

**Wednesday, October 28, 1998**

C709 Boardroom - RRC

7:00 p.m.

**MINUTES**

(B:98/08)

**In Attendance:**

**Governors:** R. Bullock, Chair  
L. McGinnis, Vice-Chair  
B. Bachalo  
E. Martens  
M. Mayer  
V. Snyder  
T. Whiteman  
A. Wiebe

**Regrets:** C. Bird  
L. Bohnhardt  
D. Falcetta  
D. Plett

**President:** J. Thachuk, Chief Executive Officer

**Treasurer:** C. Rushton, Chief Financial Officer

**Secretary:** J. Tribula, Executive Assistant to the Board

**Guests:** P. McGeachie, Vice-President, Training Enterprises  
M. Bishop, Director, Computer Services (Until Item 2)  
B. Jones, Director, Marketing and Public Relations  
M.J. Loustel, Internal Auditor  
D. Thorlakson, Chair, College Council

**Call to Order**

With attendance constituting a quorum, the Chair called the meeting to order at 7:20 p.m.

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### 1. GUESTS

#### 1.1 Audit Committee Report

##### 1.1.1 Presentation of the Audited Financial Statements and the Supplementary Financial Information for the Year Ended June 30, 1998

*Guests: Rick Popel, C.A., Grant Thornton  
Roland Hamlin, C.A., Grant Thornton*

Mr. McGinnis provided the report of the October 19, 1998 Audit Committee meeting indicating that the Committee reviewed the draft Audited Financial Statements in detail.

Mr. Popel and Mr. Hamlin provided a summary of the audited statements and summarized the impact of the adoption of the deferral method of accounting. As in previous years, the audit opinion is qualified as a result of the liability for retirement severance pay.

The Chair noted that the recently donated artwork is recorded as a capital asset and has a significant impact on the College's income statements.

**MOTION B:98/08/1:** L. McGinnis/T. Whiteman

**THAT** the Board of Governors approve the audited financial statements and the supplementary financial information for the year ended June 30, 1998.

**Carried**

##### 1.1.2 1997/98 Annual Financial Report

The Board reviewed the 1997/98 Annual Financial Report that includes the audited financial statements and the College supplementary schedules. This information was also reviewed at the October 19, 1998 Audit Committee meeting.

A summary and reconciliation between the College's 1997/98 internal financial results and the audited statements was provided.

**MOTION B:98/08/2:** L. McGinnis/B. Bachalo

**THAT** the Board of Governors approve the 1997/98 Annual Financial Report.

**Carried**

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### 1.1.3 Discussion on Year 2000

*Guest: Mark Bishop, Director, Computer Services*

Mr. Bishop provided an update on the College's Y2K Project, that includes the identification of problems, progress to date, what is currently being done, costs, and the issues related to hardware and software.

## **2. CHAIR'S REMARKS**

The Chair commented on the Council on Post-Secondary Education's (COPSE) proposed tuition policy and indicated that there has been no official response as yet on possible amendments. He also advised that the Chairs of the province's universities and colleges have been invited to a meeting with COPSE on November 9, 1998.

## **3. ACCEPTANCE OF AGENDA**

The Agenda was accepted as distributed.

## **4. NEW BUSINESS**

### **4.1 Results of the 1997/98 Board Self-Evaluation**

The results and analysis of the responses from the annual governance survey that was conducted in May 1998 were reviewed. It was noted that in most areas, there was marked growth and improvement. Ms. Loustel, Internal Auditor, highlighted the similarities of the results of the Provincial Auditor's examination and the College's Board of Governors survey.

It was suggested that the report on next year's survey separate the results of the Board and the College Management Committee.

A discussion took place on how Board members are selected as it relates to members' skills and their expectations. It was agreed that this issue will be discussed during consideration of the College Five Year Review.

## **5. ADOPTION OF MINUTES**

Moved by L. McGinnis/A. Wiebe that the Minutes of the September 23, 1998 Board of Governors meeting be adopted.

**Carried**

Moved by L. McGinnis/E. Martens that the Minutes of the October 5, 1998 Board of Governors Planning Session be adopted.

