

**Regular Board Meeting**

**Wednesday, September 24, 2008  
C709 – RRC Notre Dame Campus  
Winnipeg, Manitoba**

**MINUTES  
B 08/07**

**IN ATTENDANCE**

<b>Governors:</b>	Sheryl Feller, Chair Ric Borlase, Vice-Chair Elvira Finnigan Richard Lennon Bruce North Milton Reimer Don Robertson Shaun Scrymgeour Nancy Wheatley Cathy Woods	<b>Regrets:</b>	Edward Kennedy Maureen Prendiville
<b>CEO:</b>	Jeff Zabudsky, President		
<b>Secretary:</b>	Kathi Gudmandson, Executive Assistant to the Board		
<b>Treasurer:</b>	Catherine Rushton, Vice-President, Finance and Administration, CFO		

**1. CALL TO ORDER**

With attendance constituting a quorum, the meeting was called to order at 6:30 p.m.

The Chair welcomed new Board members Richard Lennon, Bruce North and Don Robertson who were appointed to the Red River College Board of Governors on August 1, 2008.

**2. APPROVAL OF AGENDA**

**Moved by R. Borlase/M. Reimer that the Regular Meeting Agenda of September 24, 2008 be approved. – CARRIED**

**3. APPROVAL OF MINUTES – JUNE 17, 2008**

**MOTION B 08/07/01 – R. Borlase/N. Wheatley**

**That the Minutes of the June 17, 2008 Board of Governors Meeting be approved. – CARRIED**

**4. COLLEGE PRESIDENT’S REPORT – SEPTEMBER 2008**

**MOTION B 08/07/02 – C. Woods/S. Scrymgeour**

**That the College President’s Report of September 24, 2008 be received.  
– CARRIED**

**5. STUDENTS’ ASSOCIATION PRESIDENT’S REPORT – SEPTEMBER 2008**

**MOTION B 08/07/03 – S. Scrymgeour/E. Finnigan**

**That the Students’ Association President’s Report of September 24, 2008 be received. – CARRIED**

**6. COLLEGE COUNCIL – EMPLOYEE BOARD MEMBER REPORT**

Employee Board member N. Wheatley advised the Board that the RRC College Council has been reestablished after being on hiatus since May 2006. There was a good response to her call for participants with 24 employees and the SA President agreeing to join the Council.

N. Wheatley reported that the Council met for the first time on September 9. Council members agreed to obtain feedback from their colleagues about what would make their jobs better, for discussion at the November Council meeting.

The President indicated that College Council provides a valuable contribution to the College and he thanked N. Wheatley for her efforts to reestablish the Council.

**7. COMMITTEE REPORTS**

**7.1 Executive Committee - Minutes of September 8, 2008**

**MOTION B 08/07/04 – R. Borlase/B. North**

**That the Executive Committee Minutes of September 8, 2008 be received.  
– CARRIED**

7.1.1 Administrative Affairs Committee – Appointment of Chair

**MOTION B 08/07/05 – R. Borlase/N. Wheatley**

**That Cathy Woods be appointed Chair of the Administrative Affairs Committee. – CARRIED**

7.1.2 Planning Committee – Appointment of Chair

**MOTION B 08/07/06 – R. Borlase/R. Lennon**

**That Don Robertson be appointed Chair of the Planning Committee. – CARRIED**

7.1.3 Administrative Affairs Committee – Membership

**MOTION B 08/07/07 – R. Borlase/N. Wheatley**

**That Maureen Prendiville be appointed to the Administrative Affairs Committee. - CARRIED**

7.1.4 Planning Committee – Membership

**MOTION B 08/07/08 – R. Borlase/N. Wheatley**

**That Richard Lennon and Bruce North be appointed to the Planning Committee. - CARRIED**

7.1.5 Audit Committee – Membership

**MOTION B 08/07/09 – R. Borlase/S. Scrymgeour**

**That Sheryl Feller and Cathy Woods be appointed to the Audit Committee. - CARRIED**

7.1.6 Investment Committee – Board Representation

**MOTION B 08/07/10 – C. Woods/R. Lennon**

**That Ric Borlase be appointed to the Investment Committee as the Board of Governors' representative. - CARRIED**

**8. NEW BUSINESS**

8.1 Preliminary Financial Results for the Year Ended June 30, 2008

**MOTION B 08/07/11 – S. Scrymgeour/R. Borlase**

**That the Preliminary Financial Results for the Year Ended June 30, 2008 be received as information. – CARRIED**

8.2 Final Budget – 2008/09

**MOTION B 08/07/12 – M. Reimer/B. North**

**That the Revised 2008/09 Operating and Capital Budgets dated September 17, 2008 be approved. – CARRIED**

8.3 Preliminary Budget Submission to COPSE – 2009/10

**MOTION B 08/07/13 – R. Borlase/D. Robertson**

**That the 2009/10 Preliminary Budget Information dated September 18, 2008 be approved for submission to COPSE. – CARRIED**

**9. CORRESPONDENCE RECEIVED**

- 9.1 From S. Rogers, Secretary of COPSE, June 27, 2008  
*Re: Request for 2009/10 Preliminary Budgets from the Colleges and Universities*
- 9.2 From S. Rogers, Secretary of COPSE, July 11, 2008  
*Re: Advising of COPSE Approval of RRC 2008/09 Budget Submission*
- 9.3 From S. Rogers, Secretary of COPSE, August 28, 2008  
*Re: Invitation to present RRC 2009/10 Budget Estimates to COPSE*

**10. FOR INFORMATION**

- 10.1 Agenda - Board Planning Session, October 3, 2008
- 10.2 Regular Board of Governors Meetings – 2008/09 Schedule
- 10.3 RRC Associate Staff ID Cards for Board Members
- 10.4 RRC Continuing Education Courses Available to Board Members
- 10.5 Board Member Business Portraits
- 10.6 Campus Tours for Board Members with the President

**10. FOR INFORMATION CONTINUED**

- 10.7 Copy of Letter to the President from the Minister of Advanced Education and Literacy, July 30, 2008 – *Announcing the Establishment of the Commission on Tuition Fees and Accessibility to Post-Secondary Education in Manitoba*
- 10.8 Manitoba Government News Release, August 22, 2008  
- *North American Occupational Safety and Health Awards – Red River College Best Overall*
- 10.9 News Items, *Winnipeg Free Press*  
- *Presidential Perks, a Saturday Special, August 23, 2008*  
- *More students than available spaces at Red River College, September 6, 2008*
- 10.10 Classified Feature, *Winnipeg Sun*, September 6, 2008  
- *National Trucking Week – Red River in high gear*
- 10.11 Excerpt from *Osborne Village Resource Centre Newsletter*, Fall 2008  
- *Career Success at Red River College*
- 10.12 RRC Enterprising Women’s Conference 2008
- 10.13 Invitation to RRC Alumni Dinner, November 15, 2008
- 10.14 *Focus - Academic Monthly Report - June, July, August 2008*
- 10.15 *Board Leadership Newsletter*, No. 97, May - June 2008

**The meeting adjourned at 7:35 p.m.**

*Original signed by*

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**Sheryl Feller**  
**Chair**

*Original signed by*

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**Kathi Gudmandson**  
**Secretary**