

**REGULAR BOARD MEETING**

**MONDAY, JANUARY 28, 2019  
C709 – RRC NOTRE DAME CAMPUS  
WINNIPEG, MANITOBA**

**MINUTES  
B 19/01**

**IN ATTENDANCE**

<b>Governors:</b>	Loren Cisyk, Chair Janice Hyde, Vice-Chair Greg Burch Susan Gilbert Ashley Richard Lauren Slegers Andrew Warren	<b>Regrets:</b>	Stu Charles Jeff Doneza Debra Enns Susan Robinson
<b>CEO:</b>	Paul Vogt, President ( <i>until 8:10 p.m.</i> )		
<b>Secretary:</b>	Kathi Gudmandson, Executive Administrator to the Board ( <i>until 8:10 p.m.</i> )		
<b>Administration:</b>	Darin Brecht, Vice-President, Finance and Administration ( <i>until 8:00 p.m.</i> ) Christine Watson, Vice-President, Academic ( <i>until 8:00 p.m.</i> ) Tracy Cappello, Executive Director, Finance & Campus Services ( <i>until 8:00 p.m.</i> ) Michael Krywy, Research Manager, Institutional Analysis ( <i>until 5:30 p.m.</i> )		

**1. CALL TO ORDER**

With attendance constituting a quorum, the meeting was called to order at 5:05 p.m.

**2. APPROVAL OF AGENDA**

**That the Regular Meeting Agenda of January 28, 2019 be approved. – CARRIED**

**3. CLOSED SESSION**

The Board held a Closed Session with the Administration from 5:05 – 6:20 p.m. during which the following motions were presented:

3.1 Strategic Plan Key Performance Indicators

**MOTION B 19/01/01**

**That the Presentation on Strategic Plan Key Performance indicators be received as information. – CARRIED**

3.2 Philanthropic Naming – RRC Vehicle Technology and Research Centre

**MOTION B 19/01/02**

**That the recommendation in the Philanthropic Naming Proposal dated January 21, 2019 be approved. – CARRIED**

3.3 Committee Minutes

**MOTION B 19/01/03**

**That the following Committee Minutes be received as information:**

- a) Finance and Audit Committee – Minutes of December 17, 2018**
- b) Executive Committee – Minutes of January 15, 2019**

**– CARRIED**

3.4 Financial Reports Ending December 31, 2018

**MOTION B 19/01/04**

**That the following reports be received as information:**

- a) Financial Report Ending December 31, 2018**
- b) Trust and Endowment Fund Statement Ending December 31, 2018**

**– CARRIED**

3.5 Tuition and Student Fees Proposal – 2019/20

**MOTION B 19/01/05**

**That the 2019/20 Tuition and Fees Proposal dated January 28, 2019 be approved. – CARRIED**

***The Board recessed from 6:20 – 6:45 p.m.***

**4. APPROVAL OF MINUTES – DECEMBER 17, 2018**

**MOTION B 19/01/06**

**That the Minutes of the December 17, 2018 Board of Governors Meeting be approved. – CARRIED**

**5. REPORTS**

**5.1 President's Report**

The President made a presentation to the Board that included photos of the RRC Billboard Campaign 2019 and a video highlighting the College's Culinary Research and Innovation initiative. He also discussed provincial and national economic trends that may impact College enrolments and programming.

**5.2 Students' Association President's Report**

Board Member L. Slegers informed the Board that the review of the RRCSA's governance structure being conducted by an external consultant is underway. Work is continuing with Winnipeg Transit to implement a U-Pass system that meets RRC student needs. RRC's Career Fair was recently held with 90 employers participating at the Notre Dame Campus and 40 at the Exchange District Campus. The SA is also conducting a student engagement survey in February.

**5.3 Employee Member's Report**

Board member A. Warren reported College Council met recently and some new members have joined to replace those who have retired or left RRC.

**5.4 Vice-President, Finance and Administration Report**

On behalf of the Board, the Chair congratulated Darin Brecht on his recent appointment as Vice-President, Finance and Administration.

D. Brecht reported that the Finance Modernization project is progressing and several opportunities for improved processes and systems have been identified. He also discussed recent and pending changes to procurement policies and procedures and contract management.

It was agreed that D. Brecht provide the Board with a presentation on the Finance Modernization initiative at a future meeting.

5.5 Vice-President, Academic Report

The Vice-President, Academic informed the Board that a consultant has been engaged to conduct a review of RRC's IT systems and it will involve significant input from end-users. She also discussed her recent consultation meeting with students regarding the Academic Transformation initiative where excellent feedback was provided.

C. Watson reported that the senior academic leadership team recently visited a number of local businesses that drive education and hire RRC graduates. Each of the businesses led the RRC team through one of their innovative practices.

**6. OTHER BUSINESS**

6.1 Colleges and Institutes Canada Annual Conference, May 5 – 7, 2019

The Executive Administrator informed the Board that funding is available for two Board members to attend the *Colleges and Institutes Canada Annual Conference* in Niagara Falls on May 5 – 7, 2019.

**7. CLOSED SESSION**

A Closed Session with the President and Executive Administrator was held from 8:00 p.m. – 8:10 p.m. and the following motion was presented:

**MOTION B 19/01/07**

**That the *Presidential Review – 2019 Terms of Reference* be approved.  
– CARRIED**

**8. IN CAMERA SESSION**

The Administration was excused and the Board held an In Camera Session from 8:10 – 8:35 p.m.

**The meeting adjourned at 8:35 p.m.**

*Signed*

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**Loren Cisyk  
Chair**

*Signed*

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**Kathi Gudmandson  
Corporate Secretary**