**Carried**

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### **6. BUSINESS ARISING FROM PREVIOUS MINUTES**

#### **6.1 RRC 60<sup>th</sup> Birthday Celebration**

Mr. Jones provided an update and feedback on the numerous events that took place for the College's 60<sup>th</sup> Birthday celebrations. Overall, the events were well received.

#### **6.2 College Five Year Review**

As discussed at the October 5, 1998 Board Planning Session, it was agreed to hold a half-day session to consider the questions by COPSE on the five-year operational and organizational review. The session will be held on November 23, 1998 starting with a dinner at 5:30 p.m.

#### **6.3 Red River College Foundation**

The Chair reported on the discussions of the Executive Committee on the timing of establishing the Foundation and the importance of not disrupting the current capital campaign. The Board concurred with the suggestion to defer establishing the Foundation, however agreed that work needs to proceed on the development of a Foundation business plan and by-laws.

The Chair, President, Treasurer and Mr. Martens will discuss this item further.

#### **6.4 Board Objectives**

An action sheet to monitor the progress on the 1998/99 Board objectives developed at the October 5, 1998 Planning Session will be tabled at the next Board meeting.

### **7. PRESIDENT'S REPORT**

The President tabled her report for the period September 17 to October 21, 1998.

### **8. COLLEGE COUNCIL**

*Guest: Dave Thorlakson, Chair, College Council*

The report from the October 20, 1998 meeting of College Council was tabled. Mr. Thorlakson indicated that the Council will be holding a visioning session at their next meeting to explore the role and future direction of the Council. The Chair offered to attend a meeting of the Council in the future. Mr. Thorlakson then left the meeting.

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**9. VIP CAMPAIGN CABINET**

**9.1 Update on the Capital Campaign**

An update of the capital campaign was provided to the Board.

**10. ACADEMIC/PLANNING COMMITTEE**

Mrs. Wiebe provided the report from the October 28, 1998 Academic/Planning Committee meeting.

**10.1 Academic Monthly Report**

*Focus*, the Academic report for the month of September was tabled for information.

**11. ADMINISTRATIVE AFFAIRS COMMITTEE**

Mr. McGinnis provided a report of the October 28, 1998 Administrative Affairs Committee meeting.

**11.1 Monthly Financial Report**

**MOTION B:98/08/3:** L. McGinnis/T. Whiteman

**THAT** the Board of Governors accept the monthly financial report for the three months ended September 30, 1998.

**Carried**

**12. EXECUTIVE COMMITTEE**

**MOTION B:98/08/4:** A. Wiebe/L. McGinnis

**THAT** the Board of Governors accept the October 19, 1998 Executive Committee report.

**Carried**

**13. CORRESPONDENCE**

The Board reviewed the following correspondence:

*Sent by Board:*

13.1 COPSE re: Approval for Asset Acquisition – *October 20, 1998*

*Received by Board: - Nil*

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- 14. **INFORMATION ITEMS – NIL.**
- 15. **NEXT BOARD OF GOVERNORS' MEETINGS  
- NOVEMBER 25, 1998 AND DECEMBER 16, 1998**
- 16. **OTHER BUSINESS**

**16.1 Board Dinner**

It was agreed to hold a Board Christmas Dinner after the Board meeting on December 16, 1998. The Committee meetings will be cancelled for December.

**16.2 Delegation from Shenyang Electric Power Institute (SEPI)**

The Board of Governors hosted delegates from (SEPI) for dinner prior to the Board meeting. The delegates included Mr. Chen Youliang, Director, Education and Training, NCEPG, Mr. Guan Bingxian, President, SEPI, and Ms. Fu Jieying, Assistant President, International Affairs, SEPI.

President Guan provided an update on the Shenyang Red River Advanced Technical Training Centre that opened in Shenyang in June 1998.

**17. COMMITTEE OF THE WHOLE**

The Board held a meeting of the Committee of the Whole.

The meeting adjourned at 9:50 p.m.

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Ralph Bullock, Chair

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Jennifer Tribula, Secretary