

Regular Board Meeting

**Wednesday, October 23, 2013
C709 – RRC Notre Dame Campus
Winnipeg, Manitoba**

**MINUTES
B 13/09**

IN ATTENDANCE

Governors:	Richard Lennon, Chair Kathy Knight, Vice-Chair Jocelle Cuvos Leah Gazan Marilyn Kenny Ron Koslowsky Ruth Lindsey-Armstrong Wanda McGorum Bruce North Don Robertson	Regrets:	Maureen Prendiville
CEO:	Stephanie Forsyth, President		
Secretary:	Kathi Gudmandson, Executive Assistant to the Board		
Treasurer:	Diane Ready, Vice-President, Finance and Administration & CFO		
Administration:	Nancy Alexander, Vice-President, HR Services and Sustainability David Rew, Vice-President, Student Services and Planning Kim Jasper, Chief Advancement Officer Beverly Beitz, Controller Cindee Laverge, Dean, Student Services		
Guests:	Austin Abas, Audit Partner, KPMG Shannon Magnusson, Senior Manager, Audit, KPMG		

1. CALL TO ORDER

With attendance constituting a quorum, the meeting was called to order at 5:00 p.m.

The Chair acknowledged that the Board meeting is being held on the traditional territory of Manitoba's First Peoples.

2. APPROVAL OF AGENDA

That the Regular Meeting Agenda of October 23, 2013 be approved. – CARRIED

3. AUDIT COMMITTEE REPORT – OCTOBER 23, 2013

Audit Committee Chair K. Knight presented the Audit Committee Report of October 23, 2013 and introduced KPMG representatives Austin Abas and Shannon Magnusson who presented KPMG's 2012/13 audit findings to the Board.

3.1 Schedule of Compensation of Red River College for the Year Ended June 30, 2013

MOTION B 13/09/01

That the Draft Schedule of Compensation of Red River College for the Year Ended June 30, 2013 be approved. – CARRIED

3.2 Financial Statements of Red River College for the Years Ended June 30, 2013 and 2012

MOTION B 13/09/02

That the Draft Financial Statements for the Years Ended June 30, 2013 and 2012 be approved. – CARRIED

3.3 Red River College Trust and Endowment Fund

Controller B. Beitz presented the *Red River College Trust and Endowment Fund Statement for the Year Ending June 30, 2013 – Unaudited*.

MOTION B 13/09/03

That the Trust and Endowment Fund Statement Ending June 30, 2013 - Unaudited be received as information. – CARRIED

4. BOARD COMMITTEE APPOINTMENTS

MOTION B 13/09/04

That the following appointments be made to the Board standing committees:

- a) Jocelle Cuvos, Member, Finance and Administration Committee**
- b) Marilyn Kenny, Member, Planning Committee**

– CARRIED

5. REPORTS

MOTION B 13/09/05

That the following reports be received as information. – CARRIED

- 5.1 Investment Committee Report
- 5.2 Quarterly Financial Report
- 5.3 College President's Report
- 5.4 Vice-Presidents' Reports
- 5.5 Students' Association President's Report
- 5.6 Employee Member's Report – College Council

The Board recessed from 6:10 – 6:40 p.m.

6. STRATEGIC INITIATIVE PRESENTATION – STRATEGIC ENROLMENT MANAGEMENT

Dean of Student Services C. Laverge provided the Board with an overview of the College's Strategic Enrolment Management (SEM) initiative that supports the RRC Strategic Plan theme *Strengthen Student Achievement*.

Board members were informed that the SEM program focuses on the student life cycle from three perspectives – future, current and former. It has shifted the College's enrolment management through the academic lens rather than an admissions lens.

C. Laverge discussed the development of the SEM program, its design and program deliverables. These include: a college-wide communications plan for prospective and current students; enhancement of pre-entry student supports; early-warning systems and faculty advising systems; development of a Teaching Commons; and the promotion of diversity in the classroom, on campus, and in the workplace.

The Board also viewed *Elevate Your Potential*, a video created by the College that features students and staff discussing how RRC's student support services have contributed to their success.

7. FOR INFORMATION

The Board received the following information:

- 7.1 RRC Winter Convocation, February 3 and 4, 2014
- 7.2 *Winnipeg Free Press*, October 12, 2013
– *It can't be a celebration without cake (RRC 75th Anniversary)*

7. FOR INFORMATION (CONTINUED)

7.3 Meeting Summary – Board Planning Session, October 4, 2013

7.4 *Board Leadership Newsletter*, No. 128, Jul – Aug 2013

7.5 RRC News Release, October 23, 2013
- RRC ranked as a Top 10 Research College and Polytechnic

8. IN CAMERA SESSION

The Board held an *in camera* session at 7:25 p.m. with the President, Executive Assistant and Chief Advancement Officer.

Upon resuming the regular session at 7:45 p.m., the following motions were presented:

8.1 Approval of Minutes – September 25, 2013

MOTION B 13/09/06

That the Minutes of the September 25, 2013 Board of Governors Meeting be approved as amended. – CARRIED

8.2 Executive Committee – Minutes of October 15, 2013

MOTION B 13/09/07

That the Executive Committee Minutes of October 15, 2013 be received as information. – CARRIED

The meeting adjourned at 7:50 p.m.

Signed

Richard Lennon
Chair

Signed

Kathi Gudmandson
Secretary