



BOARD OF GOVERNORS

REGULAR MEETING

MINUTES B 23/01

Date	Monday, September 25, 2023 @ 5:30 pm (135 mins)
Location:	Room A137, Notre Dame Campus, Virtual/Microsoft Teams
Members present:	Loren Cisyk (Chair), Stu Charles (Vice-Chair), Jeff Doneza, Lea Clarke, Ruth Ola, Gbolahan Oduntan, Kevin Gill, Phyllis Reid-Jarvis, Vassan Aruljothi, Prachi Ravi Chawla Fred Meier (President and CEO)
Regrets:	Ashley Richard
Staff:	Lynn Zapshala-Kelln (Treasurer), Vice-President, Finance & Administration Jamie Wilson, Vice-President, Indigenous Strategy, Research, & Business Development David Petis, Executive Director, Advancement Melanie Gudmundson, Chief Human Resource Officer Conor Lloyd, Director, College & Public Relations Carolyn Frost, General Counsel Giselle Martel, Comptroller Michelle Gaudreau, Executive Assistant to the President & CEO Tiffany Jones, Governance Advisor, Sr. Strategic Advisor
Guests:	None.
Recording Secretary:	Tiffany Jones, Governance Advisor, Sr. Strategic Advisor

1.0 Convene the Meeting

In absence: Ashley Richard

1.1 Welcome and Land Acknowledgement

Loren Cisyk, Chair of the Board of Governors began the meeting with a land acknowledgment.

RRC Polytech campuses are located on the lands of Anishinaabe, Ininiwak, Anishinew, Dakota, and Dené, and the National Homeland of the Red River Métis. We recognize and honour Treaty 3 Territory Shoal Lake 40 First Nation, the source of Winnipeg's clean drinking water. In addition, we acknowledge Treaty Territories which provide us with access to electricity we use in both our personal and professional lives. We respect the Treaties that were made on these territories, and we dedicate ourselves to move forward in partnership with Indigenous communities in a spirit of reconciliation and collaboration.

1.2 Call to order, recognition of quorum

With attendance constituting a quorum, Loren Cisyk called the meeting to order at 5:30 pm.

1.3 Declaration of conflict of interest

Loren asked if any members wish to declare conflicts to any of the agenda items at today's meeting.

No conflicts were declared.

1.4 Agenda dated September 25, 2023

Motion B 23/09/01

Moved by Stu Charles, **Seconded** by Vassan Aruljothi,
THAT the regular meeting agenda dated September 25, 2023, be approved.

The motion was **CARRIED**.

5:31 pm

CLOSED SESSION

2.0 Closed Session Reports

2.1 Comprehensive Campaign Report

The information report was presented by the Executive Director, Advancement, and received by the board.

5:42 pm

2.2 Communications and Government Relations Report

The information report was presented by the Director, College and Public Relations, and received by the board.

5:52 pm

David Petis and Conor Lloyd are no longer in attendance.

3.0 New Business

3.1 Legislative Compliance Review

The information report was presented by the General Counsel and received by the board.

5:58 pm

Carolyn Frost is no longer in attendance.

3.2 Board Officer: Secretary of the Board

Motion B 23/09/02

Moved by Ruth Ola, **Seconded** by Jeff Doneza,
THAT Kathi Gudmundson be removed, and Tiffany Jones be appointed as Secretary of the Board of Governors of Red River College Polytechnic effective September 25, 2023.

The motion was **CARRIED**.

6:01 pm

3.3 Strategic Plan key performance indicators: Winter term report

The information report was presented by the President and CEO and received by the board.

6:20 pm

Michelle Gaudreau is no longer in attendance.

The Board recessed from 6:20 pm – 6:35 pm.

6:35 pm

4.0 Finance & Audit Committee

Kevin Gill is no longer in attendance (due to technical difficulties connecting).

4.1 Finance & Audit Committee meeting minutes dated June 12, 2023

The meeting minutes were provided and received by the board.

4.2 Finance & Audit Committee meeting minutes dated September 11, 2023

The draft meeting minutes were provided and received by the board.

4.3 Selection of Auditor, FY24

Motion B 23/09/03

Moved by Stu Charles, **Seconded** by Gbolahan Oduntan,
THAT the Board of Governors approve KPMG to provide financial auditing services for FY24.

The motion was **CARRIED**.

6:40 pm

4.4 ORE Financial report, Q1, FY24

The information report was presented by the Treasurer of the Board / Vice-President, Finance & Administration, and received by the board.

6:47 pm

4.5 ORE Preliminary Estimates Submission to Government – FY25

Kevin Gill is now in attendance (6:57 pm).

Motion B 23/09/04

Moved by Lea Clarke, **Seconded** by Jeff Doneza,
THAT the Red River College Polytechnic Submission of Preliminary Estimates for Fiscal Year 2024/25 be approved.

The motion was **CARRIED**.

7:00 pm

5.0 Investment Committee

5.1 Investment Committee meeting minutes dated June 19, 2023

The meeting minutes were provided and received by the board.

5.2 Investment Committee meeting minutes dated June 26, 2023

The meeting minutes were provided and received by the board.

7:02 pm

OPEN SESSION

6.0 Open Session Reports

6.1 Board of Governors meeting minutes dated June 19, 2023

Motion B 23/09/05

Moved by Gbolahan Oduntan, **Seconded** by Phyllis Reid-Jarvis,
THAT the meeting minutes dated June 19, 2023, be approved as written.

The motion was **CARRIED**.

6.2 College Presidents Report

The President & CEO reported on summer term and fall term activities and provided institutional updates on topics including enrollment numbers and programming, also highlighting numerous events such as recognition events for staff, and welcome back activities for students.

6.3 Students Association Presidents Report

The Student Board Member / Student Association President reported the Student Association teams significant events and initiatives over the summer months communicating points of student interest.

6.4 Employee Members Report

The verbal report was presented by the Employee Board Member updating the board on the status of the College Council, and informing the Board that meetings for the College Council will begin in October 2023.

7:22 pm

Lynn Zapshala-Kelln, Giselle Martel, and Jamie Wilson are no longer in attendance.

IN CAMERA SESSION

7.0 Closed In Camera Session (Staff present: Tiffany Jones, Melanie Gudmundson)

Fred Meier is no longer in attendance (7:24 pm).

Motion B 23/09/06

Moved by Stu Charles, **Seconded** by Lea Clarke,
THAT the amending agreement to the President’s contract be approved.

The motion was **CARRIED**.

7:35 pm

8.0 Other Business

No further business was tabled.

8.1 Next Meeting, October 30, 2023

8.2 Adjournment

Loren Cisyk, Chair of the Board of Governors adjourned the meeting at 7:38 p.m.

This section is completed after the Board of Governors approves the recorded meeting minutes at the next Board meeting.

Recommendation to approve the meeting minutes.

Moved by Bola Oduntan, Seconded by Ruth Ola,
THAT the Board of Governors approves the September 25, 2023, meeting minutes as recorded.

SIGNED

Loren Cisyk
Chair

Approval date: October 30, 2023

SIGNED

Tiffany Jones
Board Secretary