

Regular Board Meeting

**Wednesday, September 27, 2006
C709 – Notre Dame Campus
Winnipeg, Manitoba**

MINUTES B 06/07

IN ATTENDANCE

Governors:	Al Morin, Chair Beverley Watson, Vice-Chair Gail Bagnall Richard Borlase Guy Dugas Sheryl Feller John Jack Rex Masesar Walter Petik Milton Reimer Bob Silver Cathy Woods
CEO:	Jeff Zabudsky, President
Secretary:	Kathi Gudmandson, Executive Assistant to the Board
Treasurer:	Cathy Rushton, Vice-President, Finance and Administration
Administration:	Ken Webb, Vice-President, Academic and Research Marg Braid, Vice-President, Business Development Pat Bozyk, A/Vice-President, Student Services and Planning Twylla Kruger, Director, College Relations Bev Beitz, Controller

1. CALL TO ORDER

With attendance constituting a quorum, the Chair called the meeting to order at 6:30 p.m.

2. INTRODUCTIONS

2.1 New Board Chair and Vice-Chair

Board Chair Al Morin acknowledged that he was pleased to be appointed Chair of the RRC Board of Governors, with Beverley Watson as Vice-Chair, effective July 1, 2006.

2.2 New Board Members

On behalf of the Board, the Chair welcomed Milton Reimer, Bob Silver and Cathy Woods to their first meeting as members of the Board of Governors.

2.3 New Acting Vice-President, Student Services and Planning

President Jeff Zabudsky introduced Pat Bozyk to the Board and indicated that she has assumed the newly created position of Vice-President, Student Services and Planning in an acting capacity. P. Bozyk was formerly the Dean of Student Services and known to several Board members through that role.

3. APPROVAL OF AGENDA

Moved by G. Bagnall/G. Dugas that the Regular Meeting Agenda of September 27, 2006 be approved. – CARRIED

4. COLLEGE MARKETING PLAN – PRESENTATION BY TWYLLA KRUGER

Director of College Relations T. Krueger provided the Board with an overview of the College Relations Department's marketing strategy for the upcoming year.

5. APPROVAL OF MINUTES – JUNE 21, 2006

MOTION B 06/07/01 – G. Bagnall/R. Borlase

That the Minutes of the June 21, 2006 Board of Governors meeting be approved. – CARRIED

6. COLLEGE PRESIDENT'S REPORT – SEPTEMBER 2006

MOTION B 06/07/02 – W. Petik/B. Watson

That the College President's Report dated September 27, 2006 be received. - CARRIED

Vice-President, Academic and Research K. Webb provided the Board with an update on the College's enrolment at September 17, 2006 which shows a 3% increase in full-time students and a 34% increase in apprenticeship students. Since program intakes occur all throughout the year it is anticipated that full-time enrolment at Red River College will exceed 10,000 this year.

7. STUDENTS' ASSOCIATION PRESIDENT'S REPORT – SEPTEMBER 2006

The Students' Association President reported on the SA Executive's activities over the summer which included participating in the national conference of the Canadian Alliance of Students Associations (CASA) and a student association leadership conference.

7. STUDENTS' ASSOCIATION PRESIDENT'S REPORT – SEPTEMBER 2006 (CONTINUED)

R. Masesar informed the Board that the SA is interested in working with the College to lobby for federal post-secondary education funding. Other areas of interest for the SA this year include enhancing student services at the Princess Street Campus, instructor evaluations, implementation of a spring break for students, and working with Winnipeg Transit regarding a special rate bus pass for post-secondary students. The Board was also advised that the SA has a condolence book available for signing that will be sent to Dawson College in Montreal because of that college's recent tragedy.

MOTION B 06/07/03 – J. Jack/S. Feller

**That the Students' Association President's Report dated
September 27, 2006 be received. - CARRIED**

8. COMMITTEE REPORTS

8.1 Executive Committee – Minutes of August 25, 2006

MOTION B 06/07/04 – G. Bagnall/R. Borlase

**That the Executive Committee Minutes of August 25, 2006
be received. - CARRIED**

8.1.1 Board Committee Appointments

MOTION B 06/07/05 – G. Dugas/J. Jack

- a) That Ric Borlase be appointed Chair of the Administrative Affairs Committee.**
- b) That Rex Masesar and Beverley Watson be appointed to the Administrative Affairs Committee.**
- c) That Milton Reimer and Cathy Woods be appointed to the Planning Committee.**
- d) That Ric Borlase and Sheryl Feller be appointed to the Audit Committee.**

- CARRIED

The appointment of a Board representative to the Honorary Awards Committee was deferred since there were no volunteers for the position.

8.2 Planning Committee – Report of September 27, 2006

Committee Chair G. Bagnall reported that the Planning Committee considered two Internal Board Policy Monitoring Reports and received a report from the Vice-President, Academic and Research regarding a request from the provincial government for a three-year rolling program plan to be considered during the government's expenditure estimates review. The Committee was informed that with the completion of the revised Academic Plan to 2020, RRC is well positioned to submit 13-15 program proposals in response to the government's request.

8.2.1 Policy Monitoring Report – Admission Requirements – 2.7

MOTION B 06/07/06 – G. Bagnall/B. Watson

That the President’s Internal Monitoring Report for Board Policy 2.7 – Admission Requirements dated September 27, 2006 be accepted as presented. - CARRIED

8.2.2 Policy Monitoring Report – Admission Preference – 2.8

MOTION B 06/07/07 – G. Bagnall/J. Jack

That the President’s Internal Monitoring Report for Board Policy 2.8 – Admission Preference dated September 27, 2006 be accepted as presented. - CARRIED

8.3 Administrative Affairs Committee – Report of September 27, 2006

Committee Chair R. Borlase reported that the Administrative Affairs Committee considered three Internal Board Policy Monitoring Reports and received reports from the Vice-President, Finance and Administration regarding the College’s budget.

