

Wednesday, September 24, 2003

C709 – RRC

Winnipeg, Manitoba

MINUTES

B 03/07

IN ATTENDANCE

Governors:	William Regehr, Chair Ann Robins, Vice-Chair Gail Bagnall Ron Bailey Richard Borlase Al Morin Mark Pawlik Walter Petik Iona Starr Leslie Walsh Bev Watson	Regrets:	John Jack
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Chief Executive Officer: Jacqie Thachuk, President

Secretary: Kathi Gudmandson, Executive Assistant to the Board

Treasurer: Cathy Rushton, Chief Financial Officer

Administration: Ken Webb, VP - Academic
Norm Konowalchuk, VP - Administrative Affairs
Marg Braid, A/VP - Partnership, Training & Development
Jim Goho, Director, Research & Planning

1. CALL TO ORDER

With attendance constituting a quorum, the Chair called the meeting to order at 7:05 p.m.

2. APPROVAL OF AGENDA

Moved by G, Bagnall/W. Petik that the Regular Meeting Agenda of September 24, 2003 be approved as distributed. – CARRIED

3. APPROVAL OF MINUTES – JUNE 18, 2003

MOTION B 03/07/01 – I. Starr/R. Borlase

That the Minutes of the June 18, 2003 Board of Governors meeting be approved as distributed. – CARRIED

4. RRCSA STUDENT STREET PROPOSAL

Students' Association President Mark Pawlik had been asked to present information about the SA's proposal to create a "Student Street" within the college.

The Board was informed that over the summer some areas of the Student Street plan were addressed, including expansion of the SA offices and refurbishing two student lounges. Future development of college facilities proposed by the SA includes:

- construction of a quiet study area in a space occupied by locker bays
- construction of a recreation lounge in existing locker bay space
- improved courtyard access for wheelchairs from the Mall level
- expansion of The Ox Student Store
- renovations to the South Gym to enhance student activities and wheelchair access
- construction of a fitness facility at the Princess Street Campus

Following the presentation Board members agreed to defer their questions related to the SA proposal to the next Board meeting.

5. PRESIDENT'S REPORT – JUNE, JULY, AUGUST 2003

MOTION B 03/07/02 – L. Walsh/W. Petik

**That the President's Report dated September 24, 2003 be received.
- CARRIED**

6. PRINCESS STREET CAMPUS

6.1 Correspondence from the Chair of COPSE – July 31, 2003

MOTION B 03/07/03 – B. Watson/G. Bagnall

That correspondence dated July 31, 2003 from the Chair, Council on Post-Secondary Education be received. - CARRIED

6.2 PSC Grand Opening

The Board noted that the Princess Street Campus Grand Opening is scheduled for September 29 from 5:00 to 7:00 p.m. and will feature speeches, entertainment and tours.

6.3 Board Meetings at PSC

A suggestion was made that the Board hold one of its regular meetings each year at the Princess Street Campus. Board members agreed to refer this matter to the Executive Committee.

7. **COMMITTEE REPORTS**

7.1 Executive Committee

7.1.1 Executive Committee Report No. 1-03

- a) Resolution to Amend the 2003-04 Budget Submission (*Attachment 1*)
- b) Resolution to Enter into a Development Agreement for the Princess Street Campus (*Attachment 2*)
- c) Resolution to Issue a Promissory Note to The Government of Manitoba for the Sum of \$21,500,000 (*Attachment 3*)

MOTION B 03/07/04 – G. Bagnall/R. Bailey

That Executive Committee Report No. 1-03 dated September 24, 2003 be received. - CARRIED

7.1.2. Minutes of September 8, 2003

- a) Resolution to Amend a Promissory Note dated August 1, 2002 to The Government of Manitoba for the Sum of \$12,750,000 (*Attachment 4*)

MOTION B 03/07/05 – R. Bailey/A. Morin

That the Executive Committee Minutes of September 8, 2003 be received. - CARRIED

7.2 Planning Committee

7.2.1 Meeting of September 24, 2003

Committee Chair G. Bagnall reported that the Planning Committee received a report from the Vice-President – Academic on the college's current enrolment. The committee also met with Dwight Botting, Assistant Deputy Minister of Training and Continuing Education, to discuss technical/vocational education.

7.2.1 Meeting of September 24, 2003 (continued)

Mr. Botting is leading the Department of Advanced Education's review of tec/voc education which has been undertaken to enhance the delivery of tec-voc, or "skilled career" education in Manitoba. The government believes that tec-voc education should continue as a program option for high school and college students, and be universally accessible, seamless across education levels, and synchronized with labour market needs.

