

**REGULAR BOARD MEETING**

**MONDAY, JUNE 21, 2021**  
**VIDEO CONFERENCE**

**MINUTES**  
**B 21/07**

**IN ATTENDANCE**

<b>Governors:</b>	Loren Cisyk, Chair Janice Hyde, Vice-Chair Greg Burch Stu Charles Avery Halldorson Jeff Doneza Jayne Geisel Ashley Richard Susan Robinson	<b>Regrets:</b>	Debra Enns Phyllis Reid-Jarvis
<b>CEO:</b>	Fred Meier, President ( <i>until 7:05 p.m.</i> )		
<b>Secretary:</b>	Kathi Gudmandson, Executive Administrator to the Board ( <i>until 7:05 p.m.</i> )		
<b>Treasurer:</b>	Lynn Zapshala-Kelln, Vice-President, Finance and Administration ( <i>until 7:00 p.m.</i> )		
<b>Administration:</b>	Christine Watson, Vice-President, Academic and Research ( <i>until 7:00 p.m.</i> ) David Petis, Executive Director, Advancement ( <i>until 6:35 p.m.</i> ) Melanie Gudmundson, Chief Human Resource Officer ( <i>4:15 – 6:35 p.m.</i> ) Giselle Martel, Comptroller ( <i>until 6:45 p.m.</i> ) Conor Lloyd, Director, College and Public Relations ( <i>4:15 – 6:35 p.m.</i> ) Shelly Smith, Director, Development ( <i>4:15 – 6:35 p.m.</i> ) Christian Robin, Director, Marketing and Web Presence ( <i>4:15 – 6:35 p.m.</i> ) Joanne Zuk, Strategic Planning Consultant ( <i>4:15 – 6:35 p.m.</i> ) Valerie Shantz, Senior Strategic Advisory ( <i>4:15 – 6:35 p.m.</i> )		
<b>Guests:</b>	Shannon Magnusson, Lead Audit Partner, KPMG LLP ( <i>until 4:15 p.m.</i> ) Austin Abas, Second Partner Reviewer, KPMG LLP ( <i>until 4:15 p.m.</i> ) Erik Athavale, McKim Communications Group ( <i>5:20 – 6:35 p.m.</i> ) Peter George, McKim Communications Group ( <i>5:20 – 6:35 p.m.</i> ) Audra Lesosky, McKim Communications Group ( <i>5:20 – 6:35 p.m.</i> ) Deanna Westbrook, Sherpa Marketing ( <i>5:20 – 6:35 p.m.</i> )		

**1. CALL TO ORDER**

With attendance constituting a quorum, the meeting was called to order at 4:00 p.m.

**1. CALL TO ORDER (CONTINUED)**

The Chair acknowledged that the Board meeting is being held on original lands of Anishinaabe, Cree, Oji-Cree, Dakota, and Dene peoples, and on the homeland of the Métis Nation. He also recognized that Red River College is celebrating National Indigenous Peoples Day today and National Indigenous History Month throughout June.

**2. APPROVAL OF AGENDA**

**That the Regular Meeting Agenda of June 21, 2021 be approved. – CARRIED**

**3. CLOSED SESSION**

The Board held a Closed Session from 4:03 – 6:35 p.m. Several RRC administrators and guests were in attendance to present various reports, including updates on the Strategic Plan, RRC's Brand and the RRC Campaign Implementation. The following motions were presented:

**3.1 Finance and Audit Committee – Minutes of June 14, 2021**

**MOTION B 21/07/01**

**That the Finance and Audit Committee Minutes of June 14, 2021 be received as information. – CARRIED**

S. Magnusson from KPMG presented the following two items:

**3.2 Schedule of Compensation of Red River College for the Year Ended December 31, 2020**

**MOTION B 21/07/02**

**That the *Draft Schedule of Compensation of Red River College for the Year Ended December 31, 2020* be approved. – CARRIED**

**3.3 Financial Statements of Red River College for the Year Ended March 31, 2021**

**MOTION B 21/07/03**

**That the *Draft Financial Statements of Red River College for the Year Ended March 31, 2021* be approved. – CARRIED**

**3.4 Audit Findings Report for the Year Ended March 31, 2021**

The Board noted KPMG's Audit Findings Report that was received as information by the Finance and Audit Committee is available for review on the Board of Governors Team Site.

3.5 RRC Contracts for Board Approval

**MOTION B 21/07/04**

**That authorization be granted for the signing of contracts with an anticipated value over \$500,000 as outlined in *Contracts for Approval Report – June to September 2021*. – CARRIED**

4. **APPROVAL OF MINUTES – MAY 31, 2021**

**MOTION B 21/07/05**

**That the Minutes of the May 31, 2021 Board of Governors Meeting be approved. – CARRIED**

5. **BOARD BY-LAW NO. 3 (PARKING AND TRAFFIC BY-LAW) – AMENDMENT**

At the May 31, 2021 meeting J. Doneza gave notice that the following motion would be presented at the June meeting:

**MOTION B 21/07/06**

**That the amended By-law No. 3 (Parking and Traffic By-law) dated June 21, 2021 be approved. – CARRIED**

6. **REPORTS**

6.1 College President Report

The President advised the Board regarding his recent government relations activities and reported on recent strategic plan consultations. He also discussed the successful Red River College Convocation held on June 15, 2021 when 2,400 graduates came together virtually to celebrate.

6.2 Students' Association President Report

Board Member A. Halldorson reported that the RRCSA is preparing its spaces for the fall so they will meet the current health and safety standards. She also reported that the SA is continuing to create and distribute scholarships to students.

6.3 Employee Member Report

Board Member J. Geisel reported on discussions at the June 7, 2021 College Council meeting. She also informed the Board she was pleased to have been re-elected to the position of RRC Employee Board Member for the term ending June 30, 2023. On behalf of the Board, the Chair congratulated J. Geisel on her reappointment to the Board of Governors.

**7. IN CAMERA SESSION**

The Administration was excused and the Board held an In Camera Session from 7:00 – 7:05 p.m. with the President and the Executive Administrator. The following motions were presented:

7.1 Board Action Plan – OAG Recommendations

**MOTION B 21/07/07**

**That the Draft *Board Action Plan: OAG Recommendations – Final Report* be approved for submission to the Minister of Advanced Education, Skills and Immigration. – CARRIED**

7.2 2021 Board Self Assessment Survey – Results

**MOTION B 21/07/08**

**That the 2021 Board Self Assessment Survey – Results be received as information. – CARRIED**

F. Meier and K. Gudmandson were excused and the In Camera session continued.

**The meeting adjourned at 7:10 p.m.**

*Signed*

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**Loren Cisyk  
Chair**

*Signed*

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**Kathi Gudmandson  
Corporate Secretary**