

**Wednesday, September 22, 1999**

C709 Boardroom - RRC

Winnipeg, Manitoba

6:30 p.m.

**MINUTES**

(B:99/07)

**In Attendance:**

**Governors:** L. McGinnis, Chair  
E. Martens, Vice Chair  
B. Bachalo  
G. Gray  
H. Mayer  
M. Mayer  
D. Plett  
V. Snyder  
A. Wiebe

**Regrets:** D. Falcetta  
B. Green

**Absent:** C. Bird

**President:** J. Thachuk, Chief Executive Officer

**Treasurer:** C. Rushton, Chief Financial Officer

**Secretary:** D. Pokrant, Acting Executive Assistant to the Board

**Guests:** Ken Webb, Vice President Academic  
N. Konowalchuk, Vice-President, Administrative Affairs  
P. McGeachie, Vice-President, Training Enterprises  
J. Goho, Director, Research and Planning

**Call to Order**

With attendance constituting a quorum, the Chair called the meeting to order at 6:40 p.m.

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### **1. CHAIR'S REMARKS**

#### **1.1 New Board Members**

The Chair expressed appreciation for the Board members' attendance at this meeting, noting that the June 23, 1999 meeting was cancelled due to a lack of quorum.

The Chair welcomed new Board members, Ms. Holly Mayer (replacing Mrs. Terry Whiteman), and Mr. Geoff Gray, the new student representative. Both appointments were effective July 1, 1999.

Mr. Jim Goho was welcomed as the new Director of Research and Planning.

Ms. Kathi Gudmandson has been hired as the Executive Assistant/Secretary to the Board beginning October 12, 1999.

#### **1.2 Report on the Association of Canadian Community Colleges' (ACCC) Annual Conference – May 1999**

The Chair reported that Mr. Ed Martens and himself attended the ACCC "World Congress" in Quebec as the Board representatives. Over 1,000 delegates from across the world attended. One of the group discussions focused on Boards and their relationship with college management. The Chair expressed his appreciation for the harmony between the RRC Board of Governors and college management.

#### **1.3 Report on the meeting with the Minister of Education and Training, the Council on Post-Secondary Education, and the College and University Board Chairs and Vice-Chairs – May 27, 1999**

The Chair provided an oral report of the above noted meeting, and advised that the colleges appear to have a much better rapport with the Council as compared to the universities.

#### **1.4 Provincial Election Results – September 21, 1999**

The Chair reminded members that as a result of yesterday's election, it is possible that Board membership may be affected. He indicated his willingness to remain as Board Chair, but would offer the new Government his resignation.

### **2. GUESTS – NIL.**

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### **3. APPROVAL OF MINUTES**

Moved by A. Wiebe/V. Snyder that the Minutes of the May 26, 1999 Board of Governors meeting be approved as distributed.

**Carried**

### **4. BUSINESS ARISING FROM MINUTES**

#### **4.1 Update on Alumni Committee Activities**

The President reported that the Alumni Committee met on September 14, 1999. Mr. Kerry Bittner, President, Manitoba Blue Cross, will continue on as the Chair. October 28<sup>th</sup> has been scheduled for the Alumni Committee to meet with College management and Chairs so that staff may share their ideas and provide advice to the Alumni Committee for building a dynamic Alumni Association at the College.

#### **4.2 Board Representative on the Alumni Committee**

The Terms of Reference call for a Board member to serve on the Alumni Committee. Virginia Snyder volunteered to become the Board member representative, although her schedule precludes her from attending the first meeting.

#### **4.3 Amendment to Resolution 2.4.6 – Execution of Documents**

In accordance with Section 48 of the Colleges Act and subsection 13.01 of Board By-law No. 1/93, any documents required to be in writing and to which the Board is a party may be signed by any persons appointed as authorized signing officers of the Board. Amendments to Resolution 2.4.6 were presented for Board approval.

**MOTION: B:99/07/1: Bachalo/E. Martens**

**THAT** the amendments to Resolution 2.4.6 be approved as presented.

**Carried**

### **5. NEW BUSINESS**

#### **5.1 Board Meeting Schedule for the 1999-2000 Academic Year**

The meeting schedule for the upcoming year was attached to the agenda for information.

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### 5.2 1999-2000 Budget Update

A summary of the adjusted 1999/2000 final budget was presented by C. Rushton and reviewed by the Board. This is the budget that will form the basis of variance reporting and analysis for the first six or seven months of the year, after which time the College will update its “now expected” based on the detailed projections prepared by managers in January 2000.

**MOTION: B:99/07/2:** E. Martens/D. Plett

**THAT** the Board of Governors approve the revised budget as presented.

**Carried**

### 5.3 Preliminary Budget for 2000/01

C. Rushton reviewed the 2000/01 preliminary budget submission that is premised on COPSE’s request to “maintain the 1999/00 level of programming services, capital equipment and renovations and including previously negotiated contracts.” She indicated that pressing facilities, systems and other issues need to be funded in order for the College to maintain status quo, let alone support the growth anticipated in the 5 year growth plan. Including these items in the preliminary budget affords an opportunity to highlight them early in the budget process. Each of the items included as increases to expenditures supports priorities within the Strategic Plan.

In light of the provincial election and the promises by the political parties, college management has chosen to remain silent on the issue of tuition increases. However, a schedule was provided for reference, that shows the effects of every 1% of increased (or decreased) tuition based on current enrollments.

