



Wednesday, September 24, 1997  
C709 Boardroom - RRCC - 7:00 p.m.

**MINUTES**  
(B:97/13)

**In Attendance:**

**Governors:** R. Bullock, Chair  
L. McGinnis, Vice-Chair  
B. Bachalo  
C. Bear  
M. Crowley  
L. Foster  
D. Plett  
M. Mayer  
G. Tsouras  
T. Whiteman  
A. Wiebe

**Regrets:** D. Falcetta

**President:** J. Thachuk, Chief Executive Officer

**Treasurer:** C. Rushton, Director, Financial Services

**Secretary:** J. Tribula

**Guests:** K. Webb, Vice-President Academic  
N. Konowalchuk, Executive Director, Administrative Services

**Call to Order**

With attendance constituting a quorum, the Chair called the meeting to order at 7:00 p.m.

**1. CHAIR'S REMARKS**

The Chair welcomed the four new Board members and the President to their first meeting. For the benefit of the new members, the Chair reviewed the Board mandate - to represent the citizens of Manitoba to support the education and training needs of the province.

The Chair commented on the new committee membership; the continuation of the review of the measures for monitoring performance of the new Board policies; and the proposed October 8, 1997 Special Board meeting.

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The President officially started on September 2, 1997 and indicated that she has been focusing on familiarizing herself with RRCC and is very impressed thus far.

### 2. ACCEPTANCE OF AGENDA

The Agenda was accepted as distributed.

### 3. GUESTS – NIL.

### 4. NEW BUSINESS

#### 4.1 1998/99 Preliminary Budget

As in the past two years, the College has been requested to submit a preliminary budget to the provincial government. This year, the budget will be submitted to the Council on Post-Secondary Education by September 30, 1997. It was noted that this is a planning document only and does not constitute the actual 1998/99 budget.

**MOTION B:97/13/1:** G. Tsouras/T. Whiteman

**THAT** the Board of Governors approve the 1998/99 Preliminary Budget proposal for submission to the government.

**Carried**

#### 4.2 Amendment to Resolution 2.4.8 *Appointment of College Chief Executive Officer*

The proposed amendment appoints Jacqueline Thachuk as the CEO/President of Red River Community College effective September 1, 1997.

**MOTION B:97/13/2:** G. Tsouras/T. Whiteman

**THAT** the Board of Governors approve the amendment to Resolution 2.4.8 – *Appointment of College Chief Executive Officer*.

**Carried**

The Board commented on the excellent work of Normen Konowalchuk as Interim Chief Operating Officer, and Ken Holland as Interim Chief Executive Officer, during the months March – September, 1997.

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### **5. ADOPTION OF MINUTES**

Moved by L. Foster/B. Bachalo that the Minutes of the Board of Governors meeting held on June 24, 1997 be adopted.

**Carried**

Moved by M. Mayer/A. Wiebe that the Minutes of the Board of Governors Special Meeting held on July 17, 1997 be adopted.

**Carried**

### **6. BUSINESS ARISING FROM PREVIOUS MINUTES**

#### **6.1 Monitoring Process for New Board Policies**

It was agreed that a Special Board meeting be held on October 8, 1997 to continue review of the measures for monitoring performance of the new Board policies. An orientation session for new Board members will also be conducted on that date.

#### **6.2 1997/98 Budget – Itemized Expenses Financial Statement**

An analysis of the revised 1997/98 final budget as submitted to the government was reviewed by the Board. This budget will be used for variance analysis throughout the year. The Administrative Affairs Committee reviewed the budget at their meeting earlier in the evening and recommended approval of the statement.

**MOTION B:97/13/3:** L. McGinnis/A. Wiebe

**THAT** the Board of Governors approve the 1997/98 budget dated July 4, 1997.

**Carried**

#### **6.3 Board ACCC Governors' Forum Subcommittee**

RRCC will be hosting the 1998 ACCC Annual Conference on May 24 – 26. Liz Foster, Chair of the Board Subcommittee organizing the 1998 ACCC Governors' Forum, reported that agenda topics include governance and marketing. She requested that members advise her of potential guest speakers and to consider participating on the subcommittee. Board members were asked to contact Ms. Foster directly if interested.

### **7. PRESIDENT'S REPORT**

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A report from the President's office for the months of June, July and August, 1997 was presented to the Board.

### **8. COLLEGE COUNCIL**

The report of the College Council meeting of September 9, 1997 was presented to the Board.

In an effort to improve the communications link between the Board and the College Council, the Chair suggested that the Council hold open forums, similar to the ones held during the Presidential search. Board members would be invited as spectators and this will allow the Board to hear staff and student issues first hand. This recommendation will be forwarded to the Council for consideration.

The President indicated that the Council will be reviewing the current Council mandate as stated in By-Law No. 2/93.

### **9. COLLEGE DEVELOPMENT COUNCIL**

The College Development Council reports from the August 25 and September 22, 1997 meetings were tabled for information.

#### **9.1 Fund Raising Campaign Update**

A written update from Dr. Garbutt, Campaign Director, had been provided to the Board for information. A cash flow analysis will be presented to the Board in October.

#### **9.2 Board Attendance at CDC Meetings**

Mrs. Whiteman will be the Board representative at the October 27, 1997 CDC meeting.

### **10. ACADEMIC/PLANNING COMMITTEE**

Mrs. Whiteman provided the report of the September 24, 1997 Academic/Planning Committee meeting.