MOTION B 03/07/06 – G. Bagnall/L. Walsh

**That the Planning Committee Report of September 24, 2003 be received.
– CARRIED**

7.2.2 Enrolment Statistics at September 17, 2003

The Vice-President - Academic presented RRC's enrolment statistics as of September 17, 2003. Enrolment in the college's diploma, certificate and advanced diploma day programs has increased by 253 students (5.1%) over September 2002. When apprenticeship students are included in the statistics, the increase over last year is 282, or 5.3%. This brings RRC's total full-time enrolment at September 17, 2003 to 5,555 students.

7.3 Administrative Affairs Committee

7.3.1 Meeting of September 24, 2003

Committee Chair R. Bailey reported that the Administrative Affairs Committee reviewed the college's year end financial results, the 2003/04 final budget and the 2004/2005 preliminary budget submission to COPSE. Following a discussion with the Chief Financial Officer, the committee adopted recommendations to the Board regarding the budget information presented.

7.3.2 Financial Results for the Year Ended June 30, 2003

MOTION B 03/07/07 – R. Bailey/R. Borlase

That the Financial Results for the Year Ended June 30, 2003 be received as information. - CARRIED

7.3.3 2003/04 Final Budget

MOTION B 03/07/08 – R. Bailey/A. Morin

That the Revised 2003/04 Operating and Capital Budgets be approved as presented. - CARRIED

7.3.4 2004/05 Preliminary Budget Submission to COPSE

MOTION B 03/07/09 – R. Bailey/A. Morin

That the 2004-2005 Preliminary Budget Information dated September 19, 2003 be approved for submission to COPSE. - CARRIED

8. CORRESPONDENCE RECEIVED

The Board received the following correspondence:

- 8.1 From M. Smith, Chair of COPSE, June 20, 2003
Re: *Request for 2004/05 Preliminary Budgets from the Colleges and Universities*
- 8.2 From L. Gordon, A/Executive Director of COPSE, July 16, 2003
Re: *Advising that COPSE has approved RRC's 2003/04 Budget Submission.*

9. FOR INFORMATION

The Board received the following information:

- 9.1 Board Planning Session Agenda – October 3, 2003
- 9.2 Manitoba Quality Network – Upcoming Events on Board Governance Criteria
- 9.3 Manitoba Government News Release, September 10, 2003
Re: *\$1.5 Million in Support to Create Over 780 New Child Care Spaces*
- 9.4 *Winnipeg Free Press*, September 13, 2003
Re: *College files lawsuit over nursing program*
- 9.5 Excerpt on Board Governance from *An Examination of Le Collège de Saint-Boniface* by the Manitoba Auditor General, August 2003
- 9.6 *Focus - Academic Monthly Report - June, July, August 2003*
- 9.7 Publication by J. Goho and K. Webb – Planning for Success: Integrating Analysis with Decision Making, *Community College Journal of Research and Practice*, 27: 377-391, 2003
- 9.8 *Board Leadership Newsletter*, No. 67, May-June 2003
- 9.9 RRC Continuing Education – *2003/2004 Program Guide*
- 9.10 *The Projector*, RRCSA Newspaper, September 15, 2003

10. OTHER BUSINESS

10.1 Committee Representation

The following board members agreed to sit on committees that have requested Board of Governors representation:

- a) Beverley Watson, SA Building Fund Board
- b) John Jack, RRC Honorary Awards Committee
- c) Mark Pawlik, Board of Governors Policy Review Committee

11. COMMITTEE OF THE WHOLE

The Board agreed to sit in Committee of the Whole in camera at 8:50 p.m.

The Committee rose at 8:54 p.m. and the Chair reported that Board members received an update on the status of the college's collective agreement negotiations with the MGEU, and approved appointments to the Alumni Committee and the Stevenson Aviation/Aerospace Strategic Council.

11.1 RRC Alumni Committee – Membership

MOTION B 03/07/10 – R. Borlase/W. Petik

That the following persons be appointed to the Alumni Committee, effective September 24, 2003:

- a) Diane Dwarka
- b) Larry Skrumeda
- c) Barbara Stephen

- CARRIED

11.2 Stevenson Aviation/Aerospace Strategic Council - Membership

MOTION B 03/07/11 – A. Morin/G. Bagnall

- a) **That Terry Holowaty be appointed to the SAATC Strategic Council, effective September 24, 2003.**
- b) **That Dylan Fast, President of Fast Air, be appointed to the SAATC Strategic Council in place of Bill Jackson, effective September 24, 2003.**

- CARRIED

The meeting adjourned at 8:55 p.m.

