

Instructor, Business (Term)

Regional Campuses, School of Continuing Education

Applicants are to clearly demonstrate how they satisfy the selection criteria in their written submissions and must identify the competition number they are applying for in the subject line of the email.

This competition may be used to establish a 12 month eligibility list of qualified candidates for future vacancies.

DUTIES

The Instructor(s) will be required to teach a variety of courses for the Red River College, Regional Campuses for Business related programs delivered in Steinbach, Portage and Winkler regions.

Duties related to instructing include: curriculum development, preparing course outlines, maintaining student records, classroom management, student evaluation, marking and grades submission, assist in College activities including instructor meetings, and relevant committees. Instruction will be both online and in person as needs dictate. Instructor must be willing and able to attend in person classes as needed.

Courses include, but are not limited to: Book keeping Quickbooks, Financial Accounting, Intermediate Accounting, Cost Accounting, Sage 300, Sage 50 & Accounting Applications, Business Analytics, Global Business, Introduction to Business, Business Law, Business Math, Statistical Analysis, Human Resources, Marketing, Administrative Suite of courses, Introduction to Canadian Customs, Procurement and Supply, Logistics, Operations and Process Management.

REQUIRED QUALIFICATIONS

- Post-secondary education in Logistics and Supply Chain Management; an equivalent combination of education and experience may be considered
- Relevant Business degree, Chartered Professional in Human Resources (CPHR), Marketing background, Certified Public Accountant (CPA) designation for accounting courses; An equivalent combination of education and experience may be considered for the subject area applied for
- Significant and progressive experience in the Supply Chain Management industry
- Significant related business, human resource or marketing experience as applicable for the area you are applying to
- Ability to instruct in a variety of Business Administration and/ or Human Resource or Marketing an Office Administration content
- Experience in developing and delivering presentations in a group setting both online and in person (preference should be specified)
- Exceptional verbal communication skills
- Exceptional written communication skills
- Ability to use conflict resolution techniques to facilitate positive outcomes
- Demonstrated Leadership skills
- Excellent interpersonal skills
- Demonstrated ability to work with current learning tools and technologies associated with course delivery both online and in person.
- Experience using Microsoft Office in a business environment, including demonstrated use of PowerPoint presentations
- Values Diversity, Equity, and Inclusion
- Commitment to lifelong learning

ASSETS

- Experience with WebEx, Learn, MS Teams or virtual meeting technologies
- Professional logistics and supply chain industry designation (SCMP, CLPP or similar)
- Registered Project Management Professional designation (PMP or similar)

CONDITIONS OF EMPLOYMENT

- Applicants must be legally entitled to work in Canada
- This position may be required to work evenings and/or weekends
- This position may be required to travel
- This position may be required to work throughout the academic year including the summer months
- Instructors are required to complete the Teaching for Learning (TFL) in Applied Education program or have previously completed the Certificate in Adult Education (CAE)

COMPETITION NUMBER

2021-204

CLOSING DATE

Until Filled

SALARY

\$31.06 - \$46.13 hourly*

POSITION LOCATION(S)

Steinbach Campus
(70km outside of Winnipeg, MB)

Portage la Prairie Campus
(90km outside of Winnipeg, MB)

Winkler Campus
(120km outside of Winnipeg, MB)

POSITION TYPE

4 Part-Time, Term Positions Available

Anticipated Start January 4, 2022

Possibility of an Extension

APPLY BY EMAIL TO

humanresources@rrc.ca

Red River College is a leader in applied learning and innovation. Our talented team of employees is passionate about education, innovation and student success. We offer competitive salaries, extensive benefits and the opportunity for personal and professional growth in a rewarding career.

At Red River College we are committed to fostering an inclusive environment, where all employees and students feel valued, respected and supported. The College seeks to increase diversity among its community members and welcomes applications from women, Indigenous persons, racialized persons, persons with disabilities, persons of all sexual and gender identities and others who may contribute to the further diversification of ideas. All qualified candidates are encouraged to apply; however, Canadians and permanent residents will be given priority.



Red River College is committed to providing accessible employment, and ensuring that our recruitment, assessment and selection process is barrier free. If a candidate requires accommodation during the hiring process, Human Resources Services will work with the individual to meet their needs. We thank all applicants for their interest, but only those selected for an interview will be contacted. For more information and other employment opportunities, visit rrc.ca/hr