



## **BOARD OF GOVERNORS**

### **REGULAR MEETING**

#### **MINUTES B 25/03**

<b>Date</b>	Monday, November 25, 2024 @ 4:00 pm
<b>Location:</b>	Virtual/Microsoft Teams
<b>Members present:</b>	Lloyd Schreyer (Chair), Phyllis Reid-Jarvis (Vice-Chair), Jacob Ahiaegbe, David Alao, Lea Clarke, Stephen Ducharme, Kristen Hudym, Marilyn Kenny Fred Meier (President and CEO)
<b>Regrets:</b>	Vassan Aruljothi, Jeff Doneza, Angela Felipe, Kevin Gill, Gbolahan Oduntan
<b>Staff:</b>	Jamie Wilson, Vice-President, Indigenous Strategy, Research, & Business Development Giselle Martel, Vice-President, Finance & Administration Melanie Gudmundson, Chief Human Resource Officer David Petis, Executive Director, Advancement Aileen Najduch, Acting Vice-President, Academic Conor Lloyd, Director, College & Public Relations Carolyn Frost, General Counsel Dorothy Forbes, Acting Comptroller Tiffany Jones, Governance Advisor, Sr. Strategic Advisor
<b>Guests:</b>	None
<b>Recording Secretary:</b>	Tiffany Jones, Governance Advisor, Sr. Strategic Advisor

#### **1.0 Convene the Meeting**

##### **1.1 Welcome and Land Acknowledgement**

Lloyd Schreyer, Chair of the Board of Governors, welcomed everyone to the meeting.

Lloyd Schreyer began the meeting with a land acknowledgment.

##### **1.2 Call to order, recognition of quorum**

With attendance constituting a quorum, Lloyd Schreyer called the meeting to order at 4:01 pm.

##### **1.3 Declaration of conflict of interest**

Lloyd Schreyer asked if any members wish to declare conflicts to any of the agenda items at today's meeting.

No conflicts were declared.

##### **1.4 Agenda dated November 25, 2024**

Item 4.4 was removed from the agenda.

**Motion B 25/03/01**

**Moved** Phyllis Reid-Jarvis, **Seconded** by Kristen Hudym,  
**THAT** the regular meeting agenda dated November 25, 2024, be approved.

The motion was **CARRIED**.

4:02 pm

**CLOSED SESSION**

**2.0 Closed Session Reports**

*Conor Lloyd is now in attendance.*

**2.1 Communications and Government Relations Report**

David Petis, Executive Director, Advancement, provided opening remarks.

The information report was presented by Conor Lloyd, Director, College and Public Relations, and was received by the Board. Fred Meier, President & CEO, participated in the discussion.

4:12 pm

*Conor Lloyd is no longer in attendance.*

*Carolyn Frost is now in attendance.*

**2.2 Enterprise Risk Management: 2024 Risk Register**

Giselle Martel, Vice-President, Finance & Administration provided opening remarks.

The information report was presented by Carolyn Frost, General Counsel, and was received by the Board. Fred Meier shared comments.

Discussion ensued.

The Board evaluated the top 5 strategic risks and mitigations.

4:37 pm

*Carolyn Frost is no longer in attendance.*

*Jacob Ahiaegbe is now in attendance.*

**2.3 Strategic Plan Key Performance Indicators (KPIs): 2023-24 Annual Report**

Fred Meier provided opening remarks.

The information report was presented by Tiffany Jones, Sr. Strategic Advisor, and was received by the Board.

The Board assessed the results achieved. The Board considered the value of having data from other Colleges and Polytechnics in the Prairie region for comparison purposes, and impacts of changes to legislation regarding International Student populations. The Board would like to see further details in the future regarding equity deserving groups.

5:28 pm

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### **3.0 New Business**

#### **3.1 Financial Report, Q2, FY 2024/25**

The information report was presented by Giselle Martel, Vice-President, Finance & Administration, and was received by the Board. Dorothy Forbes, Acting Comptroller, participated in the discussion.

The Board asked the status of the preliminary estimate submission.

Giselle Martel provided the response and expected next steps in the 2025/26 budget process.

The Board asked the status of the previously approved property purchase.

Fred Meier and Giselle Martel provided the response and expected next steps.

5:36 pm

#### **3.2 Finance & Audit Committee draft meeting minutes, November**

The information was presented by Phyllis Reid-Jarvis, Chair of the Finance & Audit Committee / Vice-Chair of the Board and was received by the Board.

5:37 pm

### **OPEN SESSION**

### **4.0 Open Session Reports**

#### **4.1 Board of Governors meeting minutes dated October 28, 2024**

The Board of Governors meeting minutes were presented by Lloyd Schreyer, Chair of the Board of Governors, and was received by the Board.

#### **Motion B 25/03/02**

**Moved** by Kristen Hudym, **Seconded** by Stephen Ducharme,  
**THAT** the meeting minutes dated October 28, 2024, be approved as recorded.

The motion was **CARRIED**.

5:38 pm

#### **4.2 College Presidents Report**

Fred Meier reported on various internal and external engagement activities and provided institutional updates highlighting the opening of the Interdisciplinary Health and Community Services Simulation Center, and the Fall Convocation ceremony.

Fred Meier also provided an update on international student education which was received by the Board.

5:42 pm

#### **4.3 Students Association Presidents Report**

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Lloyd Schreyer referenced the written report provided by Angela Felipe, student representative board member and Student Association President included in the meeting package for the board information.

5:42 pm

## **5.0 Other Business**

### **5.1 Next Meeting, December 16, 2024 (in-person, Notre Dame Campus)**

Lloyd Schreyer informed the board of the next board meeting date, time and format.

No further business was tabled.

5:43 pm

*Jamie Wilson, Giselle Martel, Melanie Gudmundson, David Petis, and Aileen Najdudch are no longer in attendance.*

## **IN CAMERA SESSION**

### **6.0 In Camera** (Staff present: Fred Meier, Tiffany Jones)

An In-camera session occurred.

5:44 pm

## **7.0 Closing**

### **7.1 Adjournment**

Lloyd Schreyer thanked the Board members for their participation.

### **Motion B 25/03/03**

**Moved** by Phyllis Reid-Jarvis, **Seconded** by Stephen Ducharme,  
**THAT** the Board of Governors meeting be adjourned.

The motion was **CARRIED**.

*The meeting was adjourned at 5:44 pm.*

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*This section is completed after the Board of Governors approves the recorded meeting minutes at the next Board meeting.*

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Recommendation to approve the meeting minutes.

Moved by Stephen Ducharme, Seconded by David Alao,  
**THAT** the Board of Governors approves the November 25, 2024, meeting minutes as recorded.

**SIGNED**

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**Lloyd Schreyer, Chair, Board of Governors**  
**Approval Date: December 16, 2024**

**SIGNED**

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**Tiffany Jones, Board Secretary**