

Supervisor, Youth Initiatives

Student Support Services, Campus Well-Being

Applicants are to clearly demonstrate how they satisfy the selection criteria in their written submissions and must identify the competition number they are applying for in the subject line of the email.

This competition may be used to establish a 6 month eligibility list of qualified candidates for future vacancies.

A preference hiring practice will be applied. Applicants who self-identify as members of the following equity-deserving group(s): Women, Indigenous Peoples, Persons with disabilities, Racialized Persons, Persons of the 2SLGBTQIA+ community will be given first consideration. Please self-identify in your application. First consideration will also be given to internal applicants.

DUTIES

By coordinating youth initiatives, including summer camps, and other campus well-being programs, this position promotes physical, social and mental health while developing student leaders, providing quality childcare and driving future student recruitment by introducing youth to applied learning on RRC Polytech campuses. The incumbent ensures programs build RRC Polytech's reputation as a choice post-secondary, enhance the current student experience, promote inclusion for all, grow partnerships, and drive employee engagement.

Reporting to the Manager, Campus Well-Being, the Supervisor provides leadership to all youth initiatives staff in the delivery of programs and the care and supervision of youth to ensure programs provide a safe and enjoyable experience for all. The incumbent works closely with academic areas to develop enriching youth experiences, while overseeing program logistics and contributing to plans related to marketing, budget, evaluation, inclusion and health and safety compliance.

REQUIRED QUALIFICATIONS

- Degree in a relevant discipline such as Education, Child and Youth Care, Recreation, or Kinesiology. Equivalent education and experience may be considered.
- Several years' experience in a sport, recreation or fitness capacity
- Experience delivering child or youth programs such as day camps
- Experience in a supervisory role
- Excellent program development and implementation skills, including planning, communication, execution and evaluation
- Proven supervisory skills, including recruiting, scheduling, training, and mentoring staff
- Exceptional child and youth engagement skills
- Demonstrated knowledge of health and safety standards and risk management procedures, including harassment prevention, emergency response and injury prevention
- Excellent interpersonal skills with the demonstrated ability to proactively build relationships to enhance service delivery
- Superior communication skills both written and verbal in order to communicate effectively and professionally with youth, students, team members, internal and external audiences
- Ability to monitor and project revenue and expenses to assist with budget management
- Understanding of Truth and Reconciliation and of equity, diversity, inclusion, and access
- Experience building a respectful workplace culture that promotes diversity, learning and continuous improvement

ASSETS

- Certifications related to sport, fitness, recreation or wellness
- Experience in a post-secondary environment

CONDITIONS OF EMPLOYMENT

- Applicants must be legally entitled to work in Canada
- This position may be required to work evenings and/or weekends
- This position may be required to work throughout the academic year including the summer months
- Incumbent must hold a valid and current CPR Certificate
- Incumbent must hold a valid and current First Aid Certificate
- Incumbent must provide a current and satisfactory Criminal Records Check, including a Vulnerable Persons Sector Check
- Incumbent must provide a current and satisfactory Child Abuse Registry Check

RRC Polytech campuses are located on the lands of Anishinaabe, Ininiwak, Anishininew, Dakota, and Dené, and the National Homeland of the Red River Métis.

We recognize and honour Treaty 3 Territory Shoal Lake 40 First Nation, the source of Winnipeg's clean drinking water. In addition, we acknowledge Treaty Territories which provide us with access to electricity we use in both our personal and professional lives.

COMPETITION NUMBER

2024-015

CLOSING DATE

February 9, 2024

SALARY

\$61,113 - \$83,618 per annum

POSITION LOCATION

Notre Dame Campus
(Winnipeg, MB)

POSITION TYPE

Full-Time Position Available

APPLY ONLINE AT

rrc.ca/careers

RRC Polytech is a leader in applied learning and innovation. Our talented team of employees is passionate about education, innovation and student success. We offer competitive salaries, extensive benefits and the opportunity for personal and professional growth in a rewarding career.

At RRC Polytech we are committed to fostering an inclusive environment, where all employees and students feel valued, respected and supported. We aspire to have a workforce that is representative of the diversity within our communities, and welcome applications from women, Indigenous Peoples, persons with disabilities, racialized persons, persons of the 2SLGBTQIA+ community and others who may contribute to the further diversification of ideas. All qualified candidates are encouraged to apply; however, Canadians and permanent residents will be given priority.

If you require this information in an alternate format, please contact humanresources@rrc.ca.



RRC Polytech is committed to providing accessible employment, and ensuring that our recruitment, assessment and selection process is barrier free. If a candidate requires accommodation during the hiring process, Human Resources Services will work with the individual to meet their needs.

We thank all applicants for their interest, but only those selected for an interview will be contacted. For more information and other employment opportunities, visit rrc.ca/hr