

Academic Student Success Coach (Term)

Steinbach Campus

Applicants are to clearly demonstrate how they satisfy the selection criteria in their written submissions and must identify the competition number when submitting their application.

This competition may be used to establish a 3 month eligibility list of qualified candidates for future vacancies.

DUTIES

The Academic Student Success Coach works directly with students both one-on-one and group settings to provide a personalized range of services that support student academic success during all stages of the student life cycle at Red River College Polytech -Steinbach Campus (early alert within program to employability preparation). The Academic Student Success Coach connects and provides as needed students with academic tutoring, and supports; guidance in time management and study skills as the student works through their program. The activities are more interventionist in nature, requiring students to self-identify areas of weakness in order to create a strategic learning plan. The Academic Student Success Coach supports and hold students accountable as they work to better their study, time management and/or life skills needed for success. The Academic Student Success coach will be responsible for planning and executing student events monthly throughout the year that add to the student experience.

REQUIRED QUALIFICATIONS

- Certificate in Education or Guidance Counselling. An equivalent combination of education and experience may be considered.
- Experience facilitating individual and group sessions in academic skills, including: self-management, attitude, motivation, time management, concentration, study aids/strategies and test strategies
- Experience in academic coaching and tutoring
- Ability to assess student learning needs and make appropriate referrals
- Familiarity with educational resources available to students from vulnerable populations and for learning disabilities, adult literacy, and numeracy
- Excellent verbal and written communication skills with the ability to communicate with a variety of stakeholders
- Excellent interpersonal skills
- Ability to work effectively in a team environment
- Exceptional organization and time management skills; ability to work under pressure, with tight timelines, and respond to multiple demands
- Proficient in Microsoft Office Suite
- Experience building a respectful workplace culture that promotes diversity, learning and continuous improvement

ASSETS

- Experience working in a post-secondary setting

CONDITIONS OF EMPLOYMENT

- Applicants must be legally entitled to work in Canada
- This position may be required to work evenings and/or weekends
- Incumbent must provide a current and satisfactory Criminal Records Check
- This position may be required to travel
- Valid Manitoba Drivers license

RRC Polytech campuses are located on the original lands of Anishinaabe, Ininiwak, Anishininwak, Dakota, and Dene peoples, and on the homeland of the Red River Métis Nation.

COMPETITION NUMBER

2023-079

CLOSING DATE

June 2, 2023

SALARY

\$43,424 - \$59,387 per annum

POSITION LOCATION

Steinbach Campus
(70km outside of Winnipeg, MB)

POSITION TYPE

Part-Time, Term Position Available

Anticipated August 14, 2023 up to March 31, 2024

Possibility of an Extension

APPLY ONLINE AT

rrc.ca/careers

RRC Polytech is a leader in applied learning and innovation. Our talented team of employees is passionate about education, innovation and student success. We offer competitive salaries, extensive benefits and the opportunity for personal and professional growth in a rewarding career.

At RRC Polytech we are committed to fostering an inclusive environment, where all employees and students feel valued, respected and supported. We aspire to have a workforce that is representative of the diversity within our communities, and welcome applications from women, Indigenous Peoples, persons with disabilities, racialized persons, persons of the 2SLGBTQIA+ community and others who may contribute to the further diversification of ideas. All qualified candidates are encouraged to apply; however, Canadians and permanent residents will be given priority.

If you require this information in an alternate format, please contact humanresources@rrc.ca.



RRC Polytech is committed to providing accessible employment, and ensuring that our recruitment, assessment and selection process is barrier free. If a candidate requires accommodation during the hiring process, Human Resources Services will work with the individual to meet their needs. We thank all applicants for their interest, but only those selected for an interview will be contacted. For more information and other employment opportunities, visit rrc.ca/hr