

**Wednesday, October 23, 2002
C709 Boardroom - RRC
Winnipeg, Manitoba**

7:00 p.m.

**MINUTES
(B 02/08)**

IN ATTENDANCE

Governors:	William Regehr, Chair Ann Robins, Vice-Chair Ron Bailey John Jack David Lyman Al Morin Walter Petik Iona Starr Terry Turcan Leslie Walsh Beverley Watson	Regrets:	Gail Bagnall
Chief Executive Officer:	Jacqie Thachuk, President		
Treasurer:	Cathy Rushton, Chief Financial Officer		
Secretary:	Kathi Gudmandson, Executive Assistant to the Board		
Administration:	Ken Webb, VP, Academic Paul McGeachie, VP, Partnership, Training and Development Norm Konowalchuk, VP, Administrative Affairs Jim Goho, Director of Research & Planning		
Guests:	Richard Olfert, Lead Client Service & Audit Partner Leslie Delnea, Audit Manager, Deloitte Touche		

1. CALL TO ORDER

With attendance constituting a quorum, the Chair called the meeting to order at 7:00 p.m.

2. APPROVAL OF AGENDA

Moved by B. Watson/L. Walsh that the Agenda of October 23, 2002 be approved as distributed. - CARRIED

3. AUDIT COMMITTEE REPORT - OCTOBER 17, 2002

Committee Chair A. Robins presented Audit Committee Report AU 02/01 dated October 17, 2002 and introduced Deloitte & Touche representatives Richard Olfert and Leslie Delnea who were in attendance to present 2001/02 audit documents to the Board.

3.1 Draft Financial Statements of Red River College for the Year Ended June 30, 2002

R. Olfert presented the Draft Audited Financial Statements for the Year Ended June 30, 2002. It is the opinion of the auditors that the financial statements present fairly, in all material respects, the financial position of the college as at June 30, 2002 and the results of its operations and cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

MOTION B 02/08/01 - A. Robins/A. Morin

That the Draft Audited Financial Statements for the Year Ended June 30, 2002 be approved. - CARRIED

3.2 Draft Statement for Red River College dated June 30, 2002 in accordance with *The Public Sector Compensation Disclosure Act*

R. Olfert presented the Draft Statement for Red River College dated June 30, 2002 in accordance with *The Public Sector Compensation Disclosure Act*. It is the opinion of the auditors that the schedule presents fairly, in all material respects, the compensation of Red River College greater than or equal to \$50,000 for the year ended June 30, 2002 in accordance with, and as required by, *The Public Sector Compensation Disclosure Act*.

MOTION B 02/08/02 - A. Robins/A. Morin

That the Draft Statement for Red River College dated June 30, 2002 in accordance with *The Public Sector Compensation Disclosure Act* be approved. - CARRIED

3.3 Memorandum for Discussion with the Audit Committee dated October 17, 2002

R. Olfert presented the audit team's Memorandum for Discussion with the Audit Committee dated October 17, 2002 which covers matters that may be of interest to members of the Audit Committee. The memorandum states that the auditors are prepared to provide an unqualified opinion regarding the audit.

3.4 Presentation of 2001-2002 Annual Financial Report

The Chief Financial Officer presented the Red River College Annual Financial Report with Supplementary Schedules for the Year Ended June 30, 2002 - Unaudited. The Board was also provided with a statement of Reconciliation of Internal Results with Audited Financial Statements for the Year Ended June 30, 2002.

3.4 Presentation of 2001-2002 Annual Financial Report (continued)

MOTION B 02/08/03 - A. Robins/R. Bailey

**That the 2001-2002 Annual Financial Report be approved.
- CARRIED**

4. APPROVAL OF MINUTES – SEPTEMBER 25, 2002

MOTION B 02/08/04 –R. Bailey/W. Petik

That the Minutes of the September 25, 2002 Board of Governors meeting be approved. - CARRIED

5. PRESIDENT’S REPORT – SEPTEMBER 2002

MOTION B 02/08/05 – A. Morin/T. Turcan

**That the President’s Report dated October 23, 2002 be received.
- CARRIED**

6. PRINCESS STREET CAMPUS

The President informed the Board that construction of the downtown campus is on schedule with a target of a fall 2004 opening.

Board member and Students Association President D. Lyman indicated that he has received positive feedback from students about the new campus. The President added that members of the Exchange District community who attended the October 10 campus open house have very much embraced their new RRC neighbor.

The Chair asked that the President convey the Board’s appreciation to RRC staff involved in developing the downtown campus who have had to overcome many challenges related to the project.

7. BOARD COMMITTEE REPORTS

7.1 Planning Committee

7.1.1 Minutes of September 25, 2002

MOTION B 02/08/06 - L. Walsh/T. Turcan

That the Minutes of the September 25, 2002 Planning Committee meeting be received. – CARRIED

7.1.2 Meeting of October 23, 2002

Acting Committee Chair W. Regehr reported that the Planning Committee received a presentation from the Director of Research and Planning on the development of RRC's 2000-2004 Academic Expansion Strategy that was approved by the Board in February 2001. The Vice-President, Academic then reviewed the status of the various expansion proposals and indicated that the College Expansion Initiative (CEI) has supported many of the strategy's proposals and in most instances the sectors identified by RRC to support Manitoba's economic growth were also identified by the government.

W. Regehr indicated that the Academic Expansion Strategy presentation is part of a learning process to support the committee in planning for the college's long-term future.

7.2 Administrative Affairs Committee

7.2.1 Minutes of September 25, 2002

MOTION B 02/08/07 - R. Bailey/A. Morin

That the Minutes of the September 25, 2002 Administrative Affairs Committee meeting be received. – CARRIED

7.2.2 Meeting of October 23, 2002

Committee Chair R. Bailey informed the Board that the Administrative Affairs Committee reviewed the college's financial results for the three-months ended September 30, 2002.

7.2.3 Financial Results for the Three Months Ended September 30, 2002

MOTION 02/08/08 – R. Bailey/J. Jack

That the Financial Results for the Three Months Ended September 30, 2002 be received as information. - CARRIED

8. NEW BUSINESS

8.1 Student Locker Fees

D. Lyman indicated that the RRC Student Advisory Board (SAB) requested he raise the matter of student locker fees with the Board of Governors. He provided Board members with a discussion paper that proposes the \$25 per year locker fee be changed to a partial deposit allowing \$15 to be refunded to students at the end of the school year.

MOTION 02/08/09 – D. Lyman/T. Turcan

That the matter of Student Locker Fees be referred to the administration for further consideration. - CARRIED

8.2 College Personnel Matter

The Chair informed the Board that he was in receipt of a letter from an external group requesting the Board deal with a college personnel matter. Board members agreed that the letter be forwarded to the college administration in accordance with governance policies that have delegated management of college operations to the President.

9. FOR INFORMATION

The Board received the following information:

- 9.1 Copy of Memo to RRC Staff from P. McGeachie - Language Training Centre
- 9.2 Copy of Letter to C. Nordman from K. Webb - CEI Expansion Proposals
- 9.3 *Focus* - Academic Monthly Report - September 2002
- 9.4 *RRC Viewbook 02/03*
- 9.5 *RRC Distinction Magazine* - Fall 2002

The meeting adjourned at 8:05 p.m.

Original copy signed by

William Regehr, Chair

Original copy signed by

Kathi Gudmandson, Secretary