



BOARD OF GOVERNORS

REGULAR MEETING

MINUTES B 23/02

Date	Monday, October 30, 2023 @ 5:00 pm
Location:	Room E222B, Exchange District Campus, Virtual/Microsoft Teams
Members present:	Loren Cisyk (Chair), Stu Charles (Vice-Chair), Jeff Doneza (virtual), Ashley Richard, Lea Clarke, Ruth Ola (virtual), Gbolahan Oduntan, Kevin Gill (virtual), Phyllis Reid-Jarvis (virtual), Vassan Aruljothi, Prachi Ravi Chawla Fred Meier (President and CEO)
Regrets:	None
Staff:	Lynn Zapshala-Kelln (Treasurer), Vice-President, Finance & Administration Jamie Wilson, Vice-President, Indigenous Strategy, Research, & Business Development David Petis, Executive Director, Advancement Melanie Gudmundson, Chief Human Resource Officer Conor Lloyd, Director, College & Public Relations Kirk Johnson, Dean for Business, Information Technology, Dean for Business, Information Technology and creative arts, and Dean for hospitality and culinary arts Valerie Shantz, Sr. Strategic Advisor Tiffany Jones, Governance Advisor, Sr. Strategic Advisor
Guests:	None
Recording Secretary:	Tiffany Jones, Governance Advisor, Sr. Strategic Advisor

1.0 Convene the Meeting

In absence: none.

1.1 Welcome and Land Acknowledgement

Loren Cisyk, Chair of the Board of Governors began the meeting with a land acknowledgment.

1.2 Call to order, recognition of quorum

With attendance constituting a quorum, Loren Cisyk called the meeting to order at 5:02 pm.

1.3 Declaration of conflict of interest

Loren asked if any members wish to declare conflicts to any of the agenda items at today's meeting.

No conflicts were declared.

1.4 Agenda dated October 30, 2023

Motion B 23/10/01

Moved by Jeff Doneza, **Seconded** by Ashley Richard,
THAT the regular meeting agenda dated October 30, 2023, be approved.

The motion was **CARRIED**.

5:03 pm

CLOSED SESSION

2.0 Closed Session Reports

2.1 Comprehensive Campaign Report

The information report was presented by the Executive Director, Advancement, and received by the board.

No discussion ensued.

5:05 pm

2.2 Communications and Government Relations Report

The information report was presented by the Director, College and Public Relations, and received by the board.

Discussion ensued.

The Board considered potential impacts of the recent change in provincial government.

No further discussion ensued.

5:15 pm

3.0 New Business

Kirk Johnson is now in attendance.

3.1 Institute: Concept

The information report was presented by the President and CEO and received by the board. The Executive Director, Advancement and the Dean for Business, Information Technology, Dean for Business, Information Technology and creative arts, and Dean for hospitality and culinary arts participated in the discussion.

Discussion ensued.

The Board asked for clarification of how the funding will be received, and specifics about the credential model proposed.

Fred Meier and Kirk Johnson provided answers.

The Board considered comparative programs available at other institutions, access to quality instructors, employment opportunities in industry, and potential partnerships.

No further discussion ensued.

5:55 pm

3.2 Philanthropic naming proposal

The President & CEO presented to the Board the information contained within the briefing note.

Discussion ensued.

The Board asked about timelines.

Kirk Johnson responded.

No further discussion ensued.

Motion B 23/10/02

Moved by Stu Charles, **Seconded** by Lea Clarke,
THAT the Board of Governors accept the recommendation, through the President & CEO, to name the new Schroeder Institute of Digital Entertainment Arts and permit the naming of the Institute to exceed 25 years and last “in perpetuity”, subject to certain conditions.

The motion was **CARRIED**.

5:58 pm

David Petis, Conor Lloyd, and Kirk Johnson are no longer in attendance.

3.3 Leaders in the Classroom

The information report was presented by the Vice-President Academic and received by the board.

Discussion ensued.

The Board expressed support for the program and asked that the registration information be sent to them for participation.

No further discussion ensued.

6:04 pm

The Board recessed from 6:04 pm – 6:15 pm.

6:15 pm

Valerie Shantz is now in attendance.

3.4 Strategic Plan key performance indicators: Annual report & analysis

The information report was presented by the Sr. Strategic Advisor and received by the board.

Discussion ensued.

The Board asked for further details about access to alumni, comparisons to data points of other institutions, rationale on specific data points reported, plans for the use and application of the data, and projects underway or planned to address areas of concern and risk.

Valarie Shantz, Melanie Gudmundson, Jamie Wilson, Lynn Zapshala-Kelln, and Fred Meier provided responses.

The Board considered the information presented including opportunities for improvement, and ideas for future data capture. They expressed their support for this significant advancement of data collection and tracking project.

The KPI Community Report will be prepared and will be provided to the Board, internal staff, and will be released publicly.

7:25 pm

Valerie Shantz is no longer in attendance.

OPEN SESSION

4.0 Open Session Reports

4.1 Board of Governors meeting minutes dated September 25, 2023

Motion B 23/10/03

Moved by Bola Oduntan, **Seconded** by Ruth Ola,
THAT the meeting minutes dated September 25, 2023, be approved as written.

The motion was **CARRIED**.

7:26 pm

4.2 College Presidents Report

The President & CEO reported on fall term activities and provided institutional updates on topics including TRC week events, employer on-campus events, the drop-in counselling program, and various highlights from the academic programs and student population.

Discussion ensued.

The Board considered the impacts on the international student population and supports available.

7:34 pm

4.3 Students Association Presidents Report

The Student Board Member / Student Association President reported on significant initiatives of the student association including the Break-Fast Program, and the Peer

Tutoring Program.

7:38 pm

4.4 Employee Members Report: College Council

The Employee Board Member reported on the topics raised at the October College Council meeting.

7:39 pm

Lynn Zapshala-Kelln, Jamie Wilson, Melanie Gudmundson, and Christine Watson are no longer in attendance.

IN CAMERA SESSION

In Camera Session (Staff present: Fred Meier, Tiffany Jones)

7:44 pm

Fred Meier is no longer in attendance.

Closed In Camera Session

7:58 pm

6.0 Other Business

No further business was tabled.

6.1 Next Meeting, November 27, 2023 (virtual)

6.2 Adjournment

Loren Cisyk, Chair of the Board of Governors adjourned the meeting at 7:59 p.m.

This section is completed after the Board of Governors approves the recorded meeting minutes at the next Board meeting.

Recommendation to approve the meeting minutes.

Moved by Ruth Ola, Seconded by Kevin Gill,
THAT the Board of Governors approves the October 30, 2023, meeting minutes as recorded.

SIGNED

Chair signature

Approval Date: November 27, 2023

SIGNED

**Tiffany Jones
Board Secretary**