



## BOARD OF GOVERNORS

### REGULAR MEETING

#### MINUTES B 24/08

<b>Date</b>	Monday, April 29, 2024 @ 5:00 pm
<b>Location:</b>	Virtual/Microsoft Teams
<b>Members present:</b>	Loren Cisyk (Chair), Stu Charles (Vice-Chair), Gbolahan Oduntan, Jeff Doneza, Kevin Gill, Lea Clarke, Phyllis Reid-Jarvis, Prachi Ravi Chawla, Ruth Ola, Vassan Aruljothi, Fred Meier (President and CEO)
<b>Regrets:</b>	
<b>Staff:</b>	Lynn Zapshala-Kelln (Treasurer), Vice-President, Finance and Administration; Christine Watson, Vice-President, Academic; Jamie Wilson, Vice-President, Indigenous Strategy, Research, & Business Development; Melanie Gudmundson, Chief Human Resource Officer; David Petis, Executive Director, Advancement; Conor Lloyd, Director, College and Public Relations; Aileen Najduch, Executive Director, Student Services and Global Partnerships; Eddy Lau, Director, International Education; Tiffany Jones, Governance Advisor, Sr. Strategic Advisor
<b>Guests:</b>	None
<b>Recording Secretary:</b>	Tiffany Jones, Governance Advisor, Sr. Strategic Advisor

#### **1.0 Convene the Meeting**

##### **1.1 Welcome and Land Acknowledgement**

Loren Cisyk, Chair of the Board of Governors welcomed everyone to the meeting.

Loren began the meeting with a land acknowledgment.

##### **1.2 Call to order, recognition of quorum**

With attendance constituting a quorum, Loren called the meeting to order at 5:03 pm.

##### **1.3 Declaration of conflict of interest**

Loren asked if any members wish to declare conflicts to any of the agenda items at today's meeting.

No conflicts were declared.

##### **1.4 Agenda dated April 29, 2024**

**Motion B 24/04/01**

**Moved** by Stu Charles, **Seconded** by Phyllis Reid-Jarvis,  
**THAT** the regular meeting agenda dated April 29, 2024, be approved.

The motion was **CARRIED**.

5:04 pm

**CLOSED SESSION**

**2.0 Closed Session Reports**

**2.1 Comprehensive Campaign Report**

The information report was presented by David Petis, Executive Director, Advancement, and received by the Board.

Discussion ensued.

The board requested further details regarding existing processes for legacy gifts.

David provided the response.

5:11 pm

**2.2 Communications and Government Relations Report**

The information report was presented by Conor Lloyd, Director, College and Public Relations, and was received by the Board.

Discussion ensued.

The board considered increased attendance rates of external parties on campus.

5:19 pm

*David Petis and Conor Lloyd are no longer in attendance.*

*Aileen Najduch and Eddy Lau are now in attendance.*

**2.3 International Education Update**

The information report was presented by Aileen Najduch, Executive Director, Student Services and Global Partnerships, and Eddy Lau, Director, International Education, and received by the Board. Fred Meier, President & CEO also shared comments and participated in the discussion.

Discussion ensued.

The board assessed recruitment strategies in place as well as advocacy efforts.

5:54 pm

*Aileen Najduch and Eddy Lau are no longer in attendance.*

**3.0 New Business**

**3.1 Contracts for approval**

The information was presented by Lynn Zapshala-Kelln, Vice-President, Finance and Administration, and received by the Board, as per the Executive Limitations policy.

Discussion ensued.

The board asked for a future presentation on the impacts of the Sustainable and Socially Responsible Procurement Policy.

#### **Motion B 24/04/02**

**Moved** by Stu Charles, **Seconded** by Jeff Doneza,  
**THAT** the Board of Governors authorizes the signing of contracts with value over \$500.0, and anticipated start dates in the period May 1 through June 30, 2024.

The motion was **CARRIED**.

6:01 pm

*The board recessed from 6:01 pm – 6:08 pm.*

#### **OPEN SESSION**

#### **4.0 Open Session Reports**

##### **4.1 Board of Governors meeting minutes dated March 25, 2024**

#### **Motion B 24/04/03**

**Moved** by Gbolahan Oduntan, **Seconded** by Stu Charles,  
**THAT** the meeting minutes dated March 25, 2024, be approved as recorded.

The motion was **CARRIED**.

6:08 pm

##### **4.2 College Presidents Report**

Fred reported on various internal and external engagement activities and provided institutional updates highlighting the Skills Manitoba competition, the Steinbach Regional Campus Career Fair, and the 2024 Indigenous Career Fair.

Discussion ensued.

The board asked for an update on local post-secondary institution cybersecurity threats.

Fred provided the response. Lynn also participated in the discussion informing the board of recent cybersecurity efforts undertaken.

6:23 pm

##### **4.3 Students Association Presidents Report**

Loren thanked Prachi Chawla, the Student Board Member and Student Association President, for her contributions over the past year.

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Prachi reported on initiatives of the Student Association over the past month including the newly elected Student Association executives, the teachers' award of excellence winner, and volunteer appreciation night.

6:26 pm

#### **4.4 Employee Members Report: College Council**

Vassan Aruljothi, the employee board member, reported the topic items discussed at the April College Council meeting.

6:29 pm

#### **5.0 Other Business**

##### **5.1 Next Meeting, May 27, 2024 (In-person, Notre Dame Campus @ 5pm)**

Loren informed the board of the next board meeting date, time and format.

6:30 pm

The board asked for the status of the annual operating and capital budget.

Fred provided the response. Lynn shared comments and participated in the discussion.

No further business was tabled.

6:34 pm

*Lynn Zapshala-Kelln, Christine Watson, Jamie Wilson, and Melanie Gudmundson are no longer in attendance.*

#### **IN CAMERA SESSION**

##### **6.0 In Camera Session** (Staff present: Fred Meier, Tiffany Jones)

6:35 pm

Fred Meier is no longer in attendance.

6:39 pm

#### **7.0 Closing**

##### **7.1 Adjournment**

Loren adjourned the meeting at 6:40 p.m.

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*This section is completed after the Board of Governors approves the recorded meeting minutes at the next Board meeting.*

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Recommendation to approve the meeting minutes.

Moved by G. Oduntan, Seconded by L. Clarke,  
**THAT** the Board of Governors approves the April 29, 2024, meeting minutes as recorded.

**SIGNED**

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**Loren Cisyk, Chair, Board of Governors**  
**Approval Date: May 27, 2024**

**SIGNED**

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**Tiffany Jones, Board Secretary**