

Supervisor, Sport and Fitness (Term)

Student Support Services

Applicants are to clearly demonstrate how they satisfy the selection criteria in their written submissions and must identify the competition number they are applying for in the subject line of the email.

This competition may be used to establish a 3 month eligibility list of qualified candidates for future vacancies.

A preference hiring practice will be applied. Applicants who self-identify as members of the following equity-deserving group(s): Women, Indigenous Peoples, Persons with disabilities, Racialized Persons, Persons of the 2SLGBTQIA+ community will be given first consideration. Please self-identify in your application. First consideration will also be given to internal applicants.

DUTIES

The Supervisor, Sport and Fitness oversees all aspects of the Notre Dame Campus and Exchange District Campus fitness centre and gymnasium daily operations and contributes to the overall strategic goals of Campus Well-Being to promote the mental, physical and social health and well-being of students, staff and faculty. The Supervisor ensures sport and fitness offerings enhance the student experience, promote inclusion for all, and drive employee engagement. The Supervisor, Sport and Fitness collaborates with the RRC Polytech Students' Association and Regional Campus Managers to provide sport and fitness opportunities for all students. The incumbent is responsible to ensure excellent customer service, supervise a team of Gym Clerks, engage contract fitness instructors, develop and implement marketing strategies, monitor revenue and expenses, maintain accurate user records, and ensure health and safety compliance while providing an environment that is supportive, accessible, welcoming, safe, and free of stigma, harassment and discrimination.

REQUIRED QUALIFICATIONS

- Degree in Kinesiology, Recreation Management, Sport Management, or Leisure Studies. Equivalent education and experience may be considered
- Recognized fitness certification (e.g. NFPT, ISSA, CPTN, CSEP, ACE, NASM, or equivalent)
- Several years' experience managing or coordinating a sport or fitness facility or community centre, preferably with supervision responsibilities
- Several years' experience in a customer service related role
- Demonstrated knowledge of fitness centre and gymnasium operations, including facility management and fitness equipment needs, use and maintenance
- Demonstrated knowledge of health and safety standards and risk management procedures, including harassment prevention, emergency response and injury prevention
- Knowledge of effective marketing and engagement strategies for sport and fitness programming
- Proven supervisory skills, including recruiting, scheduling, training, and mentoring staff
- Strong analytical and interpretive skills with the ability to synthesize data such as user reports, satisfaction surveys, and user feedback
- Superior communication skills both written and verbal
- Excellent event management skills, including planning, communications and execution of a variety of programming
- Experience building a respectful workplace culture that promotes diversity, learning and continuous improvement

ASSETS

- Experience in a post-secondary environment
- Experience delivering group fitness classes

CONDITIONS OF EMPLOYMENT

- Applicants must be legally entitled to work in Canada
- This position may be required to work evenings and/or weekends
- Incumbent must provide a current and satisfactory Child Abuse Registry Check
- Incumbent must provide a current and satisfactory Criminal Records Check, including a Vulnerable Persons Sector Check
- May be required to work at various RRC Polytech campuses
- Incumbent must hold a valid and Current CPR Certificate
- Incumbent must hold a valid and current First Aid Certificate
- Incumbent must be able to lift/move over 50 lbs

RRC Polytech campuses are located on the lands of Anishinaabe, Ininiwak, Anishininew, Dakota, and Dené, and the National Homeland of the Red River Métis.

We recognize and honour Treaty 3 Territory Shoal Lake 40 First Nation, the source of Winnipeg's clean drinking water. In addition, we acknowledge Treaty Territories which provide us with access to electricity we use in both our personal and professional lives.

COMPETITION NUMBER

2024-073

CLOSING DATE

April 2, 2024

SALARY

\$ 61,235 - \$83,865 per annum

POSITION LOCATION

Notre Dame Campus
(Winnipeg, MB)

POSITION TYPE

Full-Time, Term Position Available
Anticipated April 29, 2024 up to October 28, 2024
Possibility of an Extension

APPLY ONLINE AT

rrc.ca/careers

RRC Polytech is a leader in applied learning and innovation. Our talented team of employees is passionate about education, innovation and student success. We offer competitive salaries, extensive benefits and the opportunity for personal and professional growth in a rewarding career.

At RRC Polytech we are committed to fostering an inclusive environment, where all employees and students feel valued, respected and supported. We aspire to have a workforce that is representative of the diversity within our communities, and welcome applications from women, Indigenous Peoples, persons with disabilities, racialized persons, persons of the 2SLGBTQIA+ community and others who may contribute to the further diversification of ideas. All qualified candidates are encouraged to apply; however, Canadians and permanent residents will be given priority.

If you require this information in an alternate format, please contact humanresources@rrc.ca.



RRC Polytech is committed to providing accessible employment, and ensuring that our recruitment, assessment and selection process is barrier free. If a candidate requires accommodation during the hiring process, Human Resources Services will work with the individual to meet their needs. We thank all applicants for their interest, but only those selected for an interview will be contacted. For more information and other employment opportunities, visit rrc.ca/hr