

Student Integration Coordinator (Term)

Centre for Newcomer Integration

Applicants are to clearly demonstrate how they satisfy the selection criteria in their written submissions and must identify the competition number they are applying for in the subject line of the email.

An Expression of Interest is used to fill future vacancies by creating a list of eligible candidates that have already gone through a competitive process.

A preference hiring practice will be applied. Applicants who self-identify as members of the following equity-deserving group(s): Women, Indigenous Peoples, Persons with disabilities, Racialized Persons, Persons of the 2SLGBTQIA+ community will be given first consideration. Please self-identify in your application. First consideration will also be given to internal applicants.

DUTIES

Reporting to the Chair, Student Integration Coordinators provide settlement and academic support to newcomer students. The Student Integration Coordinator provides culturally competent advising services to newcomer students on personal, academic, language, career, cultural and settlement related issues. They act as a case manager, providing triage, advisement, referrals, coordination of supports, and follow-up to support students' transition into the academic, workplace and local community environments. They organize and deliver student life programming to foster connections and build community, enhancing the newcomer student experience. They develop proactive strategies, training and supports to address ongoing and emerging challenges faced by newcomer students. The position works with all areas of the College, external settlement services and ethno-cultural organizations, participating in student community-related committees and events.

REQUIRED QUALIFICATIONS

- A Bachelor's degree in Social Sciences, Education, Community Development, or a related discipline. An equivalent combination of education and experience may be considered
- Experience working in several of the following areas: intercultural training, immigrant and international student advising/counselling, crisis intervention, immigration, settlement, and cultural adaptation processes, academic advising; community development, volunteer management, education support, youth-focused services; training for internationally-educated health professionals, program management or event planning
- Experience collaborating and communicating with relevant educational, ethno-cultural, government or immigrant-serving organizations
- Experience working or studying in an international or cross-cultural setting for one or more years
- Demonstrated client-centered focus, and a team-oriented collaborative approach
- Demonstrated knowledge and skills in intercultural competence
- Proficient in Microsoft Office Suite (Word, Excel, PowerPoint, and Outlook) and ability to adapt to new technologies including Webex, MS Teams and other platforms
- Excellent verbal and written communication skills
- Experience creating and delivering presentations
- Excellent interpersonal skills
- Strong organizational skills
- Experience building a respectful workplace culture that promotes diversity, learning and continuous improvement

ASSETS

- Fluency in additional languages
- Experience working with youth (18-30 years old), internationally educated health professionals, and/or newcomers to Canada

CONDITIONS OF EMPLOYMENT

- Applicants must be legally entitled to work in Canada
- This position may be required to work evenings and/or weekends

RRC Polytech campuses are located on the lands of Anishinaabe, Ininiwak, Anishinew, Dakota, and Dené, and the National Homeland of the Red River Métis.

We recognize and honour Treaty 3 Territory Shoal Lake 40 First Nation, the source of Winnipeg's clean drinking water. In addition, we acknowledge Treaty Territories which provide us with access to electricity we use in both our personal and professional lives.

COMPETITION NUMBER

2024-048

CLOSING DATE

Until Filled

SALARY

\$61,113 - \$83,618 per annum

POSITION LOCATION

Exchange District Campus
(Winnipeg, MB)

POSITION TYPE

Full-Time, Term Position Available

APPLY ONLINE AT

rrc.ca/careers

RRC Polytech is a leader in applied learning and innovation. Our talented team of employees is passionate about education, innovation and student success. We offer competitive salaries, extensive benefits and the opportunity for personal and professional growth in a rewarding career.

At RRC Polytech we are committed to fostering an inclusive environment, where all employees and students feel valued, respected and supported. We aspire to have a workforce that is representative of the diversity within our communities, and welcome applications from women, Indigenous Peoples, persons with disabilities, racialized persons, persons of the 2SLGBTQIA+ community and others who may contribute to the further diversification of ideas. All qualified candidates are encouraged to apply; however, Canadians and permanent residents will be given priority.

If you require this information in an alternate format, please contact humanresources@rrc.ca.



RRC Polytech is committed to providing accessible employment, and ensuring that our recruitment, assessment and selection process is barrier free. If a candidate requires accommodation during the hiring process, Human Resources Services will work with the individual to meet their needs. We thank all applicants for their interest, but only those selected for an interview will be contacted. For more information and other employment opportunities, visit rrc.ca/hr