

**RED RIVER COMMUNITY COLLEGE
BOARD OF GOVERNORS**

MINUTES

B:95/07

2055 Notre Dame Avenue, Winnipeg, Manitoba
7th Floor Boardroom, Building C
7:00 p.m.

September 27, 1995

In Attendance:

Governors: J. Harrison, Chair
H. Middlestead, Vice-Chair
D. Finkleman
L. Foster
P. Gibson
C. Herda
B. Moorhouse
G. Tsouras (From 7:45 p.m.)
T. Whiteman

Regrets: J. Bear
R. Bullock
B. Lavallee

President: T. Knowles

Secretary: J. Tribula

Guests: K. Webb, Vice-President Academic
C. Rushton, Director, Financial Services
M.J. Loustel, Internal Auditor
L. Trann, Controller

Call to Order

With attendance constituting a quorum, the Chair called the meeting to order at 7:00 p.m.

1. OPENING REMARKS

The Board of Governors had met with Mr. Peter Dyck, MLA, and Legislative Assistant to the Minister of Education and Training, prior to the start of the Board meeting. The Chair introduced and welcomed Mr. Dyck who stayed for the following presentation on the College's Magnetic Resonance Imaging/Spectroscopy Program.

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The Chair also welcomed and introduced Mr. Rick Dedi, Director, Colleges Secretariat, who will be addressing the Board later in the meeting.

2. PRESENTATION OF MAGNETIC RESONANCE IMAGING/SPECTROSCOPY PROGRAM

Guests: Dr. Ian Smith, Chair, MRI Program Advisory Committee

Dr. John Saunders, National Research Council

Dr. Barry Garbutt, Dean, Health, Community Services & Applied Sciences

Mr. Larry Kustra, Chair, Health and Applied Sciences

This is an international program designed for qualified medical radiation technologists to train in the field of Magnetic Resonance. It is a nine-month advanced diploma program created in partnership between RRCC and Canada's National Research Council Institute for Biodiagnostics.

Dr. Smith provided an outline of the program as it relates to the Institute for Biodiagnostics. Mr. Kustra reviewed the global course content and clinical sites which are currently across Canada with the potential of becoming international. He also advised of future initiatives including medical residence training, distance education, and marketing through medical journals and MRI scanner manufacturers. Dr. Smith, Dr. Saunders, Dr. Garbutt and Mr. Kustra then left the meeting.

3. ACCEPTANCE OF AGENDA

Moved by T. Whiteman/H. Middlestead that the Agenda be accepted as amended.

Carried

4. ADOPTION OF MINUTES

Moved by B. Moorhouse/P. Gibson that the Minutes of the Meeting of the Board of Governors held on June 28, 1995 be adopted.

Carried

5. BUSINESS ARISING FROM MINUTES

5.1 Honourary Diploma/Distinguished Alumni Awards Committee - Deferred.

5.2 Review of Employment Equity Policy

The Board had been provided with a summary of the procedures and review process which will commence this fall on the employment equity recruitment and selection criteria. A letter will be forwarded from the Board confirming the action taken to Christopher Petty, Creative Communications Instructor, who had made a presentation at the June 28, 1995 Board Meeting.

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It was also clarified that the Board of Governors will be anticipating a recommendation from the Employment Equity Advisory Committee on this issue.

6. PROPOSAL TO CHANGE NAME OF NOTRE DAME AVENUE

Guest: Geoff Sine, Activities Coordinator, Students' Association

Mr. Sine is seeking Board support for a proposal to change the name of Notre Dame Avenue from Keewatin Street to Brookside Boulevard to a name referring to the College. The Board supports the concept on the understanding that an appropriate feasibility study be conducted, and that all costs associated with any potential change be examined.

Mr. Sine indicated that an internal committee would be established to investigate the impact of such a change.

MOTION: C. Herda/H. Middlestead

THAT the Board of Governors approve the investigation of the proposed name change of Notre Dame Avenue, including the costs associated with such a change, and to provide a report back to the Board of Governors.

Carried

Mr. Sine then left the meeting.