Original signed by

**William Regehr
Chair**

Original signed by

**Kathi Gudmandson
Secretary**

Attachments 1 - 4

ATTACHMENT 1

RESOLUTION TO AMEND THE 2003-04 BUDGET SUBMISSION

That the 2003/04 budget, including the schedule of fees and the capital budget, approved by the Board of Governors on June 18, 2003 be amended as follows:

- a) delete the student services fee (\$125/student)
- b) increase student parking fees by a further 10% (25% average increase)
- c) add a materials fee based on estimated costs of student materials (ranging from \$27 - \$270/student)
- d) add a student ID card fee (\$5/student)

**ENACTED BY THE BOARD OF GOVERNORS
OF RED RIVER COLLEGE ON JULY 11, 2003**

ATTACHMENT 2

**RESOLUTION TO ENTER INTO A DEVELOPMENT AGREEMENT
FOR THE PRINCESS STREET CAMPUS**

Resolved,

That Red River College enter into a Development Agreement for the acquisition, construction, development and financing of the Princess Street Campus with:

Her Majesty The Queen

In Right of the Province of Manitoba

as represented by the Minister of Transportation and Government Services

and

Princess Street Consortium Incorporated

A corporation duly incorporated pursuant to the laws of Manitoba.

**ENACTED BY THE BOARD OF GOVERNORS
OF RED RIVER COLLEGE ON JULY 31, 2003**

ATTACHMENT 3

**RESOLUTION TO ISSUE A PROMISSORY NOTE TO
THE GOVERNMENT OF MANITOBA
FOR THE SUM OF \$21,500,000**

Whereas:

- a) *The Colleges Act* states in subsection 18 (1):

Subject to the approval of the minister, the board may

(a) purchase, lease or receive as a gift or otherwise any real or personal property that it considers necessary for the efficient operation of the College
- b) Approval for the acquisition of lands from the City of Winnipeg and construction services from the Princess Street Consortium Inc. for the purposes of owning and operating Phase 2 of the Princess Street Campus of Red River College, commonly known as THE PRINCESS STREET PROPERTIES and including surrounding portions of land, has been granted by the Council on Post-Secondary Education pursuant to a delegation of authority issued on January 16, 1998 in accordance with section 6 of *The Colleges Act*
- c) Approval for the borrowing of funds up to a maximum of \$21,500,000 from the Government of Manitoba for the purposes of owning and operating Phase 2 of the Princess Street Campus of Red River College, commonly known as THE PRINCESS STREET PROPERTIES and including surrounding portions of land, has been granted by the Council on Post-Secondary Education
- d) In accordance with *The Colleges Act* and the Board of Governors of Red River College By-law No. 1-93 the College may raise money by loan on the credit of the College and issue notes, the terms and conditions of which will be determined by resolution of the Board.

Resolved,

That Red River College issue a promissory note to the Government of Manitoba for the principal sum of \$21,500,000 together with interest on the principal sum at a rate per annum equal to 6.3%, for which the principal and interest will be repaid on the last business day of each month in each and every year commencing on the last business day of August 2003 and continuing thereafter until the last business day of July 2043, for the purposes of owning and operating Phase 2 of the Princess Street Campus of Red River College, commonly known as THE PRINCESS STREET PROPERTIES.

**ENACTED BY THE BOARD OF GOVERNORS
OF RED RIVER COLLEGE ON JULY 31, 2003**

ATTACHMENT 4

**RESOLUTION TO AMEND A PROMISSORY NOTE
DATED AUGUST 1, 2002 TO
THE GOVERNMENT OF MANITOBA
FOR THE SUM OF \$12,750,000**

Whereas:

- a) The Board of Governors adopted a resolution dated August 1, 2002 authorizing Red River College to issue a promissory note to the Government of Manitoba for the principal sum of \$12,750,000 together with interest on the principal sum at a rate per annum equal to 6.6%, for which the principal and interest will be repaid on the last business day of each month in each and every year commencing on the last business day of August 2002 and continuing thereafter until the last business day of July 2042, for the purposes of owning and operating Phase 1 of the Princess Street Campus of Red River College at 315 William Avenue and specified surrounding areas.
- b) Red River College has negotiated a 0.3% reduction in interest on the principal sum owing to Manitoba which has been calculated as at August 1, 2003 to be \$12,431,250.
- c) A new promissory note is required to be issued that reflects the principal sum owing Manitoba as at August 1, 2003 and the revised interest rate on the principal sum.

Resolved,

That Red River College issue a promissory note to the Government of Manitoba for the principal sum of \$12,431,250 together with interest on the principal sum at a rate per annum equal to 6.3%, for which the principal and interest will be repaid on the last business day of each month in each and every year commencing on the last business day of August 2003 and continuing thereafter until the last business day of July 2042, for the purposes of owning and operating Phase 1 of the Princess Street Campus of Red River College at 315 William Avenue and specified surrounding areas.

**ENACTED BY THE BOARD OF GOVERNORS OF
RED RIVER COLLEGE ON SEPTEMBER 8, 2003**