

Regular Board Meeting

**Wednesday, October 28, 2009
C709 – RRC Notre Dame Campus
Winnipeg, Manitoba**

**MINUTES
B 09/08**

IN ATTENDANCE

Governors:	Richard Lennon, Vice-Chair Elvira Finnigan Ron Koslowsky Bruce North Don Robertson Maureen Prendiville Stephen Pratt Nancy Wheatley Cathy Woods	Regrets:	Sheryl Feller, Chair Edward Kennedy Wanda McGorum
CEO:	Jeff Zabudsky, President		
Secretary:	Kathi Gudmandson, Executive Assistant to the Board		
Treasurer:	Catherine Rushton, Vice-President, Finance and Administration, CFO		
Administration:	Ken Webb, Vice-President, Academic and Research David Rew, Vice-President, Student Services and Planning David Leis, Vice-President, Business Development		
Guests:	Austin Abas, Audit Partner, KPMG (6:30 – 7:00 p.m.) Gord Dowhan, Senior Manager, Audit, KPMG (6:30 – 7:00 p.m.)		

1. CALL TO ORDER

With attendance constituting a quorum, the meeting was called to order at 6:35 p.m.

The Chair welcomed new Board member Ron Koslowsky who was appointed to the Red River College Board of Governors on August 1, 2009.

2. APPROVAL OF AGENDA

Moved by C. Woods/B. North that the Regular Meeting Agenda of October 28, 2009 be approved. – CARRIED

3. AUDIT COMMITTEE REPORT – OCTOBER 28, 2009

Audit Committee Chair R. Lennon presented Audit Committee Report AU 09/01 dated October 28, 2009 and introduced KPMG representatives Austin Abas and Gord Dowhan who attended to present KPMG's 2008/09 audit findings to the Board.

3.1 Schedule of Compensation of Red River College for the Year Ended June 30, 2009

MOTION B 09/08/01 – M. Prendiville/S. Pratt

That the Draft Schedule of Compensation of Red River College for the Year Ended June 30, 2009 be approved. – CARRIED

3.2 Financial Statements of Red River College for the Year Ended June 30, 2009

MOTION B 09/08/02 – B. North/M. Prendiville

That the Draft Financial Statements of Red River College for the Year Ended June 30, 2009 be approved. – CARRIED

3.3 Annual Financial Report – 2008/09

C. Rushton, Treasurer, presented the *Red River College Annual Financial Report with Supplementary Schedules for the Year Ended June 30, 2009 - Unaudited*.

MOTION B 09/08/03 – E. Finnigan/N. Wheatley

**That the Annual Financial Report 2008 - 2009 be approved.
– CARRIED**

4. APPROVAL OF MINUTES – SEPTEMBER 23, 2009

MOTION B 09/08/04 – D. Robertson/E. Finnigan

That the Minutes of the September 23, 2009 Board of Governors Meeting be approved. – CARRIED

5. COLLEGE PRESIDENT'S REPORT – OCTOBER 2009

MOTION B 09/08/05 – C. Woods/R. Koslowsky

**That the College President's Report of October 28, 2009 be received.
– CARRIED**

6. STUDENTS' ASSOCIATION PRESIDENT'S REPORT – OCTOBER 2009

MOTION B 09/08/06 – S. Pratt/N. Wheatley

That the Students' Association President's Report of October 28, 2009 be received. – CARRIED

7. COLLEGE COUNCIL – EMPLOYEE BOARD MEMBER'S REPORT – OCTOBER 2009

Employee Board member N. Wheatley advised the Board that at a recent meeting College Council discussed creating a "culture of knowing" at the College. An update was also received from the Vice-President, Academic and Research regarding College Degrees. She added that a group of staff located at the Princess Street Campus has formed a subgroup of College Council to discuss matters specific to that campus.

MOTION B 09/08/07 – N. Wheatley/C. Woods

That the Employee Board Member's Report of October 28, 2009 be received. – CARRIED

8. COMMITTEE REPORTS

8.1 Administrative Affairs Committee – Report of October 28, 2009

Committee Chair C. Woods informed the Board that the Administrative Affairs Committee reviewed its terms of reference and received a report on the first quarter financial results. Committee members were also provided with an overview of the Business Development Division from the Vice-President, Business Development.

8.1.1 Financial Results Ending September 30, 2009

MOTION B 09/08/08 – C. Woods/E. Finnigan

That the Financial Results for the Period Ending September 30, 2009 be received. – CARRIED

8.2 Planning Committee – Report of October 28, 2009

Committee Chair D. Robertson reported that the Planning Committee reviewed its terms of reference and identified several agenda items for future meetings. The Committee is interested in receiving presentations on the Student Services and Planning Division, applied research at the College and future degree programs. The Committee also reviewed the Board's Policy Monitoring/Review process and will continue its discussion about the process at its next meeting.

9. FOR INFORMATION

- 9.1 Meeting Summary – Annual Board Planning Session, October 2, 2009
- 9.2 Red River College Winter Convocation
- 9.3 *Winnipeg Free Press*
 - *Heritage Reborn*, October 16, 2009
 - *New premier's day includes tour of college, meeting ambassador*, Oct 21, 2009
- 9.4 *Winnipeg Sun* – Editorial by J. Zabudsky, October 20, 2009
 - *Moonlighting and changing many lives*
- 9.5 *Headlines*, RRC's Staff Newsletter, September 2009
- 9.6 RRC School of Indigenous Education Community Forum Final Report – May 15, 2008
(*At the October 2 Planning Session it was requested that Board members be provided with this report*)
- 9.7 Excerpt from *Study of Board Governance in Crown Organizations, September 2009* by the Auditor General of Manitoba (*See Board website to view entire report*)
- 9.8 *Focus - Academic Monthly Report - September 2009*
- 9.9 *Board Leadership Newsletter*, No. 104, Jul - Aug 2009
- 9.10 Invitation – School of Continuing and Distance Education Instructor Appreciation Reception, December 3, 2009

The meeting adjourned at 7:40 p.m.

Original signed by

**Richard Lennon
Acting Chair**

Original signed by

**Kathi Gudmandson
Secretary**