8.3.1 Policy Monitoring Report – Development – 2.18

MOTION B 06/07/08 – R. Borlase/J. Jack

That the President’s Internal Monitoring Report for Board Policy 2.18 – Development dated September 27, 2006 be accepted as presented. - CARRIED

8.3.2 Policy Monitoring Report – Partnerships – 2.19

MOTION B 06/07/09 – R. Borlase/R. Masesar

That the President’s Internal Monitoring Report for Board Policy 2.19 – Partnerships dated September 27, 2006 be accepted as presented. - CARRIED

8.3.3 Policy Monitoring Report – International Education – 2.21

MOTION B 06/07/10 – R. Borlase/B. Watson

That the President’s Internal Monitoring Report for Board Policy 2.21 – International Education dated September 27, 2006 be accepted as presented. - CARRIED

8.3.4 Financial Results for the Year Ended June 30, 2006

MOTION B 06/07/11 – R. Borlase/J. Jack

That the Financial Results for the Year Ended June 30, 2006 be received as information. - CARRIED

8.3.5 2006/07 Final Budget

MOTION B 06/07/12 – R. Borlase/B. Watson

That the Revised 2006/07 Operating and Capital Budgets dated September 20, 2006 be approved. - CARRIED

8.3.5 2007/08 Preliminary Budget Submission to COPSE

Vice-President, Administration and Finance C. Rushton provided an overview of the process used to develop the 2007/08 preliminary budget. The following information has been requested by COPSE and Board approval is required prior to submission:

- a) 2007/08 base level budget with brief explanations for all proposed increases
- b) an assessment of the impact of holding the 2007/08 grants at 2006/07 levels
- c) projected tuition fee level increase that would be required to address resource requirements identified in the base level budget
- d) a statement of other student revenue charge increases projected for 2007/08

MOTION B 06/07/13 – R. Borlase/W. Petik

That the 2007/08 Preliminary Budget Information dated September 21, 2006 be approved for submission to COPSE - CARRIED

8.4 Alumni Committee Report

Board Alumni Committee representative R. Borlase reported that the Alumni Committee will be continuing with its strategic planning initiative and is working on creating a number of new events for College alumni. Plans are underway for the annual Alumni Dinner to be held on November 4 and Board members are invited to attend. Major corporate sponsors for the event include The Prolific Group, Powerland Computers, Garriock Insurance, Assiniboine Credit Union and The Winnipeg Free Press.

R. Borlase asked Board members to consider nominations for the College's Annual Distinguished Alumni Award. Further information on the selection process will be provided at a future meeting.

MOTION B 06/07/14 – R. Borlase/B. Watson

That the Alumni Committee Report of September 27, 2006 be received. - CARRIED

9. CORRESPONDENCE

The Board received the following correspondence:

- 9.1 From D. Robertson, Chair of COPSE, June 22, 2006
Re: *Request for 2007/08 Preliminary Budgets from the Colleges and Universities*
- 9.2 From D. Smith, A/Secretary of COPSE, July 17, 2006
Re: *Advising of COPSE Approval of RRC 2006/07 Budget Submission*

9. CORRESPONDENCE (CONTINUED)

- 9.3 From D. McGifford, Minister of MB Advanced Education and Training, July 26, 2006
Re: *Advising that Sid Rogers has been appointed Secretary of COPSE*

10. FOR INFORMATION

The Board received the following information:

- 10.1 Board Planning Session – September 29, 2006
- 10.2 Regular Board of Governors Meetings – 2006/07 Schedule
- 10.3 Memo from K. Gudmandson, September 27, 2006
- *RRC Continuing Education Courses Available to Board Members*
- 10.4 Memo from K. Gudmandson, September 27, 2006
- *RRC Associate Staff ID Cards for Board Members*
- 10.5 Memo to All RRC Staff from the RRC & RRCSA Presidents, September 18, 2006
- *Dawson College*
- 10.6 News Item, *The Winnipeg Free Press*, September 14, 2006
- *Hybrid bus first of its kind*
- 10.7 News Item, *The Winnipeg Free Press*, September 15, 2006
- *Don't turn our school into fortress, Red River students say*
- 10.8 News Items, *Uptown*, August 24, 2006
- *Show them the money: Student leaders call on government to lower tuition fees*
- *Bachelor's degree in protest: Activism still a part of post-secondary education*
- 10.9 *Focus* - Academic Monthly Report - June, July, August 2006
- 10.10 *Leader's Edge*, a publication of RRC College Relations - Development Office
Summer 2006
- 10.11 RRC Distance Education Program Guide 2006/07
- 10.12 *Board Leadership Newsletter*, No. 86, July - August 2006
- 10.13 *The Projector*, RRCSA Newspaper, September 11, 2006

11. OTHER BUSINESS

11.1 Mentorship of New Board Members

The Chair informed the Board that new Board members are encouraged to contact any of the longer serving Board members if they have questions or want further information about the Board of Governors and their role.

The meeting adjourned at 8:00 p.m.

Original signed by

Al Morin
Chair

Original signed by

Kathi Gudmandson
Secretary