

**Regular Board Meeting**

**Wednesday, June 21, 2017  
C709 – RRC Notre Dame Campus  
Winnipeg, Manitoba**

**MINUTES  
B 17/05**

**IN ATTENDANCE**

**Governors:** Loren Cisyk, Chair  
Janice Hyde, Vice-Chair  
David Beaudin  
Debra Enns (*until 7:30 p.m.*)  
Susan Gilbert  
Marilyn Kenny  
Michael Legary  
Lauren Slegers

**Regrets:** Dave Sauer

**CEO:** Paul Vogt, President

**Secretary:** Kathi Gudmandson, Executive Administrator to the Board

**Treasurer:** Debbie Frankel, Vice-President, Finance and Administration (*until 8:10 p.m.*)

**Administration:** Mark Hoddenbagh, Vice-President, Strategic Development (*until 8:10 p.m.*)  
Christine Watson, Vice-President, Academic (*until 8:10 p.m.*)  
Maura Leahy, Controller (*until 5:45 p.m.*)

**Guests:** Austin Abas, Audit Partner, KPMG LLP (*until 5:30 p.m.*)  
Andrew Warren, Incoming Employee Board Member (*6:30 – 8:10 p.m.*)

**1. CALL TO ORDER**

With attendance constituting a quorum, the meeting was called to order at 5:00 p.m.

**2. APPROVAL OF AGENDA**

**That the Regular Meeting Agenda of June 21, 2017 be approved. – CARRIED**

**3. CLOSED SESSION**

The Board held a Closed Session with the administration from 5:01 – 5:45 p.m. The following motions were presented and a conflict of interest matter was discussed.

3.1 Finance and Audit Committee Minutes – June 12, 2017

**MOTION B 17/05/01**

**That the Finance and Audit Committee Minutes of June 12, 2017 be received as information. – CARRIED**

3.1.1 Schedule of Compensation of Red River College for the Year Ended December 31, 2016

**MOTION B 17/05/02**

**That the *Draft Schedule of Compensation of Red River College for the Year Ended December 31, 2016* be approved. – CARRIED**

3.1.2 Financial Statements of Red River College for the Nine Months Ended March 31, 2017

**MOTION B 17/05/03**

**That the *Draft Financial Statements for the Nine Months Ended March 31, 2017* be approved. – CARRIED**

3.1.3 Trust and Endowment Fund Statement for the Nine Months Ended March 31, 2017

**MOTION B 17/05/04**

**That the *Trust and Endowment Fund Statement for the Nine Months Ended March 31, 2017 – Unaudited* be received as information. – CARRIED**

***A. Abas was excused from the meeting.***

3.2 Investment Committee – Terms of Reference

Board members reviewed proposed Terms of Reference for the Red River College Investment Committee developed in consultation with Investment Committee members and recommended by the Executive Committee. It was agreed the clause regarding conflict of interest be amended.

**MOTION B 17/05/05**

**That the *Draft Investment Committee – Terms of Reference dated June 21, 2017* be approved as amended. – CARRIED**

**3.3 Investment Committee – Appointment of Interim Chair**

Since additional Board member appointments by the government are anticipated, it was agreed the Board Chair be appointed Interim Chair of the Red River College Investment Committee until a permanent committee chair can be appointed in the fall.

**MOTION B 17/05/06**

**That Loren Cisyk be appointed Interim Chair of the Red River College Investment Committee. – CARRIED**

**3.4 Declaration of Conflict of Interest**

Board Chair L. Cisyk informed the Board that he has an occupational interest in a bid that may be submitted for a Red River College contract. If his employer submits a proposal to enter into an agreement with the College, he will declare a conflict of interest at that time.

**3.5 Executive Committee – Minutes of June 5, 2017**

**MOTION B 17/05/07**

**That the Executive Committee Minutes of June 5, 2017 be received as information. – CARRIED**

***The Board recessed from 5:45 – 6:30 p.m.***

**4. GUEST – INCOMING EMPLOYEE BOARD MEMBER**

On behalf of the Board, the Chair welcomed Andrew Warren to the meeting. A. Warren was recently elected Employee Board Member by RRC staff and will replace D. Beaudin whose term expires on June 30, 2017.

**5. APPROVAL OF MINUTES – MAY 29, 2017**

**MOTION B 17/05/08**

**That the Minutes of the May 29, 2017 Board of Governors Meeting be approved. – CARRIED**

**6. BOARD MEETING SCHEDULE – 2017/18**

**MOTION B 17/05/09**

**That the 2017/18 Board of Governors Regular Meeting Schedule be approved. – CARRIED**

## **7. RRC STRATEGIC PLAN 2016-2021 – THEME MEASURES**

Vice-President M. Hoddenbagh presented proposed Strategic Plan Theme Measures and Targets for the Board's consideration. A baseline for each of the following Theme Measures has been identified and targets have been established spanning the five years of the Plan.

