



BOARD OF GOVERNORS

REGULAR MEETING

MINUTES B 24/09

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| Date | Monday, May 27, 2024 @ 5:00 pm |
| Location: | Notre Dame Campus, Building C, Room C709 |
| Members present: | Loren Cisyk (Chair), Stu Charles (Vice-Chair), Gbolahan Oduntan, Kevin Gill, Lea Clarke, Phyllis Reid-Jarvis, Milagros Monjaraz, Ruth Ola (Virtual Attendance), Vassan Aruljothi (Virtual Attendance), Fred Meier (President and CEO) |
| Regrets: | Jeff Doneza |
| Staff: | Lynn Zapshala-Kelln (Treasurer), Vice-President, Finance and Administration; Jamie Wilson, Vice-President, Indigenous Strategy, Research, & Business Development; Melanie Gudmundson, Chief Human Resource Officer; David Petis, Executive Director, Advancement; Conor Lloyd, Director, College and Public Relations; Aileen Najduch, Executive Director, Student Services and Global Partnerships; Eddy Lau, Director, International Education (Virtual attendance); Carla Kematch, Director, Truth and Reconciliation; Giselle Martel, Comptroller; Jade Karsin, Director, Procurement and Logistics; Tiffany Jones, Governance Advisor, Sr. Strategic Advisor |
| Guests: | None |
| Recording Secretary: | Tiffany Jones, Governance Advisor, Sr. Strategic Advisor |

1.0 Convene the Meeting

In absence: J. Doneza

1.1 Welcome and Land Acknowledgement

L. Cisyk, Chair of the Board of Governors welcomed everyone to the meeting.

L. Cisyk began the meeting with a land acknowledgment.

1.2 Call to order, recognition of quorum

With attendance constituting a quorum, L. Cisyk called the meeting to order at 5:00 pm.

L. Cisyk provided an introduction of M. Monjaraz, new Student Association President and board member.

1.3 Declaration of conflict of interest

L. Cisyk asked if any members wish to declare conflicts to any of the agenda items at today's meeting.

One declaration was stated:

- Item 3.3 Tuition and Fees proposal – M. Monjaraz

No other conflicts were declared.

1.4 Agenda dated May 27, 2024

Motion B 24/05/01

Moved by S. Charles, **Seconded** by L. Clarke,
THAT the regular meeting agenda dated May 27, 2024, be approved.

The motion was **CARRIED**.

5:05 pm

CLOSED SESSION

2.0 Closed Session Reports

2.1 Comprehensive Campaign Report

The information report was presented by D. Petis, Executive Director, Advancement, and received by the Board.

5:08 pm

2.2 Communications and Government Relations Report

The information report was presented by C. Lloyd, Director, College and Public Relations, and was received by the Board.

Discussion ensued.

The Board asked for information on sentiment analysis and trends.

C. Lloyd provided the response.

5:17 pm

D. Petis and C. Lloyd are no longer in attendance.

A. Najduch and E. Lau are now in attendance.

2.3 International education update

F. Meier, President and CEO provided opening remarks.

The information report was presented by A. Najduch, Executive Director, Student Services and Global Partnerships, and E. Lau, Director, International Education, and was received by the Board.

The Board considered opportunities and risks. They examined policies and processes in place

and reviewed the status of applications and admissions.

5:46 pm

A. Najduch and E. Lau are no longer in attendance.

2.4 CIGan Conference: Board members assessment

The information report was presented by P. Reid-Jarvis, board member, and received by the Board.

5:51 pm

C. Kematch is now in attendance.

3.0 New Business

3.1 Public atrium renaming: Manitou a bi Bii daziigae

The information was presented by J. Wilson, Vice President, Indigenous Strategy, Research and Business Development, and received by the Board. C. Kematch, Director, Truth and Reconciliation, participated in the presentation and discussion.

F. Meier shared comments indicating this renaming is not believed to fall within Board Policy 3.6 Naming Opportunities however in alignment with good governance practices, is being brought to the Board for consideration of approval.

Discussion ensued.

Motion B 24/05/02

Moved by L. Clarke, **Seconded** by P. Reid-Jarvis,
THAT the Board of Governors support the renaming of the Manitou a bi Bii daziigae's Agora to Mitakuye Owas-in via a renaming ceremony.

The motion was **CARRIED**.

5:57 pm

C. Kematch is no longer in attendance.

G. Martel and J. Karsin are now in attendance.

3.2 Fighting Against Forced Labour and Child Labour in Supply Chains annual report

The information was presented by G. Martel, Comptroller, and J. Karsin, Director, Procurement and Logistics, and received by the Board.

Discussion ensued.

The Board considered policy alignment with diversity and inclusion standards. They examined supply chain activity and fair-trade practices.

Motion B 24/05/03

Moved by G. Oduntan, **Seconded** by S. Charles,
THAT the Board of Governors approves the Fighting Against Forced Labour and Child Labour in Supply Chains first report and provides a signed attestation, for the submission to the Government of Canada and posting on RRC Polytech's website.

The motion was **CARRIED**.

