

## Instructor, General Business

### Applied Commerce and Management Education

Applicants are to clearly demonstrate how they satisfy the selection criteria in their written submissions and must identify the competition number they are applying for in the subject line of the email.

This competition may be used to establish a 12 month eligibility list of qualified candidates for future vacancies.

### DUTIES

Reporting to the Chair of Applied Commerce and Management Education, the Instructor will be responsible to teach business related courses, which may include, but not limited to Business Law, Business Strategy, Research Methods, Economics, Small Business Management, Introduction to Canadian Business, Project Management, Small Business Finance, Business or Financial Math, Organizational Behavior or Management and Leadership. These courses may be delivered online and in-class. Duties will include the preparation of course materials and examinations, instruction of students and evaluation of course materials. Duties related to instructing include: curriculum development and maintenance, preparing course outlines, maintaining student records, student evaluation, assisting in college activities including student orientation, graduation, and relevant committees.

### REQUIRED QUALIFICATIONS

- Post-secondary education in a business, or related field; an equivalent combination of education and experience may be considered
- Significant and progressive experience in business and/or management positions
- Experience developing and/or implementing business strategy
- Extensive experience with Microsoft Office Suite
- Exemplary written communication skills
- Excellent verbal communication skills
- Effective presentation skills
- Demonstrated leadership skills
- Values Diversity, Equity, and Inclusion
- Commitment to lifelong learning

### ASSETS

- Graduate Degree in business or related field
- Experienced with online course development/delivery and alternative teaching methodology
- Experience instructing at a post-secondary institution
- Industry designation in Project Management: PMP or similar

### CONDITIONS OF EMPLOYMENT

- Applicants must be legally entitled to work in Canada
- This position may be required to work evenings and/or weekends
- May be required to work at various RRC campuses
- Instructors are required to complete the Teaching for Learning (TFL) in Applied Education program or have previously completed the Certificate in Adult Education (CAE)

RRC Polytech campuses are located on original lands of Anishinaabe, Cree, Ojji-Cree, Dakota, and Dene peoples, and on the homeland of the Métis Nation.

### COMPETITION NUMBER

2022-076

### CLOSING DATE

June 1, 2022

### SALARY

\$58,744 - \$87,246 per annum\*

\*The successful candidate with a Masters or PhD in a related field will receive an Educational Supplement of \$2,725 or \$5,450 per annum, respectively, pro-rated on an hourly basis

### POSITION LOCATION

Notre Dame Campus  
(Winnipeg, MB)

### POSITION TYPE

Full-Time Position Available  
Anticipated Start August 15, 2022

### APPLY BY EMAIL TO

[humanresources@rrc.ca](mailto:humanresources@rrc.ca)

RRC Polytech is a leader in applied learning and innovation. Our talented team of employees is passionate about education, innovation and student success. We offer competitive salaries, extensive benefits and the opportunity for personal and professional growth in a rewarding career.

At RRC Polytech we are committed to fostering an inclusive environment, where all employees and students feel valued, respected and supported. We aspire to have a workforce that is representative of the diversity within our communities, and welcome applications from women, Indigenous persons, racialized persons, persons with disabilities, persons of all sexual and gender identities and others who may contribute to the further diversification of ideas. All qualified candidates are encouraged to apply; however, Canadians and permanent residents will be given priority.

If you require this information in an alternate format, please contact [humanresources@rrc.ca](mailto:humanresources@rrc.ca).



RRC Polytech is committed to providing accessible employment, and ensuring that our recruitment, assessment and selection process is barrier free. If a candidate requires accommodation during the hiring process, Human Resources Services will work with the individual to meet their needs. We thank all applicants for their interest, but only those selected for an interview will be contacted. For more information and other employment opportunities, visit [rrc.ca/hr](http://rrc.ca/hr)