

REGULAR BOARD MEETING

MONDAY, OCTOBER 26, 2020
VIDEO CONFERENCE

MINUTES
B 20/09

IN ATTENDANCE

Governors: Loren Cisyk, Chair
Janice Hyde, Vice-Chair
Greg Burch
Stu Charles
Yash Chopra
Jeff Doneza
Debra Enns
Jayne Geisel
Phyllis Reid-Jarvis
Ashley Richard

Regrets: Susan Robinson

CEO: Fred Meier, President (*until 6:50 p.m.*)

Secretary: Kathi Gudmandson, Executive Administrator to the Board (*until 6:50 p.m.*)

Treasurer: Lynn Zapshala-Kelln, Vice-President, Finance and Administration (*until 6:25 p.m.*)

Administration: Christine Watson, Vice-President, Academic (*until 6:25 p.m.*)
Ryan Green, Director, Financial Services (*until 5:40 p.m.*)

1. CALL TO ORDER

With attendance constituting a quorum, the meeting was called to order at 5:03 p.m.

2. APPROVAL OF AGENDA

That the Regular Meeting Agenda of October 26, 2020 be approved. – CARRIED

3. CLOSED SESSION

The Board held a Closed Session with the Administration from 5:05 – 5:40 p.m. The Board received a verbal report regarding the Finance and Audit Committee meeting held early in the day, discussed IT security of board material, and considered the following motions:

3.1 Finance and Audit Committee – Minutes of September 28, 2020

MOTION B 20/09/01

That the Finance and Audit Committee Minutes of September 28, 2020 be received as information. – CARRIED

3.2 Use of Internally Restricted Surplus

MOTION B 20/09/02

That approval be granted for the use of Internally Restricted Surplus in the amount of \$5,168,280 and \$26,427 from the Strategic Reserve and the Research Reserve respectively, to address the commitments made by RRC in support of three cost-shared Research Projects: Expansion of Aerospace Research and Training Facilities, Renovations to the Advanced Culinary Research Laboratory (PGI Culinary Kitchen) and MotiveLab (Phases 1 and 2). – CARRIED

3.3 Second Quarter Financial Report

MOTION B 20/09/03

That the Second Quarter Financial Report be received as information. – CARRIED

4. **APPROVAL OF MINUTES – SEPTEMBER 28, 2020**

MOTION B 20/09/04

That the Minutes of the September 28, 2020 Board of Governors Meeting be approved. – CARRIED

5. **REPORTS**

5.1 College President Report

The President advised the Board regarding RRC's new micro-credential COVID testing course and current enrolment rates. He provided updates on initiatives including the Strategic Plan, Employee Engagement, Innovation Centre and Capital Campaign. Board members were also informed of recent industry relations activities and two national initiatives that RRC has been invited to participate in.

5.2 Students' Association President Report

Board Member Y. Chopra informed the Board that the RRCSA's coffee kiosk in the Mall Level at the Notre Dame Campus had been operating since September. It will close on October 30, 2020 due to lack of business with the reduced number of students and staff currently on campus.

5.3 Employee Member Report

Board Member J. Geisel discussed the RRC Faculty Association's initiative for members of the College leadership to attend a sampling of current online courses so they may better understand the new working conditions that instructors are dealing with. Board members expressed interest in attending the classes so arrangements will be made.

6. IN CAMERA SESSION

The Administration was excused and the Board held an In Camera Session with the President and the Executive Administrator from 6:25 – 6:50 p.m. F. Meier and K. Gudmandson were excused and the In Camera Session continued until 7:00 p.m.

The meeting adjourned at 7:00 p.m.

Signed

Loren Cisyk
Chair

Signed

Kathi Gudmandson
Corporate Secretary