7. CHAIR'S REMARKS

The Chair commented on the success of the 2nd Annual RRCC Golf Tournament held on September 13, 1995 and congratulated the volunteers and organizers of the event. He also asked Ms. Herda to convey his thanks to the Students' Association for their participation.

The Chair also commented on the importance of the College's involvement with the external community such as the radio interview of Nancy Lee, Director, International Education, summarizing the College's training of 16 Japanese students in Canadian building techniques. He also noted the MRI program as another excellent initiative and partnership with the external community.

8. PRESIDENT'S REPORT

The President provided his report to the Board for the months of June, July, and August.

The President indicated that he has received the federal Human Resources Investment Fund (HRIF) document which if implemented, would phase out apprenticeship funding and direct seat purchases, and would establish a voucher system for students. The President will prepare a summary of the document for the Board of Governors.

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The HRIF was discussed earlier in the evening with Mr. Dyck at which time the Chair reiterated the Board's request for the Minister to hold a Colleges Advisory Board meeting.

A delegation from Zhengzhou Electric Power College will be visiting RRCC from October 4-9, 1995 and the Board was invited to a luncheon with the delegates on October 5, 1995.

The President updated the Board on the 1995/96 budget process advising that the government has approved the base budget, however, the College has been requested by the Colleges Secretariat to provide an enhanced new initiatives package with an emphasis on diploma level programming and university linkages.

9. COLLEGES SECRETARIAT

Guest: Rick Dedi, Director, Colleges Secretariat

Mr. Dedi spoke of the delay in the College receiving overall approval of the 1995/96 budget. He indicated that his department is currently analyzing the document and is awaiting additional information from the College as noted above on new initiatives.

The issue of the decrease in federal transfer payments was reviewed by Mr. Dedi. He indicated that the province hopes to receive equalization payments, however, the provincial government is not anticipating specific information from the federal government until late November or early December 1995. As noted above, it is the intent of the federal government to phase out direct seat purchases, and to decrease apprenticeship funding. Mr. Dedi did confirm however that the College should include apprenticeship training in the 1996/97 budget submission.

A tuition cap of 5% has been imposed by the government over the past two years and Mr. Dedi advised that Manitoba currently has the lowest community college tuition rate in Western Canada. Mr. Dedi requested that the Board of Governors consider a strategy for tuition as an enhanced revenue source while taking into consideration the accessibility of a community college education. It was noted that this will be discussed at the future Colleges Advisory Board meeting and that the Assinboine Community College Board of Governors will be studying tuition rates from comparable post secondary institutions and RRCC could request this information.

Specific direction on the 1996/97 budget will not be provided to the College from the provincial government until after the Quebec referendum, however, Mr. Dedi noted that the emphasis on diploma level programming will continue; that vocational training will be seriously decimated and that a strategy should be developed to handle this; that the option of clustering should be reviewed; and that a policy on adult basic education and literacy training will be pending from the Minister of Education and Training.

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The Chair raised the issue of block funding and asked that Mr. Dedi relay to the Minister that the Board would like to see recognition of the evolution process and that the Board be provided with more authority over programming. The Chair also noted that the Board has been working well, the College has strong management, and is now in a position to receive additional autonomy similar to the universities. Mr. Dedi pointed out that the Minister has the legislative authority over programming as stipulated in *The Colleges Act*.

Mr. Dedi advised that the government is currently developing a position on nursing training in the province and that an interdepartmental policy group has been established between Health and Education. Mr. Dedi confirmed that the College should continue to include nursing in the 1996/97 budget submission.

Mr. Dedi then left the meeting.

10. COLLEGE COUNCIL

10.1 Report of the College Council Meeting of September 12, 1995

The President provided a summary of the College Council meeting of September 12, 1995 and noted that only one of the four executive positions was filled. The Board Chair commented that the Board would like to see this group remain active and that the Council has definite merit.

11. COLLEGE DEVELOPMENT COUNCIL (CDC)

It was reported that Jim Daly, Acting Director, College Relations, will provide an update on College Relations activities at the October 25, 1995 Board of Governors Meeting.

