

Gym Clerk - Casual

Campus Well-Being

Applicants are to clearly demonstrate how they satisfy the selection criteria in their written submissions and must identify the competition number they are applying for in the subject line of the email.

This competition may be used to establish a 6 month eligibility list of qualified candidates for future vacancies.

DUTIES

Reporting to the Sport and Fitness Supervisor the Gym Clerk provides customer service and performs facility-related duties at Campus Well-Being's fitness facilities. The Gym Clerk primarily works at the Customer Service Desk, welcoming facility users, processing equipment loans, and responding to inquiries in person or over the phone. The Clerk may also provide facility tours, monitor adherence to rules and etiquette, and assist with event related set-up. Contributing to an inclusive environment, the Gym Clerk ensures a welcoming, accessible, respectful and safe environment for staff, students and visitors.

REQUIRED QUALIFICATIONS

- Ability to provide excellent customer service
- Familiarity with fitness and recreation equipment
- Excellent verbal communication skills, including telephone etiquette
- Available to work a variety of shift times
- Able to lift/move over 50 lbs
- Values Diversity, Equity, and Inclusion
- Commitment to lifelong learning

ASSETS

- Experience working in a gym, fitness centre, or recreation facility

CONDITIONS OF EMPLOYMENT

- Applicants must be legally entitled to work in Canada
- This position may be required to work evenings and/or weekends
- May be required to work at various RRC campuses

RRC Polytech campuses are located on original lands of Anishinaabe, Cree, Oji-Cree, Dakota, and Dene peoples, and on the homeland of the Métis Nation.

COMPETITION NUMBER

2022-129

CLOSING DATE

Until Filled

SALARY

\$15.68 - \$21.45 hourly

POSITION LOCATION

Notre Dame Campus
(Winnipeg, MB)

POSITION TYPE

3 Casual Positions Available

APPLY ONLINE AT

rrc.ca/careers

RRC Polytech is a leader in applied learning and innovation. Our talented team of employees is passionate about education, innovation and student success. We offer competitive salaries, extensive benefits and the opportunity for personal and professional growth in a rewarding career.

At RRC Polytech we are committed to fostering an inclusive environment, where all employees and students feel valued, respected and supported. We aspire to have a workforce that is representative of the diversity within our communities, and welcome applications from women, Indigenous persons, racialized persons, persons with disabilities, persons of all sexual and gender identities and others who may contribute to the further diversification of ideas. All qualified candidates are encouraged to apply; however, Canadians and permanent residents will be given priority.

If you require this information in an alternate format, please contact humanresources@rrc.ca.



RRC Polytech is committed to providing accessible employment, and ensuring that our recruitment, assessment and selection process is barrier free. If a candidate requires accommodation during the hiring process, Human Resources Services will work with the individual to meet their needs. We thank all applicants for their interest, but only those selected for an interview will be contacted. For more information and other employment opportunities, visit rrc.ca/hr