

# Food Service Specialist

## Ancillary Services

Applicants are to clearly demonstrate how they satisfy the selection criteria in their written submissions and must identify the competition number they are applying for in the subject line of the email.

This competition may be used to establish a 6 month eligibility list of qualified candidates for future vacancies.

A preference hiring practice will be applied. Applicants who self-identify as members of the following equity-deserving group(s): Women, Indigenous Peoples, Persons with disabilities, Racialized Persons, Persons of the 2SLGBTQIA+ community will be given first consideration. Please self-identify in your application. First consideration will also be given to internal applicants.

## DUTIES

The Specialist is responsible for overseeing and improving food related process and services at RRC Polytech. This role will guide development of process and procedures related to food and beverage services on our campuses.

They will work collaboratively with various stakeholders to ensure the related food and beverage services are supporting the Ancillary Service, Finance & Admin and RRC Polytech initiatives and vendor partners are adequately serving the community needs.

## REQUIRED QUALIFICATIONS

- Diploma in Business, Hospitality, or other related specializations from an accredited institution. Or a combination of other education and several years relevant work experience in a leadership role
- Several years experience in a formal operational leadership role within a business or food and beverage related field
- Working knowledge of the business operations and the foundational factors that ensure effective and sustainable service focused food and beverage approach
- Excellent interpersonal skills required to communicate effectively and professionally with and internal and external stakeholders
- Ability to think critically and multi-task in a fast-paced environment
- Excellent presentation skills to keep all prospective food and beverage service community members informed while also striving for operational improvements that provide benefit to stakeholders
- Ability to learn new technologies and to use them to provide efficient process improvement initiatives
- Exceptional conflict resolution skills and ability to conduct themselves professionally in stressful environments while ensuring the health and safety of the community at large
- Demonstrated ability to work independently as well as collaboratively in a group setting
- Effective written and verbal communication skills to prepare and deliver reports, correspond in a way that meets the needs of a specific audience and lead/participate in effective meetings
- Experience building a respectful workplace culture that promotes diversity, learning and continuous improvement

## ASSETS

- Experience with food & beverage service in Post Secondary Education, Hospitality or contracted Food & Beverage Service delivery considered an asset
- Working knowledge of technology commonly found in the food and beverage industries as well as operational and administrative technologies found in mid to large sized organizations

## CONDITIONS OF EMPLOYMENT

- Applicants must be legally entitled to work in Canada
- This position may be required to work evenings and/or weekends
- This position may be required to work overtime
- This position may be required to travel
- Incumbent must hold a valid class 5 driver's license
- May be required to work at various RRC Polytech campuses

RRC Polytech campuses are located on the lands of Anishinaabe, Ininiwak, Anishinew, Dakota, and Dené, and the National Homeland of the Red River Métis.

We recognize and honour Treaty 3 Territory Shoal Lake 40 First Nation, the source of Winnipeg's clean drinking water. In addition, we acknowledge Treaty Territories which provide us with access to electricity we use in both our personal and professional lives.

## COMPETITION NUMBER

2024-055

## CLOSING DATE

March 27, 2024

## SALARY

\$55,785 - \$76,232 per annum

## POSITION LOCATION

Notre Dame Campus  
(Winnipeg, MB)

## POSITION TYPE

Full-Time Position Available

## APPLY ONLINE AT

[rrc.ca/careers](https://rrc.ca/careers)

RRC Polytech is a leader in applied learning and innovation. Our talented team of employees is passionate about education, innovation and student success. We offer competitive salaries, extensive benefits and the opportunity for personal and professional growth in a rewarding career.

At RRC Polytech we are committed to fostering an inclusive environment, where all employees and students feel valued, respected and supported. We aspire to have a workforce that is representative of the diversity within our communities, and welcome applications from women, Indigenous Peoples, persons with disabilities, racialized persons, persons of the 2SLGBTQIA+ community and others who may contribute to the further diversification of ideas. All qualified candidates are encouraged to apply; however, Canadians and permanent residents will be given priority.

If you require this information in an alternate format, please contact [humanresources@rrc.ca](mailto:humanresources@rrc.ca).



RRC Polytech is committed to providing accessible employment, and ensuring that our recruitment, assessment and selection process is barrier free. If a candidate requires accommodation during the hiring process, Human Resources Services will work with the individual to meet their needs. We thank all applicants for their interest, but only those selected for an interview will be contacted. For more information and other employment opportunities, visit [rrc.ca/hr](https://rrc.ca/hr)