

Tutor (Casual)

Academic Success Centre

Applicants are to clearly demonstrate how they satisfy the selection criteria in their written submissions and must identify the competition number they are applying for in the subject line of the email.

This competition may be used to establish a 12 month eligibility list of qualified candidates for future vacancies.

DUTIES

Tutors provide academic support services to Red River College Polytechnic students. The primary role of the Tutor is to provide individualized and group tutoring to a variety of learner populations, including students with disabilities, in their areas of expertise. Tutors must have strong knowledge in key areas such as: college-level math, writing and reading, sciences, information technology, study and college success skills or other topics related to RRC Polytech programs. The tutor will also be asked to locate and/or create support materials for students with diverse learning needs, and participate in departmental training and professional development related to adult education and learner support strategies.

Candidates are asked to indicate their area(s) of expertise and relevant credentials clearly in their application.

REQUIRED QUALIFICATIONS

- Graduate of a RRC Polytech program, or equivalent training and experience
- Effective organizational skills
- Excellent written communication skills
- Excellent interpersonal skills
- Excellent verbal communication skills with diverse audiences
- Ability to adapt to fluctuations in schedule and workplace demands
- Ability to assess students learning and academic needs and make appropriate learning and support plans
- Extensive experience with video conferencing tools, Microsoft Office, including MS Teams, and the ability to adapt to new technologies
- Values Diversity, Equity, and Inclusion
- Commitment to lifelong learning

ASSETS

- Experience in the provision of individualized, small group, and/or workshop instruction for RRC Polytech courses and study skills topics
- Bachelor of Education, or equivalent
- Diversity Training
- Familiarity with the structure and expectations of RRC Polytech programs and services
- Familiarity with learning management software and other computer applications
- Experience supporting students with learning disabilities and/or diverse learning needs

CONDITIONS OF EMPLOYMENT

- Applicants must be legally entitled to work in Canada
- This position may be required to work evenings and/or weekends

RRC Polytech campuses are located on original lands of Anishinaabe, Cree, Oji-Cree, Dakota, and Dene peoples, and on the homeland of the Métis Nation.

COMPETITION NUMBER

2022-070

CLOSING DATE

Until Filled

SALARY

\$22.96 - \$31.40 hourly

POSITION LOCATION

Notre Dame Campus
(Winnipeg, MB)

POSITION TYPE

Various Casual Positions Available

APPLY BY EMAIL TO

humanresources@rrc.ca

RRC Polytech is a leader in applied learning and innovation. Our talented team of employees is passionate about education, innovation and student success. We offer competitive salaries, extensive benefits and the opportunity for personal and professional growth in a rewarding career.

At RRC Polytech we are committed to fostering an inclusive environment, where all employees and students feel valued, respected and supported. We aspire to have a workforce that is representative of the diversity within our communities, and welcome applications from women, Indigenous persons, racialized persons, persons with disabilities, persons of all sexual and gender identities and others who may contribute to the further diversification of ideas. All qualified candidates are encouraged to apply; however, Canadians and permanent residents will be given priority.

If you require this information in an alternate format, please contact humanresources@rrc.ca.



RRC Polytech is committed to providing accessible employment, and ensuring that our recruitment, assessment and selection process is barrier free. If a candidate requires accommodation during the hiring process, Human Resources Services will work with the individual to meet their needs. We thank all applicants for their interest, but only those selected for an interview will be contacted. For more information and other employment opportunities, visit rrc.ca/hr