11.1 Board Attendance at CDC Meetings

Mr. Harrison will attend the November 14, 1995 CDC Meeting on behalf of the Board.

12. ACADEMIC/PLANNING COMMITTEE

Mrs. Whiteman provided the report of the first Academic/Planning Committee meeting held on September 14, 1995. She indicated that the Committee will be utilizing the five year business plan in its strategic planning discussions, and looks forward to direction from the Board of Governors.

MOTION: T. Whiteman/B. Moorhouse

THAT the Board of Governors accept the Academic/Planning Committee report.

Carried

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12.1 Enrolment Update

Mr. Webb, Vice-President Academic, summarized the Enrolment Report as of September 13, 1995 indicating that the current regular program enrolment is 3,898, approximately the same as last year, and that the Fall Continuing Education enrolment has increased slightly. Mr. Webb noted that the College has not experienced a decline in enrolment as the universities have this year.

13. ADMINISTRATIVE AFFAIRS COMMITTEE

Mr. Tsouras provided the Administrative Affairs Committee report from the September 19, 1995 meeting.

MOTION: G. Tsouras/C. Herda

THAT the Board of Governors accept the Administrative Affairs Committee report.

Carried

13.1 Unaudited Financial Report for the 12 Months Ended June 30, 1995

Ms. Trann provided a summary of the unaudited financial report for the year ended June 30, 1995. She advised that the College was successful in meeting the overall projected target and reviewed some of the specific variances to the projections.

It was noted that the audited financial report from the external auditors will reflect a depreciation in the Colleges' capital assets, and a reconciliation to the College's financial reports will be provided to the Board with the audited statements.

13.2 Financial Report for the Two Months Ended August 31, 1995

Ms. Rushton reviewed the new format of the financial statements and indicated that the notes will also be reformatted in the future to separate permanent and timing variances.

The College Management Committee is currently reviewing potential solutions to the shortfall of \$150,000 which was not approved in the 1995/96 budget package for apprenticeship text books.

MOTION: L. Foster/H. Middlestead

THAT the Board of Governors accept the financial report for the two months ended August 31, 1995.

Carried

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14. AUDIT COMMITTEE

Mr. Middlestead reported that the Audit Committee will be meeting on October 10, 1995 to review the draft audited financial statements for the year ended June 30, 1995.

15. EXECUTIVE COMMITTEE

An Executive Committee Meeting will be held directly following the Committee of the Whole meeting later in the evening.

16. POLICY ISSUES

16.1 Resolution 2.4.12 - Appointment of the Treasurer to the Board

MOTION: G. Tsouras/T. Whiteman

THAT the Board of Governors approve the proposed amendment to Resolution 2.4.12 appointing Catherine Rushton as the Treasurer to the Board.

Carried

17. NEW BUSINESS

17.1 Board of Governors Planning Session

The President reviewed the revisions to the Transformation Criteria which will be used during the 1995/96 budget preparation. He also indicated that the business plan has been revised to reflect the comments made during the Planning Session.

17.2 Change of Name of the Assiniboia Inn

It was proposed by members of the Hospitality Department that the name of the Assiniboia Inn be changed to reflect the recent renovations. The Hotel and Restaurant Program Advisory Committee endorsed the suggested name of *Prairie Lights Restaurant* and the Board accepted this as information.

18. INFORMATION ITEMS

18.1 CCAF Western Regional Conference

The Board was provided with a pamphlet for the CCAF Western Regional Conference to be held on October 29-30, 1995.

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18.2 Academic Chair Development Session

Mr. Webb advised that a tri-college development session will be held on September 28 and 29, 1995 for the academic Deans and Chairs.

19. NEXT MEETING

The next meeting of the Board of Governors will be held on Wednesday, October 25, 1995 at 6:30 p.m. Dinner will commence at 5:30 p.m. in the C709 Boardroom.

The meeting adjourned at 10:10 p.m.

John Harrison, Chair

Dr. Tony Knowles, President