



BOARD OF GOVERNORS

REGULAR MEETING

MINUTES

B 26/02

Date	Monday, October 27, 2025 @ 5:00 pm
Location:	Notre Dame Campus
Members present:	Lloyd Schreyer, Chair Phyllis Reid-Jarvis, Vice-Chair Jacob Ahiaegbe, David Alao, Lea Clarke, Stephen Ducharme, Jean-Eric Ghia, Kevin Gill, Jenna Hnatishin, Marilyn Kenny, Michelle Scebenski, Jasmine Lucero, Ginger Arnold Fred Meier, President and CEO
Regrets:	Jeff Doneza, Kristen Hudym, Gbolahan Oduntan
Staff:	Melanie Gudmundson, Chief Human Resource Officer Giselle Martel, Vice-President, Finance & Administration David Petis, Executive Director, Advancement Christine Watson, Vice-President, Academic Conor Lloyd, Director, College & Public Relations Adam Gerhard, Chief Information Officer Neil Fogg, Manager ITS Information Protection & Compliance Tiffany Jones, Governance Advisor, Sr. Strategic Advisor
Guests:	None
Recording Secretary:	Tyler Parsons, Executive Assistant, President & CEO

1.0 Convene the Meeting

1.1 Welcome and Land Acknowledgement

Lloyd Schreyer, Chair of the Board of Governors, welcomed everyone to the meeting.

Lloyd Schreyer began the meeting with a land acknowledgment.

1.2 Call to order, recognition of quorum

With attendance constituting a quorum, Lloyd Schreyer called the meeting to order at 5:03 pm.

1.3 Declaration of conflict of interest

Lloyd Schreyer asked if any members wish to declare conflicts to any of the agenda items at today's meeting.

No conflicts were declared.

1.3 Agenda dated October 27, 2025

Motion B 26/02/01

Moved by Stephen Ducharme, **Seconded** by Phyllis Reid-Jarvis,

THAT the regular meeting agenda dated October 27, 2025, be approved.

The motion was **CARRIED**.

5:04 pm

Conor Lloyd is now in attendance.

CLOSED SESSION

2.0 Closed Session Reports

2.1 Monthly Communications and Government Relations Report

The information report was presented by Conor Lloyd, Director of College and Public Relations, and was received by the Board.

5:10 pm

Conor Lloyd is no longer in attendance.

Adam Gerhard and Neil Fogg are now in attendance.

2.2 Cybersecurity Quarterly Report

The information report was presented by Adam Gerhard, Chief Information Officer, and was received by the Board. Neil Fogg, Manager of ITS Information Protection & Compliance, participated in the discussion.

The Board discussed phishing simulations undertaken by the Polytechnic; actual phishing attacks experienced by the Polytechnic; and the training that Polytechnic staff needs to complete, including additional training if staff are 'captured' during a phishing simulation.

The Board also examined email filters and other tools that the Polytech uses to help mitigate these risks.

5:25 p.m.

Adam Gerhard and Neil Fogg are no longer in attendance.

2.3 Strategic Plan KPIs: 2024-25 Annual KPI Report

The information report was presented by Fred Meier, President & CEO, and was received by the Board.

The Board considered the data within the KPI report and outcomes they represent for the Polytechnic.

The Board asked clarifying questions that the RRC Polytech Executive Team answered.

The Board acknowledged the work of the team, and the positive trends reported.

5:49 p.m.

3.0 New Business

3.1 RRC Polytech Council Members

The information was provided by Ginger Arnold, Employee Representative Board member, and Fred Meier, President & CEO, and was received by the Board.

Motion B 26/02/02

Moved by Kevin Gill, **Seconded** by Jacob Ahiaegbe,
THAT the Board of Governors approves the RRC Polytech Council members list, effective November 2025.

The motion was **CARRIED**.

5:55 pm

OPEN SESSION

4.0 Open Session Reports

4.1 Board of Governors meeting minutes dated September 22, 2025

The Board of Governors meeting minutes were presented by Lloyd Schreyer, Chair of the Board of Governors, and received by the Board.

Motion B 26/02/03

Moved by Stephen Ducharme, **Seconded** by Ginger Arnold,
THAT the meeting minutes dated September 22, 2025, be approved as recorded.

The motion was **CARRIED**.

5:56 pm

4.2 President & CEO's Report

Fred Meier, President & CEO, shared institutional updates, including consultations occurring as part of the development of the next Strategic Plan, government relations work, international student recruitment, the opening of CAMTT in the Price Institute, and efforts around Truth and Reconciliation at the Polytechnic, among other items.

The Board discussed the use of Artificial Intelligence, the impact of its use – specifically the electricity and water consumption – and considered what that might mean for RRC Polytech's focus on sustainability. The Board also examined Polytech's ability to teach students about Artificial Intelligence.

The Board requested that Artificial Intelligence be considered for a future meeting topic.

6:11 pm

4.3 Students Association Presidents Report

Jasmine Lucero, Student Representative Board Member and President of the Students' Association, provided an update on recent student engagement initiatives. Highlights included information about their Winter Wear Program, activities hosted during Truth and Reconciliation Week, development of the Students' Associations next Strategic Plan, and consideration of a Varsity Athletics program at RRC Polytech.

The Board enquired about the history of Varsity Athletics at RRC Polytech and sought clarification from the RRC Polytech Executive Team regarding its discontinuation. The current position of RRC Polytech management was outlined. The Board emphasized that this matter is operational in nature and agreed that RRC Polytech management and the Students'

Association should continue their dialogue.

6:30 pm

4.4 Employee Representative Board Member's Report

Ginger Arnold, Employee Representative Board Member, provided an update regarding recent RRC Polytech Council activities, including their recent consultation on the next Strategic Plan, conversations around student housing, the Council's commitments to RRC Polytech, and the success of the call for expressions of interest to participate on the Council.

6:33 pm

5.0 Other Business

5.1 Next Meeting, November 24, 2025 (Virtual/Microsoft Teams)

Lloyd Schreyer reminded the Board about the next meeting date and format.

No further business was tabled.

6:33 pm

Melanie Gudmundson, Giselle Martel, David Petis, and Christine Watson are no longer in attendance.

IN CAMERA SESSION

6.0 In Camera (Staff present: Fred Meier and Tyler Parsons)

The Board entered an in-camera session.

Motion B 26/02/04

Moved by Jacob Ahiaegbe, **Seconded** by Ginger Arnold,
THAT the Board of Governors approve the implementation of recommendations previously approved within the President's Annual Performance Evaluation Report on the President's 2024/25 performance.

The motion was **CARRIED**.

6:40 pm

7.0 Closing

7.1 Adjournment

Lloyd Schreyer thanked the Board members for their participation.

Motion B 26/02/05

Moved by Jenna Hnatishin, **Seconded** by Jean-Eric Ghia,
THAT the Board of Governors meeting be adjourned.

The motion was **CARRIED**.

The meeting was adjourned at 6:41 pm

This section is completed after the Board of Governors approves the recorded meeting minutes at the next Board meeting.

Recommendation to approve the meeting minutes.

Moved by Jean-Eric Ghia, Seconded by Phyllis Reid-Jarvis,

THAT the Board of Governors approves the October 27, 2025, meeting minutes as recorded.

SIGNED

Lloyd Schreyer, Chair, Board of Governors
Approval Date: November 24, 2025

SIGNED

Tiffany Jones, Board Secretary