful candidates(s), at their expense. To obtain a Police Record Check, please visit www.winnipeg.ca/police
- Must maintain a valid Manitoba Class 5 Driver's License
- Must have a vehicle available to use for work.
- Must be able to qualify for Special Constable status while employed in this position.
- Must be physically capable of performing the duties of the position, which include walking/standing for long periods of time, and lifting weights up to 40 lbs.
- Must be willing and able to wear and care for a uniform and safety equipment as determined necessary by the Division
- Must be available to start work and attend the training required on **April 20, 2026**, or **May 11, 2026**.

How to Apply

APPLY ONLINE, including all documentation listed below:

1. Current resume (**Required**).
2. For internal applicants: Please note, in accordance with Article 12-8, this position is typically filled by new employees. If you intend to apply for this external job posting, please contact the relevant HR department to clearly outline any unusual, irregular, or extraordinary reasons that should warrant your consideration for this role.
3. Applications submitted without REQUIRED documentation will not be considered.

Your application documents must clearly indicate how you meet the qualifications of the position.

Notes

Online applications can be submitted at <http://www.winnipeg.ca/hr/>. For instructions on how to apply and how to attach required documents please refer to our [FAQ's](#) or contact [311](#).

Position Reports To: Coordinator of Bylaw Field Operations

Only candidates selected for interviews will be contacted.