

Regular Board Meeting

**Wednesday, September 28, 2005
C709 – Notre Dame Campus
Winnipeg, Manitoba**

**MINUTES
B 05/07**

IN ATTENDANCE

Governors:	William Regehr, Chair Ann Robins, Vice-Chair Gail Bagnall Ron Bailey Richard Borlase Guy Dugas Sheryl Feller John Jack Rex Masesar Al Morin Walter Petik Beverley Watson
CEO:	Jeff Zabudsky, President
Secretary:	Kathi Gudmandson, Executive Assistant to the Board
Treasurer:	Cathy Rushton, VP – Corporate Services & Chief Financial Officer
Administration:	Ken Webb, VP - Academic Norm Konowalchuk, VP - Administrative Affairs Howard Koks, Associate VP – Strategic Initiatives Jim Goho, Director of Research & Planning

1. CALL TO ORDER

With attendance constituting a quorum, the Chair called the meeting to order at 7:00 p.m.

2. INTRODUCTIONS

2.1 New Board Members

On behalf of the Board, the Chair welcomed Guy Dugas, Sheryl Feller and Rex Masesar to their first meeting as members of the Board of Governors.

2.2 New Associate Vice-President – Strategic Initiatives

On behalf of the Board, the Chair welcomed Howard Koks who was recently appointed Associate Vice-President, Strategic Initiatives.

3. APPROVAL OF AGENDA

Moved by R. Bailey/A. Morin that the Regular Meeting Agenda of September 28, 2005 be approved. – CARRIED

4. APPROVAL OF MINUTES – JUNE 15, 2005

MOTION B 05/07/01 – G. Bagnall/R. Borlase

That the Minutes of the June 15, 2005 Board of Governors meeting be approved. – CARRIED

5. COLLEGE PRESIDENT’S REPORT – SEPTEMBER 2005

MOTION B 05/07/02 – J. Jack/A. Morin

That the College President’s Report dated September 28, 2005 be received. - CARRIED

6. STUDENTS’ ASSOCIATION PRESIDENT’S REPORT – SEPTEMBER 2005

The SA President advised the Board that the RRCSA Executive for the 2005/06 term consists of himself, Adam Rogocki – VP Academic, Helena Herrera - VP Student Support Services, and Matt DiUbaldo – VP Princess Street Campus. R. Masesar reported on the SA Executives’ activities over the summer which included participating in the national conferences of the Canadian Conference for Students’ Associations (CCSA) and the Canadian Alliance of Students Association (CASA). The SA also embarked on a lobbying effort regarding federal post-secondary education funding.

R. Masesar informed the Board that initiatives the SA will be working on this year include: SA Strategic Planning; SA and College joint projects; and the SA’s involvement in charitable organizations. He indicated that in conjunction with the universities, the RRCSA is investigating the possibility of implementing a universal bus pass for students.

MOTION B 05/07/03 – A. Morin/A. Robins

That the Students’ Association President’s Report dated September 28, 2005 be received. - CARRIED

7. COMMITTEE REPORTS

7.1 Executive Committee – Minutes of September 12, 2005

MOTION B 05/07/04 – G. Bagnall/R. Bailey

**That the Executive Committee Minutes of September 12, 2005
be received. - CARRIED**

7.2 Planning Committee

7.2.1 Minutes of June 15, 2005

MOTION B 05/07/05 – G. Bagnall/B. Watson

**That the Planning Committee Minutes of June 15, 2005
be received. - CARRIED**

7.2.2 Meeting of September 28, 2005

Committee Chair G. Bagnall informed the Board that the Planning Committee reviewed a growth strategy document entitled *Defining our future to 2010 and beyond...* which will be the focus for the Board's Annual Planning Session scheduled for September 30. The Committee received a report from the Director of Research and Planning regarding a Return on Investment (ROI) study that the College is undertaking which will demonstrate the benefits to the local and provincial economy and society from investing in RRC.

The Committee also received an update from the Vice-President, Academic on the College's current enrolment as well as information on recent program expansion approvals.

MOTION B 05/07/06 – G. Bagnall/B. Watson

**That the Planning Committee Report of September 28, 2005
be received. - CARRIED**

7.3 Administrative Affairs Committee

7.3.1 Minutes of June 15, 2005

MOTION B 05/07/07 – R. Bailey/R. Borlase

**That the Administrative Affairs Committee Minutes of June 15, 2005
be received. - CARRIED**

7.3.2 Meeting of September 28, 2005

Committee Chair R. Bailey reported that the Administrative Affairs Committee reviewed the college's year end financial results and the 2005/06 final budget. The Committee also reviewed the 2006/2007 preliminary budget and recommends Board approval.

