

Human Resource Consultant (Term)

Human Resource Services

Applicants are to clearly demonstrate how they satisfy the selection criteria in their written submissions and must identify the competition number they are applying for in the subject line of the email.

This competition may be used to establish a 12 month eligibility list of qualified candidates for future vacancies.

DUTIES

Human Resource Services at Red River College Polytechnic has a number of exciting initiatives underway, which has allowed us to create an expansion of our team on a term basis. Some of the projects include implementing new Human Resource Information and Classification systems, new Diversity initiatives and supporting organizational growth and change. The Human Resource Consultant will provide a wide range of human resource services to a diverse client group across the College. Assigned portfolios will encompass collective agreement and human resource policy interpretation; labour relations; performance management; recruitment, supportive employment as well as participating on various committees. This opportunity is perfect for someone looking to get additional HR experience in a large and complex organization! Working at RRC Polytech provides an unique HR opportunity to support the success of the people and economy of Manitoba.

Employment Equity is a factor in the selection for this competition. Preference will be given to Indigenous people, visible minorities and persons with disabilities.

REQUIRED QUALIFICATIONS

- Post-secondary education in Human Resources, an equivalent combination of education and experience may be considered
- Several years generalist experience and skills in the areas of recruitment and selection, employee/labour relations, investigations, classification and contract/collective agreement interpretation, and supportive employment
- Exceptional organizational and time management skills with the ability to deal with shifting priorities and simultaneous demands
- Strong customer service skills with the ability to build trust and foster relationships with both internal and external stakeholders
- Effective decision making and problem solving skills with the ability to resolve conflict through influence and negotiation
- Exceptional communication skills, including verbal, written and active listening
- Experience building a respectful workplace culture that promotes diversity, learning and continuous improvement

ASSETS

- Experience in training or facilitation skills
- Experience in a unionized environment
- CPHR designation

CONDITIONS OF EMPLOYMENT

- Applicants must be legally entitled to work in Canada
- This position may be required to work evenings and/or weekends
- Incumbent must provide a current and satisfactory Criminal Records Check

RRC Polytech campuses are located on original lands of Anishinaabe, Cree, Oji-Cree, Dakota, and Dene peoples, and on the homeland of the Métis Nation.

COMPETITION NUMBER

2022-145

CLOSING DATE

August 5, 2022

SALARY

\$66,952 - \$87,057 per annum

POSITION LOCATION

Notre Dame Campus
(Winnipeg, MB)

POSITION TYPE

Full-Time, Term Position Available
Anticipated August 2022 up to
March 31, 2023
Possibility of an Extension

APPLY ONLINE AT

rrc.ca/careers

RRC Polytech is a leader in applied learning and innovation. Our talented team of employees is passionate about education, innovation and student success. We offer competitive salaries, extensive benefits and the opportunity for personal and professional growth in a rewarding career.

At RRC Polytech we are committed to fostering an inclusive environment, where all employees and students feel valued, respected and supported. We aspire to have a workforce that is representative of the diversity within our communities, and welcome applications from women, Indigenous persons, racialized persons, persons with disabilities, persons of all sexual and gender identities and others who may contribute to the further diversification of ideas. All qualified candidates are encouraged to apply; however, Canadians and permanent residents will be given priority.

If you require this information in an alternate format, please contact humanresources@rrc.ca.



RRC Polytech is committed to providing accessible employment, and ensuring that our recruitment, assessment and selection process is barrier free. If a candidate requires accommodation during the hiring process, Human Resources Services will work with the individual to meet their needs. We thank all applicants for their interest, but only those selected for an interview will be contacted. For more information and other employment opportunities, visit rrc.ca/hr