

REGULAR BOARD MEETING

MONDAY, DECEMBER 17, 2018
C709 – RRC NOTRE DAME CAMPUS
WINNIPEG, MANITOBA

MINUTES
B 18/11

IN ATTENDANCE

- Governors:** Loren Cisyk, Chair
Janice Hyde, Vice-Chair
Greg Burch
Stu Charles
Jeff Doneza
Debra Enns
Susan Gilbert
Ashley Richard (*teleconference from 6:40 p.m.*)
Susan Robinson
Lauren Slegers
Andrew Warren
- CEO:** Paul Vogt, President (*until 7:35 p.m.*)
- Secretary:** Kathi Gudmandson, Executive Administrator to the Board (*until 7:35 p.m.*)
- Administration:** Christine Watson, Vice-President, Academic (*until 7:35 p.m.*)
Darin Brecht, Acting Vice-President, Finance and Administration (*until 7:35 p.m.*)
Arnold Boldt, Executive Director, Academic (*until 5:35 p.m.*)
Tracy Cappello, Executive Director, Finance & Campus Services (*until 7:35 p.m.*)

1. CALL TO ORDER

With attendance constituting a quorum, the meeting was called to order at 5:00 p.m.

2. APPROVAL OF AGENDA

That the Regular Meeting Agenda of December 17, 2018 be approved. – CARRIED

3. CLOSED SESSION

The Board held a Closed Session with the Administration from 5:02 – 6:05 p.m. A presentation by the Executive Director, Academic on RRC's Program Vitality Index was provided and the President updated Board members on two previously discussed student matters. The following motions were also presented:

3.1 Committee Minutes

MOTION B 18/11/01

That the following Committee Minutes be received as information:

- a) **Executive Committee – Minutes of November 19, 2018**
- b) **Executive Committee – Minutes of December 10, 2018**
- c) **Investment Committee – Minutes of October 15, 2018**

– CARRIED

3.2 Financial Report Ending October 31, 2018

MOTION B 18/11/02

That the Financial Report for the period ending October 31, 2018 be received as information. – CARRIED

3.3 RRC Campaign – Update

MOTION B 18/11/03

That the RRC Campaign Update dated December 17, 2018 be received as information. – CARRIED

The Board recessed from 6:05 – 6:40 p.m.

4. APPROVAL OF MINUTES

4.1 Regular Board Meeting – November 20, 2018

MOTION B 18/11/04

That the Minutes of the November 20, 2018 Board of Governors Meeting be approved. – CARRIED

4.2 Special Board Meeting – December 5, 2018

MOTION B 18/11/05

That the Minutes of the December 5, 2018 Board of Governors Meeting be approved. – CARRIED

5. REPORTS

5.1 President's Report

The President provided Board members with an update on RRC's activities to improve safety around the Exchange District Campus. The College recently hosted a public forum for Exchange District community and business members to discuss their safety concerns with representatives of the Winnipeg Police Service, City Council, and the Exchange District BIZ.

P. Vogt discussed his recent advocacy activities. RRC is working with the other Manitoba post-secondary institutions on a proposal for how they can further Provincial Government's priorities.

The Board Chair and President also reported on a recent meeting hosted by the Department of Education and Training about modernizing post-secondary governance. The chairs and presidents of Manitoba's colleges and universities provided feedback regarding governance matters they would like to see changed.

5.2 Students' Association President's Report

Board Member L. Slegers informed the Board that the RRCSA recently turned a student lounge into a "Zen Zone" so students could relax in a spa-like atmosphere. The Zone may be continued due to the positive response from students. She reported on the Canadian Alliance of Students' Associations (CASA) Advocacy Week in Ottawa. While in Ottawa she and other students met with officials from Polytechnics Canada where common issues were discussed.

L. Slegers indicated that RRC's Mental Health Awareness week will run in conjunction with the *Bell Let's Talk* campaign in January.. She outlined various activities the SA has planned to support student mental health and wellbeing.

The Board was also informed the SA recently engaged a consulting firm to conduct a Governance Review that will look at the Association's financial controls, by-laws, procedures, and transparency.

5.3 Employee Member's Report

Board member A. Warren reported that College Council has a meeting scheduled next week and he is in the process of recruiting new members to replace those who have recently left the College.

5.4 Vice-President, Academic's Report

The Vice-President, Academic informed the Board that participants recently completed a unique program at RRC's Language Training Centre whereby female refugee newcomers received Food Services training. She reported that an MOU was recently signed with the Canadian Forces to provide Recognition for Prior Learning in the Business Administration Program for learning acquired by veterans during their service. C. Watson also mentioned that an RRC Aviation/Aerospace Program instructor received Manitoba's *Apprenticeship Instructor of the Year Award*.

6. OTHER BUSINESS

6.1 Meeting Summary – November 20, 2018 Board Planning Session

A Summary of the November 20, 2018 Board Planning Session was provided. Board members commented on the annual event and their feedback will be considered during planning next year's session.

7. IN CAMERA SESSION

The Administration was excused and the Board held an In Camera Session from 7:35 – 8:10 p.m.

The meeting adjourned at 8:10 p.m.

Signed

Loren Cisyk
Chair

Signed

Kathi Gudmandson
Corporate Secretary