



## BOARD OF GOVERNORS

### REGULAR MEETING

#### MINUTES B 24/05

<b>Date</b>	Monday, January 29, 2024 @ 4:00 pm
<b>Location:</b>	Virtual/Microsoft Teams
<b>Members present:</b>	Loren Cisyk (Chair), Stu Charles (Vice-Chair), Ashley Richard, Gbolahan Oduntan, Jeff Doneza, Lea Clarke, Phyllis Reid-Jarvis, Prachi Ravi Chawla, Ruth Ola, Vassan Aruljothi Fred Meier (President and CEO)
<b>Regrets:</b>	Kevin Gill
<b>Staff:</b>	Christine Watson, Vice-President, Academic; Jamie Wilson, Vice-President, Indigenous Strategy, Research, & Business Development; Lynn Zapshala-Kelln (Treasurer), Vice-President, Finance & Administration; David Petis, Executive Director, Advancement; Conor Lloyd, Director, College & Public Relations; Aileen Najduch, Executive Director, Student Services and Global Partnerships; Adam Gerhard, Chief Information Officer; Eddy Lau, Director, International Education Mike Krywy, Director, Institutional Analysis and Academic Planning Tiffany Jones, Governance Advisor, Sr. Strategic Advisor
<b>Guests:</b>	None
<b>Recording Secretary:</b>	Tiffany Jones, Governance Advisor, Sr. Strategic Advisor

#### **1.0 Convene the Meeting**

*In absence: Ruth Ola, Kevin Gill*

##### **1.1 Welcome and Land Acknowledgement**

Loren Cisyk, Chair of the Board of Governors began the meeting with a land acknowledgment.

##### **1.2 Call to order, recognition of quorum**

With attendance constituting a quorum, Loren called the meeting to order at 4:01 pm.

##### **1.3 Declaration of conflict of interest**

Loren asked if any members wish to declare conflicts to any of the agenda items at today's meeting.

No conflicts were declared.

#### **1.4 Agenda dated January 29, 2024**

##### **Motion B 24/01/01**

**Moved** by Phyllis Reid-Jarvis, **Seconded** by Lea Clarke,  
**THAT** the regular meeting agenda dated January 29, 2024, be approved.

The motion was **CARRIED**.

*4:03 pm*

#### **CLOSED SESSION**

#### **2.0 Closed Session Reports**

##### **2.1 Comprehensive Campaign Report**

The information report was presented by David Petis, Executive Director, Advancement, and received by the Board. Fred Meier, President and CEO also shared comments.

*4:08 pm*

##### **2.2 Communications and Government Relations Report**

The information report was presented by Conor Lloyd, Director, College and Public Relations, and received by the Board.

*4:14 pm*

*David Petis is no longer in attendance.*

*Aileen Najduch, Adam Gerhard, Eddy Lau, and Mike Krywy are now in attendance.*

#### **3.0 New Business**

##### **3.1 Annual Enrolment Report**

Lynn Zapshala-Kelln, Vice-President, Finance and Administration, provided opening remarks.

The information report was presented by Mike Krywy, Director, Institutional Analysis and Academic Planning, and was received by the Board. Adam Gerhard, Chief Information Officer participated in the discussion.

*4:20 pm*

*Ruth Ola is now in attendance.*

Discussion ensued.

The Board expressed interest in seeing how RRC Polytech's student registration data compares with other institutions.

The Board considered the way in which enrolment data is reported, its correlation to tuition revenue, and the role projections could play in the annual budgeting process.

No further discussion ensued.

4:41 pm

### **3.2 International Education**

Fred Meier, President and CEO, provided opening comments.

The information report was presented by Aileen Najduch, Executive Director, Student Services and Global Partnerships and Eddy Lau, Director for center of International Education and global partnerships, and was received by the Board.

Discussion ensued.