6:15 pm

J. Karsin is no longer in attendance.

The board recessed from 6:15 pm – 6:31 pm.

The board reconvened at 6:31 pm.

M. Monjaraz is no longer in attendance.

3.3 Tuition and Fees Proposal

The information was presented by L. Zapshala-Kelln, Vice President, Finance and Administration, and G. Martel, Comptroller, and received by the Board.

Discussion ensued.

The Board examined the proposal considering all requirements and existing policy that apply to tuition and fees. A comparison to other post-secondary institutions was reviewed. Consideration of the impacts on students and the College in future years was made along with a revenue trend analysis.

Motion B 24/05/04

Moved by S. Charles, **Seconded** by K. Gill,

THAT the Board of Governors approves the proposed 2024/25 RRC Polytech tuition and fees.

The motion was **CARRIED**.

7:02 pm

M. Monjaraz is now in attendance.

3.4 2024-25 Fiscal year budget

The information was presented by L. Zapshala-Kelln, Vice President, Finance and Administration, and G. Martel, Comptroller, and received by the Board.

The Board reviewed the budget requested and the funding provided. The Board assessed the budget proposed, and investment and amortization practices. They examined the current pathways and trends of incoming students and considered the cost of programs and costs associated with running programs.

Motion B 24/05/05

Moved by L. Clarke, **Seconded** by P. Reid-Jarvis,

THAT the Board of Governors approve the 2024/25 budget.

The motion was **CARRIED**.

7:23 pm

4.0 Investment Committee

4.1 Investment Policy Statement

L. Zapshala-Kelln provided opening comments.

The information was presented by G. Martel, Comptroller, and received by the board.

Discussion ensued.

The Board assessed the current investment allocations and procedures. Ideas for the progression of this policy were suggested for the Investment Committee to consider as the investment policies and processes of the College mature.

Motion B 24/05/06

Moved by V. Aruljothi, **Seconded** by S. Charles,
THAT the Board of Governors approve the revised Investment Policy Statement, as recommended by the Investment Committee.

The motion was **CARRIED**.

7:41 pm

G. Martel is no longer in attendance.

OPEN SESSION

5.0 Open Session Reports

5.1 Board of Governors meeting minutes dated April 29, 2024

Motion B 24/05/07

Moved by G. Oduntan, **Seconded** by L. Clarke,
THAT the meeting minutes dated April 29, 2024, be approved as recorded.

The motion was **CARRIED**.

7:42 pm

5.2 College Presidents Report

F. Meier reported on various internal and external engagement activities and provided institutional updates highlighting a panel discussion with board members at an internal meeting with members of the Colleges Leadership Network, the celebration of a record number of Indigenous graduates at the annual Pow Wow, and the recognition of staff contributions through the annual BRAVO Awards.

7:48 pm

5.3 Students Association Presidents Report

M. Monjaraz, Board member and Student Association President, reported on initiatives of the Student Association over the past month highlighting participation in the Canadian Alliance of Students Associations conference.

7:52 pm

5.4 Employee Members Report: College Council

V. Aruljothi, the employee board member, reported the topic items discussed at the April College Council meeting.

Discussion ensued.

The Board considered the importance of continued improvements in practices and procedures recognizing their impact on staff members.

7:58 pm

6.0 Other Business

5.1 Next Meeting, June 24, 2024 (In-person, Notre Dame Campus, C709 @ 5pm)

L. Cisyk informed the board of the next board meeting date, time and format.

7:59 pm

No further business was tabled.

The board requested to have details as to their attendance at the convocation ceremonies provided to them.

F. Meier informed the board of the upcoming retirement of L. Zapshala-Kelln. The board members thanked L. Zapshala-Kelln for her efforts, care and service.

8:04 pm

L. Zapshala-Kelln, J. Wilson, and M. Gudmundson are no longer in attendance.

IN CAMERA SESSION

7.0 Executive Committee (In Camera) (Staff present: F. Meier, T. Jones)

Motion B 24/05/08

Moved by K. Gill, **Seconded** by G. Oduntan,
THAT Phyllis Reid-Jarvis be appointed as member of the Executive Committee.

The motion was **CARRIED**.

Motion B 24/05/09

Moved by S. Charles, **Seconded** by G. Oduntan,
THAT the Board of Governors approves the 2024-25 board meeting schedule.

The motion was **CARRIED**.

Motion B 24/05/10

Moved by L. Clarke, **Seconded** by G. Oduntan,
THAT the Board of Governors approve the President's 2024/25 Performance Objectives.

The motion was **CARRIED**.

8:24 pm

F. Meier is no longer in attendance.

7.0 Closing

7.1 Adjournment

L. Cisyk adjourned the meeting at 8:29 p.m.

This section is completed after the Board of Governors approves the recorded meeting minutes at the next Board meeting.

Recommendation to approve the meeting minutes.

Moved by J. Doneza, Seconded by P. Reid-Jarvis,

THAT the Board of Governors approves the May 27, 2024, meeting minutes as recorded.

SIGNED

Loren Cisyk, Chair, Board of Governors
Approval Date: June 24, 2024

SIGNED

Tiffany Jones, Board Secretary