

**Wednesday, October 24, 2001  
C709 Boardroom - RRC  
Winnipeg, Manitoba**

**7:30 p.m.**

**MINUTES  
(B:01/08)**

**In Attendance:**

**Governors:** William Regehr, Chair  
Gail Bagnall  
Ron Bailey  
John Jack  
Al Morin  
Robyn Osmond  
Walter Petik  
Peter Reimer  
Iona Starr  
Leslie Walsh

**Regrets:** Ann Robins  
Beverley Watson

**Ex-Officio:** Jacqie Thachuk, President

**Treasurer:** Cathy Rushton, Chief Financial Officer

**Secretary:** Kathi Gudmandson, Executive Assistant to the Board

**Administration:** Ken Webb, Vice President Academic  
Norm Konowalchuk, Vice-President, Administrative Affairs  
Paul McGeachie, Vice-President, Training Enterprises  
Jim Goho, Director of Research and Planning

**Guests:** Richard Olfert, Deloitte & Touche  
Leslie Delnea, Deloitte & Touche

**1. CALL TO ORDER**

With attendance constituting a quorum, the Chair called the meeting to order at 7:35 p.m.

**2. APPROVAL OF AGENDA**

**Moved by L. Walsh/I. Starr that the Agenda of October 24, 2001 be approved as distributed. - CARRIED**

**3. APPROVAL OF MINUTES - SEPTEMBER 19, 2001**

**Moved by G. Bagnall/J. Jack that the Minutes of the September 19, 2001 Board of Governors meeting be approved as distributed. - CARRIED**

**4. PRESIDENT'S REPORT**

The Board was informed that the President and three faculty members, Rob Ataman, Bill Noakes and Margaret Riffel from the Mechanical, Manufacturing and Communications Department, recently attended a gala awards ceremony in Toronto to receive a prestigious award. On behalf of RRC, the President accepted the Innovation Manufacturing Technology Program Award from the Yves Landry Technological Education Endowment Fund. In addition to the honour bestowed on the college, a \$5,000 contribution to the college is included as well as a profile on the Yves Landry website.

**MOTION B 01/08/01 - A. Morin/L. Walsh**

**That the President's Report dated October 24, 2001 be received.  
- CARRIED**

**5. PRINCESS STREET CAMPUS**

The Board was informed that on October 23 the building at the corner of Princess St. and William Ave. was finally demolished following the conclusion of a legal dispute between the building owner and the City.

It was suggested that Board members may be interested in touring the Princess Street Campus. Arrangements for a tour will be made.

**6. BOARD COMMITTEE REPORTS**

**6.1 Audit Committee Report dated October 17, 2001**

Deloitte & Touche representatives R. Olfert, Lead Client Service and Audit Partner, and L. Delnea, Audit Manager, were in attendance.

**6.1.1 Presentation of the Draft Statement for Red River College dated June 30, 2001 in accordance with *The Public Sector Compensation Disclosure Act***

R. Olfert presented the Draft Statement for Red River College dated June 30, 2001 in accordance with *The Public Sector Compensation Disclosure Act*. It is the opinion of the auditors that the schedule presents fairly, in all material respects, the compensation of Red River College greater than or equal to \$50,000 for the year ended June 30, 2001 in accordance with, and as required by, *The Public Sector Compensation Disclosure Act*.

- 6.1.1 Presentation of the Draft Statement for Red River College dated June 30, 2001 in accordance with *The Public Sector Compensation Disclosure Act* (continued)

**MOTION B 01/08/02 - A. Morin/R. Bailey**

**That the Draft Statement for Red River College dated June 30, 2001 in accordance with *The Public Sector Compensation Disclosure Act* be approved. - CARRIED**

- 6.1.2 Draft Financial Statements of Red River College for the Year Ended June 30, 2001

R. Olfert presented the Draft Audited Financial Statements for the year ended June 30, 2001. It is the opinion of the auditors that the financial statements present fairly, in all material respects, the financial position of the College as at June 30, 2001 and the results of its operations and cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

**MOTION B 01/08/03 - A. Morin/R. Bailey**

**That the Draft Audited Financial Statements for the Year Ended June 30, 2001 be approved. - CARRIED**

R. Olfert reviewed the audit team's Memorandum for Discussion with the Audit Committee dated October 17, 2001. The memorandum states that the auditors are prepared to provide an unqualified opinion regarding the audit.

