



BOARD OF GOVERNORS

REGULAR MEETING

MINUTES B 26/01

Date	Monday, September 22, 2025 @ 5:00 pm
Location:	Notre Dame Campus
Members present:	Phyllis Reid-Jarvis, Vice-Chair Jacob Ahiaebe, David Alao, Lea Clarke, , Stephen Ducharme, Jean-Eric Ghia, Kevin Gill, , Kristen Hudym, Marilyn Kenny, Gbolahan Oduntan, Michelle Scebenski, Jasmine Lucero, Ginger Arnold Fred Meier, President and CEO
Regrets:	Lloyd Schreyer, Chair Jenna Hnatishin, Jeff Doneza
Staff:	Melanie Gudmundson, Chief Human Resource Officer Giselle Martel, Vice-President, Finance & Administration David Petis, Executive Director, Advancement Christine Watson, Vice-President, Academic Jamie Wilson, Vice-President, Indigenous Strategy, Research, & Business Development Conor Lloyd, Director, College & Public Relations Kyla Gibson, Comptroller Maria Mendes, Director, Environmental Stewardship & Campus Renewal Tiffany Jones, Governance Advisor, Sr. Strategic Advisor
Guests:	None
Recording Secretary:	Tiffany Jones, Governance Advisor, Sr. Strategic Advisor

1.0 Convene the Meeting

1.1 Welcome and Land Acknowledgement

Phyllis Reid-Jarvis, Vice-Chair of the Board of Governors, welcomed everyone to the meeting.

Phyllis informed members that she is chairing today's meeting in the absence of Lloyd Schreyer, Board Chair.

Phyllis began the meeting with a land acknowledgment.

Phyllis welcomed newly appointed board members Jean-Eric Ghia, Jenna Hnatishin, and Michelle Scebenski, as well as Ginger Arnold, Employee Representative Board member beginning her two-year term.

1.2 Call to order, recognition of quorum

With attendance constituting a quorum, Phyllis Reid-Jarvis called the meeting to order at 5:05 pm.

1.3 Declaration of conflict of interest

Phyllis Reid-Jarvis asked if any members wish to declare conflicts to any of the agenda items at today's meeting.

No conflicts were declared.

1.3 Agenda dated September 22, 2025

A topic was added to the agenda as item 3.10, Collective Bargaining update.

Motion B 26/01/01

Moved by Steve Ducharme, **Seconded** by Marilyn Kenny,
THAT the regular meeting agenda dated September 22, 2025, be approved.

The motion was **CARRIED**.

5:06 pm

Conor Lloyd is now in attendance.

CLOSED SESSION

2.0 Closed Session Reports

2.1 Monthly Communications and Government Relations Report

Conor Lloyd, Director of College and Public Relations, introduced himself and the portfolio. The information report was presented by Conor Lloyd and was received by the Board.

5:11 pm

Conor Lloyd is no longer in attendance.

Jacob Ahiaegbe is now in attendance.

2.2 Comprehensive Campaign Report, Q1

The information report was presented by David Petis, Executive Director, Advancement, and was received by the Board.

The Board discussed the value of major gifts received.

5:16 p.m.

3.0 New Business

3.1 DRAFT Finance & Audit Committee meeting minutes, September 2025

Phyllis Reid-Jarvis, as Chair of the Finance & Audit Committee, provided a summary of the September Finance & Audit Committee meeting, for information.

5:17 pm

3.2 Selection of Financial Auditor Update, FY 2025/26

Phyllis Reid-Jarvis provided an update on the status of the Financial Auditor for fiscal year 2025-26, for information.

5:18 pm

Kyla Gibson is now in attendance.

3.3 Financial Report, Q1 FY 2025/26

The information report was presented by Giselle Martel, Vice President of Finance and Administration, and was received by the Board.

The Board discussed recent funding allocated to universities from a specific source and emphasized the importance of raising the source's awareness about RRC Polytech and its vital role in Manitoba's post-secondary landscape.

5:26 pm

3.4 Contracts over 500k

The report was presented by Giselle Martel, Vice President of Finance and Administration, and was received by the Board.

Motion B 26/01/02

Moved by Jean-Eric Ghia, **Seconded** by Jacob Ahiaegbe,
THAT the Board of Governors authorizes the signing of contracts with values over \$500,000 and anticipated start dates in September and October 2025.

The motion was **CARRIED**.

5:29 pm

3.5 Contract Update on PIAMM Project Space Renovation

The information report was presented by Giselle Martel, Vice-President of Finance and Administration, and was received by the Board.

5:32 pm

Maria Mendes is now in attendance.