#### **10.1 Board Strategic Planning Session**

The Academic/Planning Committee recommended that the Board Strategic Planning Session be held on October 31, 1997 at the Radisson Hotel. It will be an all day session and the College Management Committee will be invited for the morning session. Agenda topics include development of a 10 year vision for the College, and a review of the province's workforce demographics, especially as it pertains to the Aboriginal community. It was suggested that a speaker be invited to address the issue of Aboriginal self-governance and their future training and

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education requirements. Another proposed Agenda topic is the philosophical question of whether the College should become a degree granting institution.

The Chair reported that the Ten-Year Development Ad Hoc Committee held a “blue sky” session on September 18, 1997 and provided topics for discussion at the Planning Session.

### **10.2 1997 Fall Registration Report**

The 1997 Fall Registration report was provided to the Board for information. The College’s enrollment has increased to 3593 from 3504 in the same time period in 1996.

### **10.3 New Initiative Proposals**

Eighteen new initiative proposals were tabled for Board consideration. Fourteen were submitted in the 1997/98 fiscal year and four are new proposals including Aboriginal Language Translator; Aboriginal Self-Government Administrator; GIS Expansion; and Expansion of Advanced English as a Second Language.

**MOTION B:97/13/4:** T. Whiteman/L. Foster

**THAT** the Board of Governors approve the 18, 1998/99 new initiative proposals for submission to the government.

**Carried**

## **11. ADMINISTRATIVE AFFAIRS COMMITTEE**

Mr. Tsouras provided the report of the September 24, 1997 Administrative Affairs Committee meeting.

### **11.1 Monthly Financial Report**

**MOTION B:97/13/5:** G. Tsouras/B. Bachalo

**THAT** the Board of Governors accept the monthly financial report for the two months ended August 30, 1997.

**Carried**

### **11.2 Variance Analysis of 1996/97 Year-End Financial Statements**

The Board congratulated the College staff on a successful year.

## **12. AUDIT COMMITTEE**

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Ms. Foster noted that during the June 20, 1997 Audit Committee meeting, Rick Popel of Doane Raymond stated that the College may not receive a “clean” opinion as a result of issues previously raised during the 1995/96 management letter not having been totally resolved. Mr. Popel subsequently recounted this statement and has since advised Ms. Rushton that no significant issues have been identified during the 1996/97 audit. This will be discussed further by the Audit Committee.

The 1996/97 audited statements will be tabled at the October 22, 1997 Board meeting.

### 13. EXECUTIVE COMMITTEE

**MOTION B:97/13/6:** T. Whiteman/D. Plett

**THAT** the Board of Governors accept the Executive Committee reports of August 14 and September 11, 1997.

**Carried**

### 14. CORRESPONDENCE

The Board reviewed the following correspondence:

*Sent by the Board:*

- 14.1 Hon. Linda McIntosh, Microcomputers - *June 20, 1997*
- 14.2 Hon. Linda McIntosh, Board Membership - *June 20, 1997*
- 14.3 Hon. Linda McIntosh, Silicon Graphics - *June 24, 1997*
- 14.4 Hon. Linda McIntosh, Digital Equipment Alpha Computers - *July 9, 1997*
- 14.5 Hon. Linda McIntosh, Appointment of new President - *July 18, 1997*
- 14.6 National Chief Phil Fontaine, Congratulations - *August 6, 1997*

*Received by Board:*

- 14.7 Ken Holland, Interim CEO to Tom Carson - MIS- *June 18, 1997*
- 14.8 Paul Crane, Chair, ACC to Hon. L. McIntosh - Apprenticeship, *June 27, 1997*
- 14.9 N. Konowalchuk, Interim COO to Judith Thomas - Complaint, *July 2, 1997*
- 14.10 Ken Webb, VP Academic to Drs. Hardy, Reed, McClarty, Health Sciences Centre - Medical Radiological Technology Program - *July 8, 1997*
- 14.11 Cheryl Herda - Thank You Note - *July 16, 1997*
- 14.12 Hon. Linda McIntosh - Silicon Graphics - *July 16, 1997*
- 14.13 Hon. Linda McIntosh - Microcomputers - *July 16, 1997*
- 14.14 Hon. Linda McIntosh - John Graham - *July 16, 1997*
- 14.15 Cathy Rushton, CFO to Dick Dawson, Ministerial Approval - *July 24, 1997*
- 14.16 Dick Dawson - 1998/99 Preliminary Budget - *July 30, 1997*
- 14.17 John Harrison/Bill Jost - Golf Classic
- 14.18 Hon. Linda McIntosh - Indemnification of Board - *August 6, 1997*
- 14.19 Doug Knight to Ken Webb – Withdrawal from Program – *September 1, 1997*
- 14.20 Michael Crowley, SA – Parking, Response from R. Barnes – *August 11, 1997*

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**15. INFORMATION ITEMS – NIL**

**16. NEXT BOARD OF GOVERNORS' MEETING - OCTOBER 22, 1997  
SPECIAL BOARD OF GOVERNORS' MEETING - OCTOBER 8, 1997**

**17. OTHER BUSINESS**

17.1 Annual General Meeting

The Chair suggested that consideration be given to the Board holding an Annual General Meeting. This will be placed on the October 22, 1997 Board Agenda.

The meeting adjourned at 9:00 p.m.

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Ralph Bullock, Chair

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Jennifer Tribula, Secretary