

Regular Board Meeting

**Wednesday, September 25, 2013
C709 – RRC Notre Dame Campus
Winnipeg, Manitoba**

**MINUTES
B 13/08**

IN ATTENDANCE

- Governors:** Richard Lennon, Chair
Kathy Knight, Vice-Chair
Jocelle Cuvos
Leah Gazan
Marilyn Kenny
Ron Koslowsky
Ruth Lindsey-Armstrong
Wanda McGorum
Bruce North
Maureen Prendiville
Don Robertson
- CEO:** Stephanie Forsyth, President
- Secretary:** Kathi Gudmandson, Executive Assistant to the Board
- Treasurer:** Diane Ready, Vice-President, Finance and Administration & CFO
- Administration:** Nancy Alexander, Vice-President, HR Services and Sustainability
Stan Chung, Vice-President, Academic and Research
Christine Crowe, Vice-President, Community Development
David Rew, Vice-President, Student Services and Planning
Kim Jasper, Chief Advancement Officer
Beverly Beitz, Controller

1. CALL TO ORDER

With attendance constituting a quorum, the meeting was called to order at 5:05 p.m.

The Chair acknowledged that the Board meeting is being held on the traditional territory of Manitoba's First Peoples.

2. CHAIR’S WELCOME AND INTRODUCTIONS

On behalf of the Board, the Chair welcomed Marilyn Kenny who was appointed as a member of the Board of Governors on August 1, 2013. Introductions were made around the table and the Chair highlighted some of M. Kenny’s experiences and accomplishments during her career.

3. APPROVAL OF AGENDA

That the Regular Meeting Agenda of September 25, 2013 be approved. – CARRIED

4. COMMITTEE OF THE WHOLE

The Board agreed to sit in Committee of the Whole *in camera* at 5:10 p.m. to receive a presentation.

4.1 Campus Master Plan

Vice-President, Student Services and Planning D. Rew provided the Board with an overview of Red River College’s Campus Master Plan project which is nearing completion.

Board members were informed that the Campus Master Plan is designed to be a flexible document that assists with managing the growth of the College. It has a long-term horizon that is aligned with the institution’s Academic Plan, Strategic Plan and People Plan and focuses on the needs of students. It addresses land use, green space, vehicular and pedestrian transportation, parking, utilities, residential accommodation, and the interrelationship of these pieces.

D. Rew reviewed elements of the project, including:

- Space analysis findings
- Master plan alternatives
- Planning for the Aboriginal community
- An academic program strategy
- A draft plan
- A building replacement strategy
- Next steps

The Board recessed from 6:15 – 6:50 p.m.

5. APPROVAL OF MINUTES – JUNE 26, 2013

MOTION B 13/08/01

That the Minutes of the June 26, 2013 Board of Governors Meeting be approved. – CARRIED

6. NEW BUSINESS

6.1 Final Budget – 2013/14

MOTION B 13/08/02

That the Revised 2013/14 Operating Budget dated September 25, 2013 be approved. – CARRIED

6.2 Preliminary Budget Submission to COPSE – 2014/15

MOTION B 13/08/03

That the 2014/15 Preliminary Budget Submission to COPSE dated September 25, 2013 be received as information. – CARRIED

6.3 Five-Year Capital Plan

MOTION B 13/08/04

That the Five-Year Capital Plan dated September 25, 2013 be received. – CARRIED

6.4 Execution of Documents – Revised Board Resolution

MOTION B 13/08/05

That the Revised Board Resolution regarding Execution of Documents dated September 25, 2013 be approved. – CARRIED

7. REPORTS

MOTION B 13/08/06

That the following reports be received as information. – CARRIED

7.1 College President's Report

7.2 Vice-Presidents' Report

7.3 Students' Association President's Report

8. CORRESPONDENCE

The Board received the following correspondence:

- 8.1 From R. Karasevich, Secretary of COPSE, July 8, 2013
Re: *Request for Multi-year Preliminary Budget – 2014/15 to 2016/17*
- 8.2 Copy of letter from RRC President S. Forsyth to the Minister of Advanced Education and Literacy, July 4, 2013, Re: *Red River College Legislation*

9. FOR INFORMATION

The Board received the following information:

- 9.1 Board of Governors Annual Cycle of Activities 2013 – 2014
- 9.2 Invitation to RRC 75th Anniversary Alumni Gala – October 18, 2013
- 9.3 Agenda for Board Planning Session – October 4, 2013
- 9.4 Crown Corporations Council Board Performance Training – Fall 2013 Workshops
- 9.5 *Board Leadership Newsletter*, No. 127, May – Jun 2013
- 9.6 *AGB Trusteeship*, May/June 2013

10. OTHER BUSINESS

10.1 Requirement for Annual Conflict of Interest Disclosure Statement

Board members noted an Annual Conflict of Interest Disclosure Statement approved by the Executive Committee for use by the Board of Governors.

11. IN CAMERA SESSION

The Board held an *in camera* session at 8:00 p.m. with the President, Executive Assistant, Vice-President, Finance and Administration and Chief Advancement Officer. Reports were provided regarding administrative and property matters.

The administrators were excused at 9:05 and a closed *camera* session continued for Board members to consider the President's annual performance assessment and compensation review.

Upon resuming the regular session at 9:33 p.m. with the Executive Assistant, the following motions were presented:

11. IN CAMERA SESSION (CONTINUED)

11.1 Executive Committee – Minutes of September 9, 2013

MOTION B 13/08/07

That the Executive Committee Minutes of September 9, 2013 be received as information. – CARRIED

11.2 Property Matter

MOTION B 13/08/08

That the College not proceed with the acquisition of (*confidential street address*). – CARRIED

11.3 President's Annual Performance Assessment and Compensation Review

MOTION B 13/08/09

That the President's Annual Performance Assessment Report from the Board Chair be received. – CARRIED

MOTION B 13/08/10

That the President's compensation be adjusted as discussed. – CARRIED

The meeting adjourned at 9:35 p.m.

Signed

**Richard Lennon
Chair**

Signed

**Kathi Gudmandson
Secretary**