- 6.1.3 Presentation of the 2000-2001 Annual Financial Report

C. Rushton presented the Red River College Annual Financial Report with Supplementary Schedules for the Year Ended June 30, 2001 - Unaudited. The Board was also provided with a statement of Reconciliation of Internal Results with Audited Financial Statements.

**MOTION B 01/08/04 - A. Morin/P. Reimer**

**That the 2000-2001 Annual Financial Report be approved. - CARRIED**

- 6.2 Executive Committee - Minutes of October 15, 2001

**MOTION B 01/08/05 - G. Bagnall/R. Bailey**

**That the Minutes of the October 15, 2001 Executive Committee meeting be received. - CARRIED**

6.3 Planning Committee

6.3.1 Minutes of September 19, 2001

**MOTION B 01/08/06 - G. Bagnall/L. Walsh**

**That the Minutes of the September 19, 2001 Planning Committee meeting be received. - CARRIED**

6.3.2 Meeting of October 24, 2001

G. Bagnall, Committee Chair, reported that the Planning Committee reviewed the Summary of Discussions of the October 9-10 Board Planning Session to identify actions related to Board policy and priority development. The Chair of the Policy Review Committee was in attendance to participate in the discussions.

There was a consensus amongst the meeting participants on how each item should be dealt with. An action report will be prepared based on the committee's discussions.

The Board Chair thanked Board members and administrative staff for their input into the planning exercise - which will facilitate a more proactive approach to governing the college.

6.4 Administrative Affairs Committee

6.4.1 Minutes of September 19, 2001.

**MOTION B 01/08/07 – R. Bailey/A. Morin**

**That the Minutes of the September 19, 2001 Administrative Affairs Committee meeting be received. - CARRIED**

6.4.2 Meeting of October 24, 2001

R. Bailey, Committee Chair, reported that the Administrative Affairs Committee adopted a recommendation to the Board about the operating reserve fund and reviewed the Financial Results for the Three Months Ended.

6.4.3 Transfer of 2000-01 Surplus to Operating Reserve Fund

**MOTION B 01/08/08 – R. Bailey/J. Jack**

**That the 2000-01 budget surplus of \$140,000 be allocated to the internally restricted operating reserve fund. - CARRIED**

6.4.4 Financial Results for the Three Months Ended September 30, 2001

**MOTION B 01/08/09 – R. Bailey/A. Morin**

**That the Internal Financial Results for the Three Months Ended September 30, 2001 be received as information. - CARRIED**

**7. FOR INFORMATION**

The Board received the following information:

**7.1 Presentation of Preliminary 2002-03 Budget to COPSE**

The Board was informed that representatives of the Administrative Affairs Committee and college management met with the Council on Post-Secondary Education board members and staff on November 6, 2001. The meeting was held to present RRC's preliminary 2002-03 budget.

**7.2 Graduation Ceremonies – June 2002**

**7.3 *Focus* - Vice-President, Academic's Monthly Report - September 2001**

**8. COMMITTEE OF THE WHOLE**

The Board agreed to sit in Committee of the Whole in camera and adjourned into committee at 8:30 p.m.

The Committee rose at 8:55 p.m. and reported that information had been received on the findings of the Capital Campaign Feasibility Study.

**The meeting adjourned at 8:56 p.m.**

*Original signed by*

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**William Regehr, Chair**

*Original signed by*

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**Kathi Gudmandson, Secretary**