

Regular Board Meeting

Wednesday, October 26, 2011
C709 – RRC Notre Dame Campus
Winnipeg, Manitoba

MINUTES B 11/08

IN ATTENDANCE

Governors:	Richard Lennon, Chair Andrew Clarke Elvira Finnigan Alex Haas Ron Koslowsky Ruth Lindsey-Armstrong Wanda McGorum Bruce North Cathy Woods	Regrets:	Maureen Prendiville Don Robertson
CEO:	Stephanie Forsyth, President		
Secretary:	Kathi Gudmandson, Executive Assistant to the Board		
Treasurer:	Diane Ready, Interim Vice-President, Finance and Administration		
Administration:	Nancy Alexander, Vice-President, HR Services and Sustainability David Rew, Vice-President, Student Services and Planning Ken Webb, Vice-President, Academic and Research Beverley Beitz, Controller Lori Grandmont, Manager, HR Services (from 6:30 p.m.)		
Guests:	Austin Abas, Audit Partner, KPMG (5:00 – 5:30 p.m.) Shannon Magnusson, Senior Manager, Audit, KPMG (5:00 – 5:30 p.m.)		

1. CALL TO ORDER

With attendance constituting a quorum, the meeting was called to order at 5:00 p.m.

2. APPROVAL OF AGENDA

That the Regular Meeting Agenda of October 26, 2011 be approved. – CARRIED

3. AUDIT COMMITTEE REPORT – OCTOBER 26, 2011

Audit Committee Chair C. Woods presented the Audit Committee Report of October 26, 2011 and introduced KPMG representatives Austin Abas and Shannon Magnusson who attended to present KPMG's 2010/11 audit findings to the Board.

3.1 Schedule of Compensation of Red River College for the Year Ended June 30, 2011

MOTION B 11/08/01

That the Draft Schedule of Compensation of Red River College for the Year Ended June 30, 2011 be approved. – CARRIED

3.2 Financial Statements of Red River College for the Year Ended June 30, 2011

MOTION B 11/08/02

That the Draft Financial Statements of Red River College for the Year Ended June 30, 2011 be approved. – CARRIED

3.3 Annual Financial Report 2010-11

Controller B. Beitz presented the *Red River College Annual Financial Report with Supplementary Schedules for the Year Ended June 30, 2011 – Unaudited.*

MOTION B 11/08/03

That the Annual Financial Report 2010-11 be approved. – CARRIED

4. APPROVAL OF MINUTES – SEPTEMBER 21, 2011

MOTION B 11/08/04

That the Minutes of the September 21, 2011 Board of Governors Meeting be approved. – CARRIED

5. NEW BUSINESS

5.1 Execution of Documents – Revised Board Resolution

MOTION B 11/08/05

That the Revised Board Resolution regarding Execution of Documents dated October 26, 2011 be approved. – CARRIED

6. REPORTS

MOTION B 11/08/06

That the following reports be received as information. – CARRIED

- 6.1 College President's Report
- 6.2 Vice-President's Report
- 6.3 Students' Association President's Report
- 6.4 Employee Member's Report

Employee Board member R. Lindsey-Armstrong informed the Board that College Council recently held its first meeting of the new term. Members reported on a number of initiatives that are underway at RRC. It was also agreed that the Council would review its terms of reference and membership at the next meeting.

7. STRATEGIC PLAN 2012-15

Board members were provided with the RRC Strategic Plan's accompanying action plan document *2012-15 Strategic Plan Themes and Targets/Milestones*. The President indicated that the document has been revised to incorporate feedback provided by Board members during the October 14 Board Planning Session. She also provided additional information regarding initiatives already underway at the College that are not specifically highlighted in this year's Strategic Plan.

MOTION B 11/08/07

That the Draft Strategic Plan 2012-2015 dated October 26, 2011 be approved. – CARRIED

8. FOR INFORMATION

The Board received the following information:

- 8.1 Invitation – *RRC Portage Campus Grand Opening*, November 2, 2011
- 8.2 Invitation – *The School of Continuing and Distance Education Instructor Appreciation Reception*, December 8, 2011
- 8.3 RRC News Release, October 20, 2011
– *Throne Speech Confirms RRC Plan For New Skills Trade Centre*
- 8.4 News Item, *The Herald Community Newspaper*, October 10, 2011
– *Providing more culture through art and music*

8. FOR INFORMATION (CONTINUED)

- 8.5 News Item, *Winnipeg Free Press*, October 18, 2011
– *Learning centres planning gender-neutral washrooms*
- 8.6 Member News, *The Manitoba Chambers of Commerce Online*, October 20, 2011
– *RRC and Standard Aero Honoured for Contributions to Technology and Training*
- 8.7 *Sparkling Change at RRC – Program Innovation Fund 1994-2010*, an RRC School of Learning Innovation publication

9. OTHER BUSINESS

9.1 RED Report

In response to an enquiry, information will be provided regarding the College's RED Report at the next meeting.

10. COMMITTEE OF THE WHOLE

The Board agreed to sit in Committee of the Whole *in camera* at 7:45 p.m. and rose at 8:25 p.m. with the following report:

10.1 Executive Committee Report of October 17, 2011

MOTION B 11/08/08

**That the Executive Committee Report of October 17, 2011 be received.
– CARRIED**

10.2 Excluded Employees Revised Pay and Band Structure

MOTION B 11/08/09

That the Revised Pay and Band Structure for Excluded Employees be approved for implementation on December 2, 2011. – CARRIED

10.3 President's Annual Performance Assessment and Compensation Review

MOTION B 11/08/10

That the recommendation of the Executive Committee regarding Presidential Compensation be approved. – CARRIED

The meeting adjourned at 9:00 p.m.

Signed

**Richard Lennon
Chair**

Signed

**Kathi Gudmandson
Secretary**