

Dean, School of Continuing Education (Term)

The School of Continuing Education

Applicants are to clearly demonstrate how they satisfy the selection criteria in their written submissions and must identify the competition number they are applying for in the subject line of the email.

This competition may be used to establish a 12 month eligibility list of qualified candidates for future vacancies.

DUTIES

Reporting to the Executive Director, Academic, the Dean provides vision, academic and administrative leadership and strategic direction to the School of Continuing Education and Regional Campuses. The Dean's commitment to Truth and Reconciliation, Equity, Diversity and Inclusion is evident in all aspects of their leadership style, decisions and interactions with others. The successful candidate will ensure that the School's wide variety of programming— from courses to workshops to programs, youth camps and micro-credentials—is relevant to current business, industry and community needs. The Dean has accountability for the development, revision and delivery of programming in multiple disciplines through a variety of delivery modes, including full time, part time in-class, distributed learning in response to rapidly evolving labour market needs. The incumbent is required to have a dynamic entrepreneurial, academic and service focus. As a strategic business unit, the Dean is responsible for creating an annual business plan for the School and leading it to achieve the plan's net targets. The incumbent is an active member of RRC Polytech committees, including Senior Academic Committee. Other responsibilities include developing partnerships and skills training opportunities with industry, liaison with government, associations and other education institutions.

REQUIRED QUALIFICATIONS

- A graduate degree in a related discipline or a combination of education and recent, relevant experience
- Experience with business planning and broad mastery of educational, business and management principles, and human relations skills
- Proven experience with project and financial management at the corporate or institutional level
- Experience implementing strategic plans and performance management goals and objectives
- Experience developing and implementing academic programs with a student-centered approach to learning and a commitment to the philosophies of adult education and continuous learning
- Proven human resource management experience, including direct supervisory experience
- Demonstrated success as a dynamic leader at the management level
- A collaborative management style including building and sustaining teams within, between and across organizations, with a demonstrated strength in customer service, delivering results, handling complexity and thinking globally
- Excellent interpersonal and group facilitative skills and the ability to develop effective partnerships with industry, liaison with government, associations and educational institutions and promotion of effective community relations
- Demonstrated change management, conflict resolution, and negotiation skills
- Proven ability to leverage data for decision-making, develop innovative and concrete solutions to complex institutional problems with a commitment to quality, service and accountability
- Must be adaptive in thinking and able to discern innovative solutions to new and emerging challenges, including identifying new technologies and program delivery methods for collaborations with other agencies and organizations
- Demonstrated commitment to Truth and Reconciliation, Equity, Diversity and Inclusivity in community and organizational development
- Commitment to lifelong learning

ASSETS

- Experience with applied research
- Teaching experience and familiarity with large post-secondary educational institutions

CONDITIONS OF EMPLOYMENT

- Applicants must be legally entitled to work in Canada
- This position may be required to work evenings and/or weekends
- This position may be required to travel
- Incumbent must provide a current and satisfactory Criminal Records Check, including a Vulnerable Persons Sector Check
- Valid driver's licence

RRC Polytech campuses are located on original lands of Anishinaabe, Cree, Oji-Cree, Dakota, and Dene peoples, and on the homeland of the Métis Nation.

COMPETITION NUMBER

2022-109

CLOSING DATE

June 30, 2022

SALARY

\$120,344 - \$156,430 per annum

POSITION LOCATION

Notre Dame Campus
(Winnipeg, MB)

POSITION TYPE

Full-Time, Term Position Available
Anticipated October 3rd, 2022 up to
October 23rd, 2023

APPLY ONLINE AT

rrc.ca/careers

RRC Polytech is a leader in applied learning and innovation. Our talented team of employees is passionate about education, innovation and student success. We offer competitive salaries, extensive benefits and the opportunity for personal and professional growth in a rewarding career.

At RRC Polytech we are committed to fostering an inclusive environment, where all employees and students feel valued, respected and supported. We aspire to have a workforce that is representative of the diversity within our communities, and welcome applications from women, Indigenous persons, racialized persons, persons with disabilities, persons of all sexual and gender identities and others who may contribute to the further diversification of ideas. All qualified candidates are encouraged to apply; however, Canadians and permanent residents will be given priority.

If you require this information in an alternate format, please contact humanresources@rrc.ca.



RRC Polytech is committed to providing accessible employment, and ensuring that our recruitment, assessment and selection process is barrier free. If a candidate requires accommodation during the hiring process, Human Resources Services will work with the individual to meet their needs. We thank all applicants for their interest, but only those selected for an interview will be contacted. For more information and other employment opportunities, visit rrc.ca/hr