The Board considered access and affordability of housing for students of RRC Polytech versus other regions of the Country. The Board examined these issues as they relate to RRC Polytech's rural, Indigenous, and international prospective and existing student population.

The Student Association president shared comments and student concerns regarding affordable housing options.

The Board considered the impact that the recent government changes have on International students, specifically those from emerging countries, and expressed desire to advocate for that population.

The Board supported Fred's suggestion that monthly updates on this topic occur at subsequent Board meetings considering the rapidly changing environment and impacts.

No further discussion ensued.

5:24 pm

*Adam Gerhard, Mike Krywy, Aileen Najduch, Eddy Lau, and Conor Lloyd are no longer in attendance.*

### **3.3 Contracts for approval**

The report was presented by the Vice-President Finance and Administration and received by the board.

Discussion ensued.

The Board determined there was no impact on the budget and that existing funds would be better utilized.

No further discussion ensued.

#### **Motion B 24/01/02**

**Moved** by Stu Charles, **Seconded** by Gbolahan Oduntan,  
**THAT** the Board of Governors authorize the signing of contracts with an anticipated value over \$500,000, as provided.

The motion was **CARRIED**.

5:28 pm

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### **3.4 Board of Governors meeting: June 2024**

Information was presented by Tiffany and received by the board.

#### **Motion B 24/01/03**

**Moved** by Jeff Doneza, **Seconded** by Lea Clarke,  
**THAT** the Board of Governors approves the date of Monday June 24, 2024, for the June Board of Governors meeting.

The motion was **CARRIED**.

5:30 pm

### **OPEN SESSION**

#### **4.0 Open Session Reports**

##### **4.1 Board of Governors meeting minutes dated December 18, 2023**

The board clarified how attendance is documented for Board meetings.

#### **Motion B 24/01/04**

**Moved** by Phyllis Reid-Jarvis, **Seconded** by Ruth Ola,  
**THAT** the meeting minutes dated December 18, 2023, be approved as written.

The motion was **CARRIED**.

5:33 pm

##### **4.2 College Presidents Report**

Fred reported on fall term internal and external engagement activities and provided institutional updates highlighting numerous topics including Equity Diversity Inclusion program updates and the launch of Inclusive Hiring Practices, and the Bell Let's Talk Announcement with mental health funding for RRC Polytech.

5:38 pm

##### **4.3 Students Association Presidents Report**

Prachi Chawla, the Student Board Member / Student Association President reported on initiatives of the Student Association including peer-supports for student mental health and the career fair. Prachi also announced the opening of the nominations process for the next Student Association President.

5:41 pm

##### **4.4 Employee Members Report: College Council**

Vassan Aruljothi, the Employee Board Member reported on the topics raised at the January College Council meeting including the changes impacting International students, student mental health, and the impacts on staff and faculty with supporting the students.

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Discussion ensued.

The Board assessed access to the various campus well-being initiatives.

No further discussion ensued.

5:52 pm

*Lynn Zapshala-Kelln, Jamie Wilson, and Fred Meier are no longer in attendance.*

## **IN CAMERA SESSION**

### **5.0 In Camera Session** (Staff present: Tiffany Jones)

5:56 pm

### **6.0 Other Business**

No further business was tabled.

#### **6.1 Next Meeting, February 26, 2024 (virtual)**

It was determined that Stu Charles, Vice-Chair of the Board, will chair the February meeting in Loren's absence.

#### **6.2 Adjournment**

Loren adjourned the meeting at 5:57 p.m.

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*This section is completed after the Board of Governors approves the recorded meeting minutes at the next Board meeting.*

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Recommendation to approve the meeting minutes.

Moved by Kevin Gill, Seconded by Gbolahan Oduntan,

**THAT** the Board of Governors approves the January 29, 2024, meeting minutes as recorded.

SIGNED

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**Loren Cisyk**  
**Chair, Board of Governors**  
**Approval Date: February 26, 2024**

SIGNED

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**Tiffany Jones**  
**Board Secretary**