

**RED RIVER COMMUNITY COLLEGE
BOARD OF GOVERNORS**

MINUTES

B:93/06

2055 Notre Dame Avenue, Winnipeg, Manitoba
7th Floor Boardroom, Building C
7:00 p.m.

October 27, 1993

In Attendance:

Governors:	J. Harrison, Chair H. Middlestead, Vice-Chair J. Bear N. Dyck G. Fardoe D. Finkleman L. Foster B. Lavallee B. Moorhouse G. Tsouras T. Whiteman
Regrets:	R. Bullock
President:	T. Knowles
Secretary:	J. Tribula
Guests:	K. Webb, Vice-President Academic

Call to Order

With attendance constituting a quorum, the Chair called the meeting to order at 7:00 p.m.

1. ACCEPTANCE OF AGENDA

Moved by J. Bear/N. Dyck that the agenda be accepted as distributed.

Carried

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2. ADOPTION OF MINUTES

Moved by N. Dyck/T. Whiteman that the Minutes of the 5th Regular Meeting of the Board of Governors held on September 22, 1993 be adopted.

A member suggested that there be a revision to Page 6 in the second paragraph to remove the word *hopefully* from the last sentence. The motion was carried as amended.

Carried

3. BUSINESS ARISING FROM MINUTES

The Chairperson briefed the Board on his recent discussion with Mr. Julian Benson, Secretary of the Treasury Board, on the selection of an external auditor. He advised it was a productive conversation and Mr. Benson was agreeable to the Board of Governors taking an active role in this procedure. The Board was provided with a draft letter which the Chairperson will send to Mr. Benson outlining their conversation and stating that the Board has the option to add additional firms/entities to the list should they desire. The Chairperson also indicated to Mr. Benson that the selected firm/entity would not be confirmed until it has been approved by the full Board. Mr. Dykes, Director, Financial Services, will work in conjunction with a representative from the government in this regard.

The Chairperson then summarized a letter recently received from Mr. Jim Armstrong of the Office of the Provincial Auditor advising that crown corporations are subject to overview audits by this department, which would include the Colleges' financial operations. The President advised that Mr. Armstrong had also attended at his office to discuss this matter. Concern was expressed by both management and the Board as to who is responsible for covering the costs of the audit, and whether it is over and above the audit which will be performed by an independent external auditor. It was agreed that the Chairperson will make inquiries in his letter to Mr. Benson on this subject.

4. CHAIRPERSON'S REMARKS

The Chairperson welcomed the guests and indicated that this portion of the meeting will be relatively short. He also advised that consideration of the College's proposed 1994/95 budget will be deliberated in the closed session of the meeting.

The Chairperson informed the Board that he will be meeting with the Chairpersons from ACC and KCC on November 17, 1993 to discuss matters of mutual interest and will report on this meeting at the end of November.

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5. PRESIDENT'S REPORT

The President briefly summarized his report from September, 1993 and updated the Board members on the Animal Health Technology lab, noting that a \$10,000 donation had been made by the Manitoba Veterinary Management Association. It was also pointed out that the Medical Laboratory program had received national accreditation by the Canadian Medical Association.

The President advised that he had recently been appointed to the Board of Directors of the Winnipeg Municipal Hospitals.

6. ACADEMIC AFFAIRS

Mrs. Whiteman, Chair of the Academic Affairs Committee, reviewed the minutes of the October 6, 1993 meeting. She indicated that an excellent presentation was made by members of the *Task Force on Human Resource Development* and that the Academic Affairs Committee will continue to review and monitor progress on the HRD Report. The Chairperson of the Board also noted he had sent condolences to Mr. Horace Hackett, one of the Task Force members, whose Mother passed away that same day.

7. ADMINISTRATIVE AFFAIRS

The Vice-Chairperson of the Administrative Affairs Committee, Mrs. Dyck, briefed the Board on the meeting of October 13, 1993. The President reiterated that to date, the funding formula has not been received from the government.

7.1 Monthly Financial Report as of September 30, 1993

The President updated the Board on various revisions implemented at the request of the Administrative Affairs Committee. A member inquired whether employees are eligible for salary increments regardless of performance. It was noted that, in the absence of a negative performance appraisal, an employee is granted a salary increment, however it was acknowledged that this procedure should be reviewed. The following motion was made:

MOTION: N. Dyck/G. Fardoe

THAT the Board of Governors receive and approve the financial statement presented for the month of September, 1993.

Carried

7.2 Preliminary Estimates Request of the College for the Fiscal Year 1994/95

To be considered during the Committee of the Whole.

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7.3 Constitution of Planning Committee

This item was deferred.

7.4 Selection of External Auditor

The Chairperson updated the members on recent developments of the selection process during his opening remarks.

8. EXECUTIVE COMMITTEE

The Chairperson summarized the Executive Committee Minutes of October 13, 1993 and advised certain issues would be discussed during the Committee of the Whole.

9. NEW BUSINESS

9.1 The Manitoba Foundation Act

The Minister of Education and Training has requested that the Board submit names of individuals from the Board as possible trustees to The Manitoba Foundation. Several members expressed an interest but requested additional information. Mr. Dykes will make the appropriate inquiries and contact the interested members.

9.2 Gift Plus Annuity Seminar - University of Manitoba

The President advised that Mr. Jim Daly, Director of Private Funding and Management of the University of Manitoba, had advised him of a seminar on planned giving to be held on November 29, 1993. Mr. Dykes, Mr. Middlestead and Mr. Fardoe will attend.

10. NEXT MEETING

The next meeting will be held on Wednesday, November 24, 1993 - dinner will be served at 5:45 p.m. in the 7th Floor Boardroom, Building C.

11. ADJOURNMENT

The meeting adjourned at 7:55 p.m.

John Harrison, Chairperson

Dr. Tony Knowles, President