



BOARD OF GOVERNORS

REGULAR MEETING

MINUTES B 25/07

Date	Monday, March 24, 2025 @ 5:00 pm
Location:	Notre Dame Campus
Members present:	Lloyd Schreyer (Chair), Phyllis Reid-Jarvis (Vice-Chair, virtual), Jacob Ahiaegbe, David Alao, Lea Clarke, Jeff Doneza, Stephen Ducharme (virtual), Kevin Gill, Kristen Hudym, Marilyn Kenny, Angela Felipe (virtual) Fred Meier (President and CEO)
Regrets:	Gbolahan Oduntan, Vassan Aruljothi
Staff:	Jamie Wilson, Vice-President, Indigenous Strategy, Research, & Business Development Giselle Martel, Vice-President, Finance & Administration Melanie Gudmundson, Chief Human Resource Officer David Petis, Executive Director, Advancement Aileen Najduch, Acting Vice-President, Academic Conor Lloyd, Director, College & Public Relations Adam Gerhard, Chief Information Officer Neil Fogg, Manager, ITS Information Protection and Compliance Tiffany Jones, Governance Advisor, Sr. Strategic Advisor
Guests:	None
Recording Secretary:	Tiffany Jones, Governance Advisor, Sr. Strategic Advisor

1.0 Convene the Meeting

1.1 Welcome and Land Acknowledgement

Lloyd Schreyer, Chair of the Board of Governors, welcomed everyone to the meeting.

Lloyd Schreyer began the meeting with a land acknowledgment.

1.2 Call to order, recognition of quorum

With attendance constituting a quorum, Lloyd Schreyer called the meeting to order at 5:06 pm.

1.3 Declaration of conflict of interest

Lloyd Schreyer asked if any members wish to declare conflicts to any of the agenda items at today's meeting.

1.4 Agenda dated March 24, 2025

Motion B 25/07/01

Moved by Marilyn Kenny, **Seconded** by Jeff Doneza,

THAT the regular meeting agenda dated March 24, 2025, be approved.

The motion was **CARRIED**.

5:07 pm

Conor Lloyd is now in attendance.

CLOSED SESSION

2.0 Closed Session Reports

2.1 Monthly Communications and Government Relations Report

The information report was presented by Conor Lloyd, Director, College and Public Relations, and was received by the Board. Fred Meier, President & CEO, participated in the discussion.

Discussion ensued.

The Board reviewed the evolution of apprenticeship in the province.

The Board considered sectors that may be impacted by possible tariffs.

5:22 pm

Conor Lloyd is no longer in attendance.

Stephen Ducharme, Adam Gernard, and Neil Fogg are now in attendance.

2.2 Cybersecurity Quarterly Report

The information report was presented by Adam Gerhard, Chief Information Officer, and Neil Fogg, Director of ITS Protection and Compliance, and was received by the Board.

Discussion ensued.

The Board reviewed recent trends in cybersecurity and cybersecurity training in place for staff.

5:31 pm

Neil Fogg is no longer in attendance.

3.0 New Business

3.1 Contracts over 500k

The information was presented by Giselle Martel, Vice-President of Finance & Administration, and was received by the Board. Melanie Gudmundson, Chief Human Resource Officer, and Adam Gerhard, Chief Information Officer, participated in the discussion.

Discussion ensued.

The Board examined use of the system.

Motion B 25/07/02

Moved by Kristen Hudym, **Seconded** by Jacob Ahiaegbe,
THAT the Board of Governors authorizes the signing of contracts with value over \$500,000 and anticipated start dates in April 2025.

The motion was **CARRIED**.

5:37 pm

Adam Gerhard is no longer in attendance.

3.2 Annual Honorary Degree/Diploma nomination for Spring Convocation

The information was presented by Aileen Najdich, Acting Vice-President Academic, and was received by the Board.

Motion B 25/07/03

Moved by Marilyn Kenny, **Seconded** by Lea Clarke,
THAT the Board of Governors approves the Tributes Steering Committee recommendation to award Maria Pacella a Honorary Post-Graduate Diploma in Business Management.

The motion was **CARRIED**.

5:40 pm

3.3 2027 Strategic Plan Development Process

The information was presented by Fred Meier, President & CEO, and was received by the Board.

Discussion ensued.

The Board considered the plan and process detailed as well as timing.

The process was endorsed by the Board.

5:53 pm

3.4 Investment Committee approved meeting minutes, December

Jeff Doneza, Chair of the Investment Committee, provided a summary of the Investment Committee meeting that occurred in December, for information.

5:54 pm

3.5 Investment Fund Managers

The information was presented by Giselle Martel, Vice-President of Finance & Administration, and was received by the Board. Fred Meier, President & CEO participated in the discussion.

Discussion ensued.

The Board examined the issues leading to this recommendation from the Investment Committee.

The Board considered the fees associated, relation to RRC Polytech investment strategy and reviewed the company's profile, reputation, and previous fund performance.

