

**Wednesday, September 19, 2001
C709 Boardroom - RRC
Winnipeg, Manitoba**

7:00 p.m.

**MINUTES
(B:01/07)**

In Attendance:

Governors: William Regehr, Chair
Gail Bagnall
Al Morin
Robyn Osmond
Walter Petik
Peter Reimer
Iona Starr
Leslie Walsh
Beverley Watson

Regrets: Ann Robins
Ron Bailey
John Jack

Ex-Officio: Jacqie Thachuk, President

Treasurer: Cathy Rushton, Chief Financial Officer

Secretary: Kathi Gudmandson, Executive Assistant to the Board

Administration: Ken Webb, Vice President Academic
Norm Konowalchuk, Vice-President, Administrative Affairs
Paul McGeachie, Vice-President, Training Enterprises
Jim Goho, Director of Research and Planning

1. CALL TO ORDER

With attendance constituting a quorum, the Chair called the meeting to order at 7:10 p.m.

2. APPROVAL OF AGENDA

Requests were made to add the following items to the agenda:

- Manitoba Government News Release dated September 13, 2001 (*For Information*)
- Feasibility Study - Support for Princess Street Campus (*Committee of the Whole*)

Moved by A. Morin/P. Reimer that the Agenda of September 19, 2001 be approved as amended. - CARRIED

3. APPROVAL OF MINUTES - JUNE 20, 2001

Moved by G. Bagnall/P. Reimer that the Minutes of the June 20, 2001 Board of Governors meeting be approved as distributed. - CARRIED

4. PRESIDENT'S REPORT

The Board was informed that Red River College is this year's recipient of the Innovation Manufacturing Technology Program Award from the Yves Landry Technological Education Endowment Fund and details of the award were distributed.

MOTION B 01/07/01 - W. Petik/L. Walsh

**That the President's Report dated September 19, 2001 be received.
- CARRIED**

5. PRINCESS STREET CAMPUS

Board members viewed the latest architectural drawings of the project and were informed that the College has been asked by Corbett Cibinel Architects to sign off the main concept of the campus. The government has commissioned an independent evaluation of the lease vs. purchase option for PSC and the results will be available next month.

Board Chair W. Regehr indicated that the issues discussed at the June Board meeting with respect to programming and number of seats at PSC have been resolved.

- 5.1 Correspondence from D. McGifford, Minister of Advanced Education dated July 12, 2001
- *Received as information*

6. BOARD COMMITTEE REPORTS

- 6.1 Executive Committee - Minutes of September 17, 2001

MOTION B 01/07/02 - L. Walsh/A. Morin

That the Minutes of the September 17, 2001 Executive Committee meeting be received. - CARRIED

- 6.2 Planning Committee

- 6.2.1 Minutes of May 16, 2001 - *Received as information*

- 6.2.2 Meeting of September 19, 2001

G. Bagnall, Committee Chair, reported that the Planning Committee received an update on the College Expansion Initiative (CEI) which has met its target for the year of creating approximately 400 new college seats in Manitoba. In addition, the CEI has approved three new programs at RRC. The Committee also reviewed advisory committee reports.

6.2.3 Fall 2001 Enrolment Report

The Committee received a report on the most recent enrolment statistics that show an increase of 214 students (4.8%) over the previous September's enrolment. This increase was expected and is largely due to new programming.

6.2.4 Applied Research

The Committee received a presentation on Applied Research at RRC. A feasibility study has been undertaken on establishing an Applied Research Office at the college. Money has been allocated in this year's budget to hire a person to run this office in the New Year, should the study indicate that this is appropriate.

6.3 Administrative Affairs Committee

6.3.1 Minutes of May 16, 2001 - Received as information.

6.3.2 Meeting of September 19, 2001

P. Reimer, Acting Committee Chair, reported that the Administrative Affairs Committee reviewed the Internal Financial Results for the Year Ended June 30, 2001, and adopted recommendations to the Board regarding an appointment to the Audit Committee, the 2001-2002 Final Budget, the 2002-2003 Preliminary Budget and about a tuition strategy.

6.3.3 Internal Financial Results for the Year Ended June 30, 2001 - Received as information.

J. Thachuk took the opportunity to acknowledge C. Rushton and the management team's efforts in managing a very challenging budget over the past year.

6.3.4 Appointment to the Audit Committee

MOTION B 01/07/03 - P. Reimer/W. Petik

That A. Morin be appointed to the Audit Committee, effective September 19, 2001. - CARRIED

6.4 Policy Review Committee

Committee Chair P. Reimer provided a report on the activities of the Policy Review Committee that had been established by the Board in the spring. He also indicated that the Committee began a review of the College's vision, mission and goals to ensure that they best reflect how this Board sees RRC's future.