3.6 Student Housing Initiatives

The information was presented by Giselle, Vice-President of Finance & Administration, and was received by the Board. Kyla Gibson, Comptroller, and Maria Mendes, Director of Environmental Stewardship and Campus Renewal, participated in the discussion.

Discussion ensued.

The Board also received information regarding institutional resources and planning.

6:01 pm

Kyla Gibson and Maria Mendes are no longer in attendance.

3.7 Approved Investment Committee meeting minutes, June 2025

Phyllis Reid-Jarvis noted the Investment Committee meeting minutes were shared, for information.

6:01 pm

3.8 RRC Polytech Council Terms of Reference

The information was presented by Ginger Arnold, Employee Representative Board Member and Chair of the RRC Polytech Council and was received by the Board.

The Board discussed the origin, evolution, and current function of the RRC Polytech Council, including its operational role and strategic use within the institution.

Motion B 26/01/03

Moved by David Alao, **Seconded** by Steve Ducharme,
THAT the Board of Governors approves the Red River College Polytechnic Council Terms of Reference dated September 2025.

The motion was **CARRIED**.

6:10 pm

3.9 2027 Strategic Plan Development

Fred Meier, President & CEO, provided opening remarks.

The information was presented by Tiffany Jones, Senior Strategic Advisor, and was received by the Board.

Discussion ensued.

6:29 pm

3.10 Collective Bargaining agreement update

The information was presented by Melanie Gudmundson, Chief Human Resource Officer, and was received by the Board.

The Board expressed their support.

6:35 pm

OPEN SESSION

4.0 Open Session Reports

4.1 Board of Governors meeting minutes dated June 23, 2025

The Board of Governors meeting minutes were presented by Phyllis Reid-Jarvis, Vice-Chair of the Board of Governors, and received by the Board.

Motion B 26/01/04

Moved by Lea Clarke, **Seconded** by Kristen Hudym,
THAT the meeting minutes dated June 23, 2025, be approved as recorded.

The motion was **CARRIED**.

6:35 pm

4.2 President & CEO's Report

Fred Meier, President & CEO, shared institutional updates including fall term activity across campuses, noting strong domestic enrolment growth and ongoing advocacy related to international student challenges. Key engagement efforts were highlighted, including federal outreach and participation in national post-secondary events. The Board was informed of strategic initiatives supporting student success, entrepreneurship, and international partnerships. Community engagement and Indigenous student outreach efforts were also acknowledged.

The Board was invited to participate in the Leaders in the Classroom initiative.

6:42 pm

4.3 Students Association Presidents Report

Jasmine Lucero, Student Representative Board Member and President of the Student Association, provided an update on recent student engagement activities, including welcome events, student experience panels, and outreach initiatives. The Board was informed that the Student Association hosted national representatives and continues to advocate on behalf of students through ongoing discussions with the College.

The Board discussed student activities, and student support services, such as food bank operations and seasonal clothing programs.

6:49 pm

4.4 Employee Representative Board Member's Report

Ginger Arnold, Employee Representative Board Member, provided an update regarding recent College Council activities, including that the Council held its first meeting of the academic year and discussed mutual priority areas, upcoming consultation on the Strategic Plan, and the development of a Terms of Reference to be presented to the Board with membership renewal underway through an expression of interest process.

6:50 pm

5.0 Other Business

5.1 Next Meeting, October 27, 2025 (In-person, Notre Dame Campus)

Phyllis Reid-Jarvis reminded the Board about upcoming meeting dates.

No further business was tabled.

6:52 pm

Melanie Gudmundson, Giselle Martel, David Petis, Christine Watson, and Jamie Wilson are no longer in attendance.

IN CAMERA SESSION

6.0 In Camera (Staff present: Fred Meier and Tiffany Jones)

The Board entered an in-camera session.

6:59 pm

7.0 Closing

7.1 Adjournment

Phyllis Reid-Jarvis thanked the Board members for their participation.

Motion B 26/01/05

Moved by Kristen Hudym, **Seconded** by Gbolahan Oduntan,
THAT the Board of Governors meeting be adjourned.

The motion was **CARRIED**.

The meeting was adjourned at 6:59 pm.

This section is completed after the Board of Governors approves the recorded meeting minutes at the next Board meeting.

Recommendation to approve the meeting minutes.

Moved by Stephen Ducharme, Seconded by Ginger Arnold,
THAT the Board of Governors approves the September 22, 2025, meeting minutes as recorded.

SIGNED

Lloyd Schreyer, Chair, Board of Governors
Approval Date: October 27, 2025, 2025

SIGNED

Tiffany Jones, Board Secretary