

**Regular Board Meeting**

**Wednesday, April 26, 2017  
C709 – RRC Notre Dame Campus  
Winnipeg, Manitoba**

**MINUTES  
B 17/03**

**IN ATTENDANCE**

<b>Governors:</b>	Loren Cisyk, Chair Janice Hyde, Vice-Chair Debra Enns Susan Gilbert Marilyn Kenny Dave Sauer Adam Taplin	<b>Regrets:</b>	David Beaudin Michael Legary
<b>CEO:</b>	Paul Vogt, President		
<b>Secretary:</b>	Kathi Gudmandson, Executive Administrator to the Board		
<b>Treasurer:</b>	Debbie Frankel, Vice-President, Finance and Administration ( <i>from 5:10 p.m.</i> )		
<b>Administration:</b>	Mark Hoddenbagh, Vice-President, Strategic Development ( <i>from 5:10 p.m.</i> ) Christine Watson, Vice-President, Academic ( <i>from 5:10 p.m.</i> ) Tracy Cappello, Executive Director, Finance and Campus Services ( <i>5:10 – 6:05 p.m.</i> )		
<b>Guest:</b>	Lauren Slegers, Incoming RRCSA President ( <i>from 6:40 p.m.</i> )		

**1. CALL TO ORDER**

With attendance constituting a quorum, the meeting was called to order at 5:00 p.m.

**2. APPROVAL OF AGENDA**

**That the Regular Meeting Agenda of April 26, 2017 be approved. – CARRIED**

**3. CLOSED SESSION**

The Board held a Closed Session from 5:01 – 6:05 p.m. A presentation was received from Vice-President D. Frankel and Executive Director T. Cappello regarding Budget Improvement Processes. The following motions were also presented:

3.1 Executive Committee – Minutes of April 10, 2017

**MOTION B 17/03/01**

**That the Executive Committee Minutes of April 10, 2017 be received as information. – CARRIED**

*The Vice-Presidents and Executive Director joined the meeting.*

3.2 Financial Report Ending February 28, 2017

**MOTION B 17/03/02**

**That the Financial Report for the period ending February 28, 2017 be received as information – CARRIED**

*The Board recessed from 6:05 – 6:40 p.m.*

**4. APPROVAL OF MINUTES – MARCH 22, 2017**

**MOTION B 17/03/03**

**That the Minutes of the March 22, 2017 Board of Governors Meeting be approved. – CARRIED**

**5. RRC STRATEGIC PLAN – UPDATE**

Vice-President M. Hoddenbagh provided the Board with an update on the RRC Strategic Plan 2016 – 2021 that drives RRC's budget decisions. He discussed how initiatives are translated into results and annual implementation plans, developed from quarterly reports on each activity, will be shared with the college community. Information on measuring graduation rates was also provided.

Board members discussed tracking and accountability measures for the plan. M. Hoddenbagh indicated that proposed reporting metrics would be provided at the next meeting for Board approval.

**6. RECOGNITION OF OUTGOING BOARD MEMBER – ADAM TAPLIN**

On behalf of the Board, Chair L. Cisyk acknowledged the contributions of Adam Taplin whose term as the RRC Student Board member ends on April 30, 2017.

**7. REPORTS**

**7.1 President's Report**

The President thanked outgoing Student Board member Adam Taplin for his service to RRC, and mentioned several initiatives to improve the lives of students that Adam was involved with as President of the Students' Association.

P. Vogt also informed the Board regarding:

- the new Sweat Lodge at the Notre Dame Campus
- the April 27 announcement of RRC's Innovation Centre to be built at the Exchange District Campus (EDC)
- a firm has been hired to manage the College's \$80 Million capital campaign
- improvements to security systems and protocols at the EDC
- the status of the Manitoba Audit of Oversight of PSE Institutions that began in 2015

**7.2 Students' Association President's Report**

Board member A. Taplin informed the Board that the referendum to implement a Winnipeg Transit U-Pass was approved during the recent Student Election. Board approval to implement the U-Pass is required prior to City approval and this will be scheduled for the next Board meeting.

A. Taplin also reported that the Association's budget was balanced at year-end, the annual SA student survey results were positive, and he discussed activities for transitioning the new executive team that starts on May 1.

**7.3 Employee Member's Report**

On behalf of the Employee Member, the Executive Administrator advised the Board that D. Beaudin has decided not to seek election to a second term on the Board.

*Election of Employee Board Member*

K. Gudmandson reported that an election has been called for the position of Employee Board Member for the term July 1, 2017 – June 30, 2019. The nomination, campaign and voting periods run from April 25 – May 31, and the election winner will be announced on June 1.

In response to enquiries, the Board was informed that all permanent and term employees are eligible for nomination, and electronic voting has been used since 2011 that has resulted in increased voter participation.

7.4 Vice-Presidents' Report

*Academic*

The Vice-President, Academic advised the Board regarding the *Future of Trades – Trades of the Future Summit* hosted by RRC on May 29 that leads into the Skills Canada National Competition in Winnipeg on May 31 – June 3. C. Watson also discussed recent programming changes at the Winkler Regional Campus that were made after much analysis to address labour market demands.

*Finance and Administration*

The Vice-President, Finance and Administration updated the Board on RRC's plans to acquire the Stevenson Campus in Winnipeg. D. Frankel also reported on a budget allocation from the Province related to the transfer of ownership of the Notre Dame Campus to the College.

*Strategic Development*

The Vice-President, Strategic Development reported that RRC has been recognized by Manitoba Sustainable Development for its sustainability initiatives and the April 6 RRC Innovation Day was very successful. M. Hoddenbagh also discussed recent partnership activities at the College's ACE Project Space.

**8. FOR INFORMATION**

8.1 RRC News Release – RRC Officially Opens Sweat Lodge, April 20, 2017

8.2 RRC Continuing Education Appreciation Reception – Invitation

**The meeting adjourned at 8:25 p.m.**

*Signed*

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**Loren Cisyk**  
**Chair**

*Signed*

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**Kathi Gudmandson**  
**Corporate Secretary**