



COLLABORATION - HOSPITALITY - EXCELLENCE - RESPECT

Posting Date:	
Closing Date:	Open until filled
Position Type:	Permanent
Position Status:	Part-Time
Weekly Hours:	20 hours weekly
Salary:	\$14.66 - \$18.20 hourly

About Us

St.Amant is a non-profit organization, offering programs & services throughout Manitoba which support over 1600 children and adults with developmental disabilities and autism spectrum disorder (ASD), and their families. We are committed to delivering person and family-centered supports through individualized programs and services. St.Amant is guided by its core values of Collaboration, Hospitality, Excellence and Respect.

Visit St.Amant online at www.stamant.ca

Position Summary:

A variety of options and positions may be available to successful candidates:

- Scheduled work shifts are Monday to Friday between the hours of 8:00 am to 5:00 pm

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For assistance please contact (204) 256-4301.

- 20 hours weekly - 4 hours in the morning or 4 hours in the afternoon
- 40 hours weekly - 4 hours in the morning and 4 hours in the afternoon
- Temporary or permanent positions
- Can be assigned to work in a St.Amant classroom or in the community

We are seeking fun, energetic, enthusiastic and passionate individuals to join our team in supporting children with ASD to fulfill their potential. As an Autism Tutor, you will be an integral part of a team, working one-on-one with children and families, teaching important skills in all life areas based on individualized goals. You will apply creativity to deliver programs in fun and interesting ways in a St.Amant classroom or in a community setting (e.g., child care centre, family home).

This position reports to the Family Information & Resource Manager, and works under the supervision of an Autism Consultant and Senior Tutor.

Qualifications:

- Minimum education of Grade 12 diploma or equivalent
- Strong written and oral communication skills
- Strong interpersonal skills and a commitment to work within a team
- Current First Aid and CPR certification

Assets:

- Previous experience working with children and/or adults with developmental disabilities or ASD
- Post-secondary course work in behaviour modification/applied behaviour analysis (ABA)
- Previous work experience in a supervised ABA program

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- Knowledge of philosophies and practices in education, care and support services for individuals with disabilities

Personal:

- Ability to work with minimal supervision as well as a collaborative team player in a team environment
- Ability to organize and prioritize work in a fast-paced environment
- Ability to generate ideas to improve work procedures and contribute to an environment that fosters growth, development and innovation
- Superb interpersonal ability to establish and maintain positive and productive working relationships with humility and self-awareness
- Ability and willingness to give and receive honest, balanced feedback
- Demonstrates competence and character that inspires trust
- Acts with integrity and respect in all interactions
- Values and commitment to continuous self-growth and professional learning
- Energetic, self-directed, proactive and client-focused
- Physical ability and emotional stability to support childrens' physical needs and respond appropriate to challenging behaviour
- Ability to investigate, and analyze information and communicate suggestions to other team members

Duties and Responsibilities:

- Delivers ABA intervention to assigned children under the direction of the Autism Consultant and Senior Tutor including learning activities in all life areas
- Attends team meetings and workshops
- Collects data and information regarding the child's progress
- Works closely with other team members to ensure coordination and integrity of services
- Communicates with child's family regarding the child's progress, care, and well-being

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- Supports and assists child to participate in daily activities (e.g., group activities, outdoor play time), self-care and personal care when needed
- Understands policies and procedures of the Autism Programs and those of the organization
- Reports and documents high risk or potentially high risk situations according to St.Amant and Autism Programs policy
- Carries out programming and teaching in areas/goals that have been identified and individualized for each child; works one-on-one with the child to develop their skills and independence
- Willing and able to learn and maintain accurate data collection, summary and entry methods
- Commits to complete all training required by the Autism Programs
- Develops and/or constructs material for client use when required
- Ability to work within an interdisciplinary team

We provide:

- Excellent ongoing training in teaching individuals with ASD
- Opportunities for career advancement
- The opportunity to make a difference in the lives of children and their families
- Excellent benefits package

The above information is intended to describe the general nature of this position and is not considered to be a complete statement of duties and responsibilities. Additional duties and responsibilities may be assigned provided they are consistent with the qualifications identified and fall within the parameters of this role.

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St.Amant is a bilingual organization. Proficiency in both official languages (French/English) would be considered an asset.

As a condition of employment, successful candidates will be required to provide a satisfactory Criminal Record Check with Vulnerable Sector Screening, Adult Abuse Registry Check, Child Abuse Registry Check and Prior Contact Check.

As a Condition of Employment, new hires must complete a series of Occupational Health checks. This includes the requirement to confirm immunization or immunity of specific communicable diseases. Successful applicants will also be required to provide proof of COVID-19 vaccination prior to start date.

St.Amant supports equitable employment practices and promotes an inclusive workforce representative of the people we support including diverse abilities, backgrounds, cultures, and identities. Applicants can request reasonable accommodations in all aspects of the selection and hiring process.