Motion B 25/07/04

Moved by Jacob Ahiaegbe, **Seconded** by Kevin Gill,
THAT the Board of Governors approves the appointment of Crestpoint Real Estate Investments Ltd. As a Real Estate Investment Manager for RRC Polytech Trust and Endowment Funds' investment portfolio.

The motion was **CARRIED**.

6:04 pm

The Board asked about institutional resources and planning.

Giselle Martel, Vice-President of Finance & Administration, and Fred Meier, President & CEO provided a status update.

6:10 pm

3.6 Investment Committee Members

The information was presented by Jeff Doneza, Chair of the Investment Committee Giselle Martel, Vice-President of Finance & Administration, and was received by the Board.

Discussion ensued.

The Board reviewed conflict of interest practices in place for Investment Committee members.

Motion B 25/07/05

Moved by Kristen Hudym, **Seconded** by Jacob Ahiaegbe,
THAT the Board of Governors

- Appoint Colin Tham to the Investment Committee as an external community member effective April 1, 2025, for a term of office ending March 31, 2028.
- Appoint Mohammed Abas to the Investment Committee as an external community member effective April 1, 2025, for a term of office ending March 31, 2028.
- Renew the term of office of Investment Committee external community member Simon Deschenes with a term of office ending December 31, 2026.
- Renew the term of office of Investment Committee external community member Shaun Dyck with a term of office ending December 31, 2025.

The motion was **CARRIED**.

6:13 pm

3.7 Update on annual operating and capital budgets

The information was presented by Giselle Martel, Vice-President of Finance & Administration, and was received by the Board. Fred Meier, President & CEO, participated in the discussion.

Discussion ensued.

The Board examined allocations versus estimates and reviewed next steps.

6:25 pm

The Board recessed from 6:25 pm – 6:40 pm.

The Board reconvened at 6:40 pm.

A member of the public is now in attendance for the open session.

OPEN SESSION

4.0 Open Session Reports

4.1 Board of Governors meeting minutes dated February 24, 2025

The Board of Governors meeting minutes were presented by Lloyd Schreyer, Chair of the Board of Governors, and received by the Board.

Motion B 25/07/06

Moved by Kevin Gill, **Seconded** by Jeff Doneza,
THAT the meeting minutes dated February 24, 2025, be approved as recorded.

The motion was **CARRIED**.

6:34 pm

4.2 College Presidents Report

Fred Meier, President & CEO, reported on various internal activities highlighting a focused effort on engagement with leadership meetings including a half- day leadership development session at the Notre Dame Campus, engagement sessions including Leaders in the Classroom session, and regional campus visits.

Fred Meier also informed the board on external engagement activities such as several donor events including two chef's table dinners, and the Price Scholarship event.

Fred Meier informed the Board of institutional updates including:

- An update on International Education, immigration information sessions, and student recruitment activities.
- A student film licensed by the CBC.
- A generative AI roundtable held at RRC Polytech hosted by Google Cloud in collaboration with the Manitoba Association of AI Professionals (MAAIP).
- The annual Entrepreneur Challenge of the School of Continuing Education at the Portage Regional Campus.
- The 11th annual First Impressions event for hiring in industry.
- The launch of an anti-racist learning campaign.
- Several events over the last month that have promoted RRC Polytech's commitment to EDIA.

6:43 pm

Stephen Ducharme is no longer in attendance.

4.3 Students Association Presidents Report

Angela Felipe, student representative board member and Student Association President provided an update of Students Association activities including executive election and transition, regional campus visits, and various student events and activities.

Angela Felipe also informed the Board on advocacy efforts with the provincial government, and collaboration with election Canada for student voting at the upcoming federal election.

6:46 pm

5.0 Other Business

5.1 Next Meeting, April 28, 2025 (In-person, Notre Dame Campus)

Lloyd Schreyer informed the board of the next board meeting date, time and format.

No further business was tabled.

6:48 pm

The member of the public is no longer in attendance.

Jamie Wilson, David Petis, and Aileen Najdich are no longer in attendance.

IN CAMERA SESSION

6.0 In Camera (Staff present: Giselle Martel, Melanie Gudmundson, Fred Meier and Tiffany Jones)

The Board entered into an in-camera session.

7:06 pm

Giselle Martel and Melanie Gudmundson are no longer in attendance.

7:10 pm

7.0 Closing

7.1 Adjournment

Lloyd Schreyer thanked the Board members for their participation.

Motion B 25/07/07

Moved by Jacob Ahiaegbe, **Seconded** by Kristen Hudym,
THAT the Board of Governors meeting be adjourned.

The motion was **CARRIED**.

The meeting was adjourned at 7:11 pm.

This section is completed after the Board of Governors approves the recorded meeting minutes at the next Board meeting.

Recommendation to approve the meeting minutes.

Moved by Kristen Hudym, Seconded by Jacob Ahiaegbe,
THAT the Board of Governors approves the March 24, 2025, meeting minutes as recorded.

SIGNED

Lloyd Schreyer, Chair, Board of Governors

SIGNED

Tiffany Jones, Board Secretary

Approval Date: April 28, 2025