- Increase in Graduation Rate of Indigenous Students
- Increase in Graduation Rate
- Increase in Percentage of Revenue Derived from Sources Other than Provincial Operating Grant
- Increase in Percentage of Multi-activity Partnerships

An annual report will be submitted to the Board outlining RRC's progress towards achieving the Theme Measure targets in addition to regular reporting throughout the year on the status of Strategic Plan Initiatives.

### **MOTION B 17/05/10**

**That the *Theme Measures and Targets for the 2016-2021 Strategic Plan* dated June 21, 2017 be approved. – CARRIED**

## **8. REPORTS**

### **8.1 President's Report**

The President discussed the College's convocation ceremonies that Board members and other dignitaries participated in, the success of the recent Skills Canada competition in Winnipeg, and the current *Provincial Colleges Review*. He also mentioned that a province-wide review of ACCESS Programming is being undertaken following RRC's internal review of its ACCESS Program.

P. Vogt informed the Board that the new Executive Director position to lead RRC's Indigenous Education strategy has been filled and that person will join the College in August. He also talked about the College's commitment to expanding supports and developing new programs for Indigenous students.

### **8.2 Students' Association President's Report**

Board member L. Slegers informed the Board about the SA Executive's recent activities, including attending a SA Leadership Conference in Niagara Falls and a Policy and Strategy Conference in Ottawa for the Canadian Alliance of Students' Associations.

L. Slegers also reported that she and the SA Vice-President – External attended a reception following a Carpentry competition for students, and SA Executives are each participating in convocation ceremonies at RRC's regional campuses.

8.3 Employee Member's Report

Board member D. Beaudin expressed his thanks to the Board and the administration for their support during his two years as Employee Board Member that ends on June 30, 2017. He also indicated his time on the Board has been a good development opportunity.

8.4 Vice-Presidents' Report

*Academic*

The Vice-President, Academic informed the Board that she and M. Hoddenbagh recently attended the Polytechnics Canada Annual Meeting where Competency-based Learning and strategies for accessing federal government funding were discussed. She also reported on:

- recent meetings with University of Winnipeg officials regarding existing articulation agreements and downtown collaboration,
- RRC's large contingent of staff and students at Winnipeg's Pride Parade,
- a new RRC Education Strategic Council has been established with broad representation from school divisions, adult learning centres, Indigenous educators, and government officials to address collaboration, dual credit programming, and respond to industry workforce needs,
- a 12-week Peterbilt Technician Institute has been established at RRC's Notre Dame Campus for people interested in training to become certified technicians for Peterbilt Motors. The current class is made up of Peterbilt employees from across Canada.

*Strategic Development*

The Vice-President, Strategic Development reported on recent activities within the Division, including RRC's promotional video that aired on TV and at hockey games being named *Best Commercial of 2016* by the Council for the Advancement and Support of Education (CASE) which is an international organization.

*Finance and Administration*

The Vice-President, Finance and Administration informed the Board that RRC's purchase of the Stevenson Aviation facility in Winnipeg has been approved by the Province. She indicated that demolition of a building on the College's Elgin Avenue property will occur over the summer and an RFP will be issued in July for a Prime Consultant for the Innovation Centre project.

**9. OTHER BUSINESS**

9.1 Lieutenant-Governor's Medal for Proficiency

On behalf of the Board, the Chair congratulated Board member L. Slegers on receiving one of RRC's 2017 Lieutenant-Governor's Medals for Proficiency that is awarded to students demonstrating good character, academic achievement, and involvement in the community.

9.2 Board Summer Recess

The Executive Administrator drew the Board's attention to its General By-law clause stating that during the Board's summer recess the Executive Committee shall possess and may exercise all power and authority of the Board, except those powers which by the Act are required to be exercised by the Board. The summer recess is defined as the period of time between the close of the regular Board meeting in June and the start of the regular Board meeting in September.

9.3 Recognition of Outgoing Board Member

On behalf of the Board, the Chair acknowledged the contribution of David Beaudin who is retiring from the Board on June 30, 2017, and thanked him for his service.

**10. CLOSED SESSION**

The Board held a second Closed Session from 8:10 – 8:50 p.m. with the President and Executive Administrator to conduct the 2017 Board Self-Evaluation.

**The meeting adjourned at 8:50 p.m.**

*Signed*

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**Loren Cisyk**  
**Chair**

*Signed*

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**Kathi Gudmandson**  
**Corporate Secretary**