

Instructor (Term)

Corporate Solutions

Applicants are to clearly demonstrate how they satisfy the selection criteria in their written submissions and must identify the competition number when submitting their application.

An Expression of Interest is used to fill future vacancies by creating a list of eligible candidates that have already gone through a competitive process.

DUTIES

Come join the Corporate Solutions Team as an Instructor!

The team works with organizations of all sizes to access the College's knowledgeable and trusted subject-matter experts (SME) for custom and contract training solutions. The Corporate Solutions team recruits and works with Instructors (SME) on a variety of customized training projects each year.

Reporting to the Manager, Business Development, the Instructor (SME) will develop and deliver online and/or on-campus courses that align with their knowledge and qualifications. Examples of qualifications (education, work experience, know how) include, but not limited to; Apprenticeship Trades, Social Innovation, Software / Technology, Engineering, Business and Leadership, and many more.

As one of Corporate Solutions Instructors, you will create course content development, lesson plans, and assessments (e.g., case studies, quizzes) working alongside the RRC Polytech Instructional Design team. Course delivery duties include instructing content (virtual or in-person), providing learners with feedback and support throughout the course, and grading assessments.

Ideal candidates will have a passion for supporting adult learning, strong communication skills and experience teaching in an online or blended learning environment and have a commitment to their own lifelong learning.

REQUIRED QUALIFICATIONS

- Post secondary diploma or degree (or relevant designation) related to the desired Instructor opportunity. An equivalent combination of education and experience may be considered
- Significant related experience working within the sector and/or area related to the Instructor opportunity
- Experience training, mentoring and/or coaching learners
- Excellent written communication skills (e.g., email communication, writing training content/job aides and instructional guides)
- Experience in developing and delivering presentations in a group setting
- Excellent verbal communications skills
- Ability to use conflict resolution techniques to facilitate positive outcomes
- Ability to work with current learning tools and technologies associated with course delivery
- Working knowledge of Microsoft Office software (including Word, Excel, Outlook, and PowerPoint)
- Ability to work independently with minimum supervision to work remotely
- Experience building a respectful workplace culture that promotes diversity, learning and continuous improvement

ASSETS

- Teaching and/or course development experience in a post secondary environment
- Certificate in Adult Education (CAE), Teaching for Learning (TFL) or Technical Vocational Diploma

CONDITIONS OF EMPLOYMENT

- Applicants must be legally entitled to work in Canada
- This position may be required to work evenings and/or weekends

RRC Polytech campuses are located on the lands of Anishinaabe, Ininiwak, Anishinew, Dakota, and Dené, and the National Homeland of the Red River Métis.

We recognize and honour Treaty 3 Territory Shoal Lake 40 First Nation, the source of Winnipeg's clean drinking water. In addition, we acknowledge Treaty Territories which provide us with access to electricity we use in both our personal and professional lives.

COMPETITION NUMBER

2023-247

CLOSING DATE

Until Filled

SALARY

\$62,129 - \$92,271 per annum*

*The successful candidate with a Masters or PhD in a related field will receive an Educational Supplement of \$2,850 or \$5,700 per annum, respectively, pro-rated on an hourly basis.

POSITION LOCATION

Various Campus Locations

POSITION TYPE

5 Part-Time, Term Positions Available Ongoing

APPLY ONLINE AT

rrc.ca/careers

RRC Polytech is a leader in applied learning and innovation. Our talented team of employees is passionate about education, innovation and student success. We offer competitive salaries, extensive benefits and the opportunity for personal and professional growth in a rewarding career.

At RRC Polytech we are committed to fostering an inclusive environment, where all employees and students feel valued, respected and supported. We aspire to have a workforce that is representative of the diversity within our communities, and welcome applications from women, Indigenous Peoples, persons with disabilities, racialized persons, persons of the 2SLGBTQIA+ community and others who may contribute to the further diversification of ideas. All qualified candidates are encouraged to apply; however, Canadians and permanent residents will be given priority.

If you require this information in an alternate format, please contact humanresources@rrc.ca.



RRC Polytech is committed to providing accessible employment, and ensuring that our recruitment, assessment and selection process is barrier free. If a candidate requires accommodation during the hiring process, Human Resources Services will work with the individual to meet their needs. We thank all applicants for their interest, but only those selected for an interview will be contacted. For more information and other employment opportunities, visit rrc.ca/hr