**MOTION: B:99/07/3:** D. Plett/V. Snyder

**THAT** the Board of Governors approve the 2000/2001 preliminary budget as presented.

**Carried**

## 6. PRESIDENT’S REPORT

The President tabled her report for June, July and August, 1999.

Due to the cancellation of the June Board meeting, outgoing Board members were not able to be formally recognized for their contributions. In lieu, other arrangements will be made for their recognition.

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### **6. PRESIDENT'S REPORT (CONTINUED)**

The President extended an invitation to Board members to attend a farewell reception on September 23, 1999 for Dr. Don Robertson. Dr. Robertson had resigned from his position as Dean of Aboriginal Education and Institutional Diversity in August.

Board members were also invited to attend the ACCC Regional Consultation, which is being held at Red River College on October 14 & 15. The President of the ACCC has requested to meet with Board members at the dinner on October 14 to dialogue on the issues that the ACCC could advocate on behalf of colleges across the country.

The President reported that "College Day" (a staff professional development day) is being organized for November 30, 1999. The conference theme is "Conversations on Learning: Creating Shared Vision" and is intended to allow staff an opportunity to discuss, give input and provide feedback on challenges faced by the College as we move to the next millennium. There will be workshops on various issues and upcoming changes affecting the college, learner centered workshops, and others promoting personal and professional growth. Board members are invited to attend and will be sent a copy of the program as soon as it is printed.

The President was a guest speaker at the Assiniboia Chamber of Commerce luncheon held September 22 in the Prairie Lights Restaurant.

### **7. COLLEGE COUNCIL REPORT**

Minutes of the College Council meeting held September 21, 1999 were not available.

### **8. VIP CAMPAIGN CABINET**

#### **8.1 Update on the Capital Campaign**

An update on the capital campaign was provided to the Board. The President reported that Mr. Howard Koks has been hired effective September 27 as the new Director of Development.

She also indicated that as soon as the new Government Ministers are announced we will be following up on the Canada/Manitoba Economic Development Partnership application for funding for the completion of the redevelopment of the health, applied sciences and technology building.

### **9. PLANNING COMMITTEE**

#### **9.1 Report of the Planning Committee**

Mrs. Wiebe provided a report of the September 22, 1999 Planning Committee meeting.

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### 9.1 Report of the Planning Committee (continued)

**MOTION: B:99/07/4:** A. Wiebe/B. Bachalo

**THAT** the Board of Governors accept the report of the September 22, 1999 Academic/Planning Committee meeting.

**Carried**

### 9.2 Board Strategic Planning Session

The draft agenda for the Board's Strategic Planning Session to be held on Monday, September 27, 1999 was reviewed. Two additional items will be added for discussion - Distance Education, and Applied Research.

### 9.3 September Program Registration Report

A revised report was distributed at the meeting. K. Webb reported that enrolment is up 4.5% this year, excluding apprentices, and 7.5% including apprentices. One hundred additional seats were created as a result of the approved new initiatives.

## 10. ADMINISTRATIVE AFFAIRS COMMITTEE

Mr. Plett provided a brief report of the September 22, 1999 Administrative Affairs Committee meeting, and asked C. Rushton to elaborate on the details involved.

**MOTION: B:99/07/5:** E. Martens/D. Plett

**THAT** the Board of Governors accept the report of the September 22, 1999 Administrative Affairs Committee meeting.

**Carried**

### 10.1 Monthly Financial Report

The financial results for the two months ended August 31, 1999 were reviewed.

**MOTION B:99/07/6:** E. Martens/D. Plett

**THAT** the Board of Governors accept the financial report for the two months ended August 31, 1999.

**Carried**

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**10.2 Internal Financial Statements for the Year Ended June 30, 1999**

**MOTION: B:99/07/7:** E. Martens/D. Plett

**THAT** the Board of Governors accept the Internal Financial Statements for the Year Ended June 30, 1999.

**Carried**

**11. EXECUTIVE COMMITTEE**

The Chair provided the report of the September 13, 1999 Executive Committee meeting.

**MOTION: B:99/07/8:** E. Martens/A. Wiebe

**THAT** the Board of Governors accept the September 13, 1999 Executive Committee report.

**Carried**

**11.1 Business Cards for Board Members**

This item will be deferred until further notice.

**12. CORRESPONDENCE**

The Board reviewed the following correspondence:

*Sent by Board:*

- 12.1 Honourable James McCrae – application to Mr. Gilleshammer’s office for funding through the Canada/Manitoba Economic Partnership Agreement – *June 3, 1999*

*Received by Board:*

- 12.1 COPSE – Preliminary Budget Request for 2000-01 – *June 14, 1999*

**13. INFORMATION ITEMS**

**13.1 Princess Street Promenade**

The Chair indicated that the proposal is solid and well written. The proposal fits in very well with Centre Venture.

The President indicated that there has been strong support and expertise from Manitoba Government Services in the development of the proposal.

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**13.2 Academic Monthly Report**

*Focus*, the Academic report for the months of June, July and August 1999 was tabled for information.

**14. NEXT BOARD OF GOVERNORS' MEETINGS**

October 27, 1999 and November 24, 1999

**15. OTHER BUSINESS**

**16. COMMITTEE OF THE WHOLE**

The Board held a meeting of the Committee of the Whole.

The meeting adjourned at 8:50 p.m.

*Original signed by*

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Lloyd McGinnis, Chair

*Original signed by*

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Deb Pokrant, Acting Secretary