

## Instructor, Accounting

### Applied Commerce and Management Education

Applicants are to clearly demonstrate how they satisfy the selection criteria in their written submissions and must identify the competition number they are applying for in the subject line of the email.

This competition may be used to establish a 12 month eligibility list of qualified candidates for future vacancies.

### DUTIES

Reporting to the Chair of Applied Commerce and Management Education, the Instructor will be responsible to teach Accounting and related courses, which may include, but are not limited to, Accounting Fundamentals, Financial Accounting, Managerial Accounting, Intermediate Accounting, Management Information Systems, Cost Accounting, Accounting Applications, Tax Fundamentals, and Mathematics courses delivered online and/or in-class at the Notre Dame Campus and/or The Exchange District Campus. Duties will include the preparation of course materials and examinations, instruction of students and evaluation of course materials. Duties related to instructing include: curriculum development and maintenance, preparing course outlines, maintaining student records, student evaluation, assisting in college activities including student orientation, graduation, and relevant committees.

### REQUIRED QUALIFICATIONS

- Post-secondary education in accounting; an equivalent combination of education and experience may be considered
- Professional Accounting designation (CPA)
- Significant and progressive experience in accounting
- Extensive knowledge and experience with accounting software applications
- Extensive experience with Excel and Microsoft Office Suite
- Exemplary written communication skills
- Exemplary verbal communication skills
- Excellent presentation skills
- Demonstrated leadership skills
- Ability to work remotely and on campus in Winnipeg
- Values Diversity, Equity, and Inclusion
- Commitment to lifelong learning

### ASSETS

- Experience instructing at a post-secondary institution
- Experienced with online course development /delivery and alternative teaching methodology
- Extensive knowledge and experience with Canadian personal and corporate tax preparation

### CONDITIONS OF EMPLOYMENT

- Applicants must be legally entitled to work in Canada
- This position may be required to work evenings and/or weekends
- Instructors are required to complete the Teaching for Learning (TFL) in Applied Education program or have previously completed the Certificate in Adult Education (CAE)
- This position may be required to work throughout the academic year including the summer months.
- May be required to work at various RRC campuses

RRC Polytech campuses are located on original lands of Anishinaabe, Cree, Ojji-Cree, Dakota, and Dene peoples, and on the homeland of the Métis Nation.

### COMPETITION NUMBER

2022-100

### CLOSING DATE

July 6, 2022

### SALARY

\$58,744 - \$87,246 per annum\*

\*The successful candidate with a Master's or PhD in a related field will receive an Educational Supplement of \$2,725 or \$5,450 per annum, respectively, pro-rated on an hourly basis

### POSITION LOCATION

Exchange District Campus  
(Winnipeg, MB)

### POSITION TYPE

Full-Time Position Available  
Anticipated Start July 4, 2022

### APPLY ONLINE AT

[rrc.ca/careers](http://rrc.ca/careers)

RRC Polytech is a leader in applied learning and innovation. Our talented team of employees is passionate about education, innovation and student success. We offer competitive salaries, extensive benefits and the opportunity for personal and professional growth in a rewarding career.

At RRC Polytech we are committed to fostering an inclusive environment, where all employees and students feel valued, respected and supported. We aspire to have a workforce that is representative of the diversity within our communities, and welcome applications from women, Indigenous persons, racialized persons, persons with disabilities, persons of all sexual and gender identities and others who may contribute to the further diversification of ideas. All qualified candidates are encouraged to apply; however, Canadians and permanent residents will be given priority.

If you require this information in an alternate format, please contact [humanresources@rrc.ca](mailto:humanresources@rrc.ca).



RRC Polytech is committed to providing accessible employment, and ensuring that our recruitment, assessment and selection process is barrier free. If a candidate requires accommodation during the hiring process, Human Resources Services will work with the individual to meet their needs. We thank all applicants for their interest, but only those selected for an interview will be contacted. For more information and other employment opportunities, visit [rrc.ca/hr](http://rrc.ca/hr)