The Committee had developed draft vision and mission statements and these will be presented to the Board and staff members at the fall planning session as a starting off point for discussions. It had also been agreed that the review of Board policies be postponed until updated strategic goals have been identified.

MOTION B 01/07/04 - P. Reimer/W. Petik

That the report on the Policy Review Committee be received. - CARRIED

7. NEW BUSINESS

7.1 Proposed Meeting Schedule - 2001/02

MOTION B 01/07/05 - L. Walsh/B. Watson

**That the Proposed Meeting Schedule - 2001/02 be approved.
- CARRIED**

7.2 2001-2002 Final Budget

C. Rushton, Treasurer, presented the 2001-2002 Final Budget in the amount of \$64,713,928. P. Reimer informed the Board that the Administrative Affairs Committee reviewed the final budget and was informed that a balanced position is expected following further adjustments, including CEI funds allocated for 2001-02 being received. The Committee adopted a motion to recommend Board approval of the final budget.

MOTION B 01/07/06 - P. Reimer/A. Morin

**That the revised 2001-2002 Budget dated September 13, 2001 be approved.
- CARRIED**

7.3 2002-2003 Preliminary Budget Submission

C. Rushton presented the 2002-2003 Preliminary Budget Submission which COPSE requests each year from the colleges and universities. Board members noted the proposed tuition fee increase included in the submission. As agreed to earlier in the meeting, this matter will be discussed further at the Board Planning Session in October.

MOTION B 01/07/07 - P. Reimer/A. Morin

That the 2002-2003 Preliminary Estimates Information dated September 6, 2001, which includes a proposed tuition fee increase, be approved for submission to COPSE. - CARRIED*

*** R. Osmond requested that it be recorded she abstained from the vote.**

MOTION B 01/07/08 - P. Reimer/A. Morin

That the Board work towards a shared philosophy on tuition fees and that this matter be discussed at the Board Planning Session. - CARRIED

7.4 Board Planning Session

The Board Chair reviewed the proposed agenda for the October 9-10 Board Planning Session. Board members concurred with the proposed agenda and no additional items were suggested.

8. CORRESPONDENCE RECEIVED

The Board received the following correspondence:

- 8.1 From Don Robertson, Chair, Council on Post-Secondary Education dated June 15, 2001

Re: Request for preliminary budgets from the colleges and universities in anticipation of the Government's call for the 2002/03 Estimates

9. FOR INFORMATION

The Board received the following information:

- 9.1 Copy of correspondence to the President from the Executive Director, College Expansion Initiative - Re: Approval of three programs.
- 9.2 Copy of memo to RRC staff from the Vice-President, Partnership & Training - Re: Changes to the Training Enterprises Division.
- 9.3 Copy of memo to RRC staff from the President - Re: Establishment of President's Council.
- 9.4 Notice - Re: Instructor elected into the Canadian Public Relations Society's College of Fellows.
- 9.5 Manitoba Government News Release dated September 13, 2001 - Provincial Programs Provide Part-time Work for Students
- 9.6 *Focus* - Vice-President, Academic's Monthly Report - June - August 2001
- 9.7 Manitoba Government News Release dated September 19, 2001 - McGifford Announces \$150,000 in Funding for Prior Learning Assessment Training

10. OTHER BUSINESS

- 10.1 Review of Board/Committee Meeting Procedures

The Board Chair indicated that at its June meeting the Executive Committee agreed that Board members wishing to add major topics onto meeting agendas should consult with the board/committee chair in advance of the meeting about an appropriate process for addressing the item.

11. COMMITTEE OF THE WHOLE

The Board agreed to sit in Committee of the Whole in camera and adjourned into committee at 8:00 p.m.

11. COMMITTEE OF THE WHOLE (continued)

The Committee adopted a motion regarding an appointment to the Alumni Committee. The Committee was also informed about a feasibility study being undertaken regarding support for the Princess Street Campus.

At 8:15 p.m. the Committee rose and reported the following:

11.1 Appointment to Alumni Committee

MOTION B 01/07/09 - P. Reimer/A. Morin

**That Shirley Muir be appointed to the Alumni Committee, effective
September 20, 2001. - CARRIED**

The meeting adjourned at 8:20 p.m.

Original signed by

William Regehr, Chair

Original signed by

Kathi Gudmandson, Secretary