

Regular Board Meeting

**Wednesday, September 21, 2011
C709 – RRC Notre Dame Campus
Winnipeg, Manitoba**

MINUTES B 11/07

IN ATTENDANCE

Governors:	Richard Lennon, Chair Elvira Finnigan Alex Haas Ron Koslowsky Ruth Lindsey-Armstrong Wanda McGorum Maureen Prendiville Bruce North Don Robertson	Regrets:	Andrew Clarke Cathy Woods
CEO:	Stephanie Forsyth, President		
Secretary:	Kathi Gudmandson, Executive Assistant to the Board		
Treasurer:	Diane Ready, Interim Vice-President, Finance and Administration		
Administration:	Nancy Alexander, Vice-President, HR Services and Sustainability David Rew, Vice-President, Student Services and Planning Ken Webb, Vice-President, Academic and Research00 Bev Beitz, Controller Ashley Blackman, Director, Research and Planning		

1. CALL TO ORDER

With attendance constituting a quorum, the meeting was called to order at 5:05 p.m.

The Board Chair welcomed new and returning Board members and staff to the first meeting of the 2011-12 term. R. Lennon indicated that he is honoured to be Chair of the Red River College Board of Governors, having assumed the position on July 1.

2. APPROVAL OF AGENDA

That the Regular Meeting Agenda of September 21, 2011 be approved. – CARRIED

3. APPROVAL OF MINUTES – JUNE 15, 2011

MOTION B 11/07/01

That the Minutes of the June 15, 2011 Board of Governors Meeting be approved. – CARRIED

4. EXECUTIVE COMMITTEE – MINUTES OF SEPTEMBER 6, 2011

MOTION B 11/07/02

**That the Executive Committee Minutes of September 6, 2011 be received.
– CARRIED**

5. NEW BUSINESS

5.1 Board Meeting Schedule – 2011/12

MOTION B 11/07/03

**That the Revised Board Meeting Schedule – 2011/12 be approved.
– CARRIED**

5.2 Financial Results for the Year Ended June 30, 2011

MOTION B 11/07/04

**That the Financial Results for the Year Ended June 30, 2011 be received.
– CARRIED**

5.3 Final Budget – 2011/12

MOTION B 11/07/05

**That the Revised 2011/12 Operating and Capital Budgets dated
September 21, 2011 be approved. – CARRIED**

5.4 Preliminary Budget Submission to COPSE – 2012/13

MOTION B 11/07/06

**That the 2012/13 Preliminary Budget Information dated September
16, 2011 be approved for submission to COPSE. – CARRIED**

5.5 Current Year Financial Results Reporting Schedule

MOTION B 11/07/07

That the Current Year Financial Reporting Schedule be approved as follows:

- **July to September Quarter**
- **October to December Quarter**
- **January to March Quarter**
- **Monthly for April and May**

– CARRIED

5.6 Enrolment Report at September 17, 2011

Vice-President, Student Services and Research D. Rew presented the College's Enrolment Report at September 17, 2011 which is the date that RRC submits its enrolment information to COPSE. The data shows a 1.2% increase in full-time enrolment over the previous year however, this number will change by year-end once enrolments for programs that have start dates throughout the year are accounted for.

MOTION B 11/07/08

That the Enrolment Report at September 17, 2011 be received. – CARRIED

6. STRATEGIC PLANNING

The Chair informed Board members that the following information regarding RRC's current strategic plan and the draft 2012-15 plan is being provided in advance of the Board's Annual Planning Session on October 14. A portion of the planning session will be devoted to providing Board input on the finalized plan.

6.1 Report on 2011-14 Strategic Plan

The President presented a progress report on the College's 2011-14 Strategic Initiatives that include:

- Degrees
- People Plan
- Capital Campaign
- Increase Student Success, Quality and Innovation
- New Ways to Offer Applied Learning with Work/Industry
- Advance Aboriginal Education

6.2 Presentation on Draft 2012-15 Strategic Plan

Board members were provided with the draft 2012-15 Strategic Plan as well as an accompanying action plan identifying themes and milestones/targets. The President discussed the consultation process used in developing the plan, the key themes identified, the proposed strategic initiatives and resulting actions required for implementation.

Board members agreed to consider the proposed plan further in preparation for the upcoming Board Planning Session. It is anticipated the final draft of the strategic plan will be brought forward for approval at the October 26 Board meeting.

7. CORRESPONDENCE

The Board received the following correspondence:

- 7.1 From S. Rogers, Secretary of COPSE, July 11, 2011
Re: *Request for 2012/13 Preliminary Budget*

8. FOR INFORMATION

- 8.1 College President's Report – September 2011
- 8.2 RRC Winter Convocation, January 2012
- 8.3 Copy of letter to S. Forsyth from D. Chomiak, Minister of Innovation, Energy and Mines dated July 6, 2011 – *Appointment of S. Forsyth to the Manitoba Innovation Council*
- 8.4 *Winnipeg Free Press* News Item, September 9, 2011
– *Selinger vows to train more to work in construction trades*
- 8.5 *Board Leadership Newsletter*, No. 116, Jul - Aug 2011

9. COMMITTEE OF THE WHOLE (IN CAMERA)

The Board agreed to sit in Committee of the Whole *in camera* at 8:00 p.m. with the President, the Vice-President, Finance and Administration, the Controller and the Executive Assistant to the Board present.

The Committee received an update on the status of the Paterson GlobalFoods Institute project after which D. Ready and B. Beitz were excused.

The Committee also received reports from the Chair regarding board succession planning, the upcoming Board Planning Session and about email communication he had received.

The Committee rose at 9:00 p.m.

The meeting adjourned at 9:00 p.m.

Signed

**Richard Lennon
Chair**

Signed

**Kathi Gudmandson
Secretary**