7.3.3 Financial Results for the Year Ended June 30, 2005

MOTION B 05/07/08 – R. Bailey/J. Jack

That the Financial Results for the Year Ended June 30, 2005 be received as information. - CARRIED

7.3.4 2005/06 Final Budget

MOTION B 05/07/09 – R. Bailey/J. Jack

That the Revised 2005/06 Operating and Capital Budgets be approved as presented. - CARRIED

7.3.5 2006/07 Preliminary Budget Submission to COPSE

The Vice-President, Corporate Services and CFO provided an overview of the process used to develop the 2006/07 preliminary budget. The following information has been requested by COPSE and Board approval is required prior to submission:

- a) 2006/07 base level budget with brief explanation for all proposed increases
- b) an assessment of the impact of holding the 2006/07 grants at 2005/06 levels
- c) projected tuition fee level increase that would be required to address resource requirements identified in the base level budget
- d) a statement of other student revenue charge increases projected for 2006/07

The Board was also in receipt of the document *Towards a Tuition Policy and Fee Structure for Red River College 2005* which will accompany the College's preliminary budget submission. Discussion followed regarding the information and proposals contained in the discussion paper and it was agreed that the matter be reviewed further at the September 30 Board Planning Session.

MOTION B 05/07/10 – R. Bailey/A. Robins

That the 2006/07 Preliminary Budget Information dated September 22, 2005, including the Tuition Policy Discussion Paper, be approved for submission to COPSE. - CARRIED

7.4 Alumni Committee Report

Board Alumni Committee representative R. Borlase reported that the response from the community to the College's Annual Alumni Dinner in November has been excellent and the event is almost sold out. The Alumni Committee has reorganized its subcommittee structure and is also looking for new Committee members.

MOTION B 05/07/11 – R. Borlase/G. Bagnall

That the Alumni Committee Report of September 28, 2005 be received. - CARRIED

8. NEW BUSINESS

8.1 *The Colleges Act – Proposed Amendments*

Board members were in receipt of a draft submission to the government requesting amendments to *The Colleges Act* which had been deferred from the June Board meeting. In June the Board had received an overview of the proposed changes to the Act.

MOTION B 05/07/12 – A. Morin/G. Bagnall

That the proposed amendments outlined in *The Colleges Act – Time for Change* dated June 15, 2005 be approved for submission to the government. - CARRIED

9. CORRESPONDENCE

The Board received the following correspondence:

- 9.1 From D. Robertson, Chair of COPSE, June 28, 2005
Re: *Request for 2006/07 Preliminary Budgets from the Colleges and Universities*

10. FOR INFORMATION

The Board received the following information:

10.1 Enrolment Statistics at September 2005

The Vice-President – Academic reported on RRC's enrolment as of September 17, 2005 which shows a 4% increase over the previous year. The Board was also informed that 94% of the College's quota has been filled, with less than 200 seats available at this time across all College programs.

- 10.2 Board Planning Session – September 30, 2005

- 10.3 Memo from K. Gudmandson, September 22, 2005
- *RRC Continuing Education Courses Available to Board Members*

- 10.4 Memo from K. Gudmandson, September 22, 2005
- *RRC Associate Staff ID Cards for Board Members*

- 10.5 Copy of E-mail to RRC Staff from the President, September 13, 2005
- *Welcome Back*

- 10.6 Copy of E-mail to RRC Staff from the Development Coordinator, September 21, 2005 - *Renewal of the Manitoba Scholarships and Bursaries Initiative*

- 10.7 Copy of letter to the President from the Executive Director for The Society of Management Accountants of Manitoba, August 17, 2005
- *RRC selected as recipient of the CMA Canada National Recognition Award*

- 10.8 RRC News Release, August 4, 2005
- *RRC Grad Wins Gold At Canadian Skills Competition*
- 10.9 RRC News Release, September 22, 2005
- *Full-time Enrolment At RRC Reaches Record Number*
- 10.10 News Item, *The Winnipeg Free Press*, July, 2005
- *Solar car boosts college's reputation*
- 10.11 Editorial Item, *The Winnipeg Free Press*, September 15, 2005
- *Using sun for car a bright idea*
- 10.12 News Item, *The Winnipeg Free Press*, September 23, 2005
- *Red River College Enrolment a Record*
- 10.13 Excerpt on Post-Secondary Education from *Reporting to Manitobans on Performance – 2005 Discussion Document*
(Full report available at www.gov.mb.ca/finance/mbperformance)
- 10.14 *Focus* - Academic Monthly Report - June, July, August 2005
- 10.15 *Board Leadership Newsletter*, No. 79, May-June 2005
- 10.16 *RRC Viewbook 2005-2006*, a publication of RRC Student Services Department
- 10.17 *The Projector*, RRCSA Newspaper, September 12, 2005

11. COMMITTEE OF THE WHOLE

The Board agreed to sit in Committee of the Whole in camera at 8:40 p.m. with the President, the Executive Assistant to the Board and the Vice-President, Corporate Services.

The Committee rose at 8:49 p.m. The Chair reported that the Committee received a report on a personnel matter, was advised of a recipient of the 2005 Distinguished Alumni Award and reviewed the Executive Committee Minutes of June 15, 2005.

11.1 Executive Committee – Minutes of June 15, 2005

MOTION B 05/07/13 – R. Bailey/G. Bagnall

**That the Executive Committee Minutes of June 15, 2005
be received. - CARRIED**

The meeting adjourned at 8:50 p.m.

Original signed by

William Regehr
Chair

Original signed by

Kathi Gudmandson
Secretary